



**Barry County Central Dispatch  
Administrative Board Meeting Minutes  
Monday, January 22, 2024**

- A. Forbes called the meeting to order at 2:01 p.m.
  - Roll call was taken.
  - Attendance: Forbes, Sixberry, Smelker, Cove, Desh, Peck, Yarger, Wilson.
  - Boulter, Vujea and Weeks were absent with advance notice
  - Others in attendance: Lehman, (BCCD) Hall (BCCD), Booth, (BCCD)
- B. Election of officers
  - 1. A motion was made by Smelker and supported by Peck to nominate Forbes as the Chairperson. **All in favor. Motion carried.**
  - 2. A motion was made by Forbes and supported by Peck to nominate Smelker as the Vice-Chair. **All in favor. Motion carried.**
- C. A motion was made by Cove and supported by Sixberry to approve the agenda as written. **All in favor. Motion carried.**
- D. A motion was made by Smelker and supported by Wilson to approve the December 18, 2023 meeting minutes. **All in favor. Motion carried.**
- E. No Public Comment
- F. Committee Reports:
  - 1. No Personnel Committee Meeting or Report
  - 2. No Finance Committee Meeting or Report
  - 3. Director Lehman gave a brief Equipment Committee report regarding the meeting that was held on January 18. Equipment chair Disselkoen and Finance chair Smelker are scheduled to meet next week to discuss the upcoming projects.
- G. Directors Report was reviewed and discussed
  - 1. Additional item discussed: LEIN challenges.
- H. New Business
  - 1. Hastings Ground Lease & Middleville Leas Agreements
    - a. Motion was made by Sixberry and supported by Cove to approve the Hastings Ground Lease and the Middleville Lease Agreement and to appoint Stephanie Lehman, Director of BCCD authority to sign the agreements. **All in favor. Motion carried.**
    - b. The following people are each recipients of the \$1,000.00 bonus payments for the 2023 Here all Year Award: Kurt Worm, Michelle James and Dayze Fletcher.
- I. December 2023 Operating & State Budget Reports were reviewed and discussed.
- J. Expenses
  - 1. Operating Disbursements were reviewed. A motion was made by Cove and supported by Peck to approve the January Operating Disbursements. Roll call vote. **All in favor. Motion carried.**

2. State Disbursements were reviewed. A motion was made by Cove and supported by Sixberry to approve the January State Disbursements. Roll call vote. **All in favor. Motion carried.**
  3. Motion was made by Smelker and supported by Wilson to approve the February 2024 Contingent Vouchers. Roll call vote. **All in favor. Motion carried.**
  4. Motion made by Smelker and supported by Cove to approve the 2023 Chargebacks. Roll call vote. **All in favor. Motion carried.**
- K. Old Business
1. Director Lehman gave tower updates.
- L. Miscellaneous
- M. No Second Limited Public Comment
- N. Motion was made by Smelker and supported by Peck to adjourn at 2:55 p.m. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on Monday, February 26, 2024 at 2:00 p.m.

Respectfully submitted by Vanessa Booth