



**Barry County Central Dispatch**  
**Administrative Board Meeting Minutes**  
**Monday, June 24, 2024**

- A. Forbes called the meeting to order at 2:00 p.m.  
The Pledge of Allegiance was recited.
- B. Roll call was taken.  
Attendance: Forbes, Wilson, Smelker, Vujea, Weeks, Yarger and Disselkoen  
Boulter, and Cove were absent with advance notice  
Others absent with no notice: Peck and Leaf  
Others in attendance: Lehman, (BCCD) Hall (BCCD), Booth, (BCCD)
- C. A motion was made by Weeks and supported by Wilson to approve the agenda as written.  
**All in favor. Motion carried.**
- D. A motion was made by Disselkoen and supported by Smelker to approve the May 28, 2024 meeting minutes. **All in favor. Motion carried.**
- E. No Public Comment
- F. Committee Reports:
  - 1. No Personnel Committee Meeting or report
  - 2. Finance Committee meeting was held at 1:00pm on June 18, 2024 to review the projected 2025 revenue vs. costs.
    - a. Discussed the 2024 Estimated Year End Fund Balance sheet and the remaining balances due for the ongoing projects. Discussed the Operating and State Budgets and the line-item change recommendations. Discussed developing a plan next year for the future replacement of the BCCD vehicle. It is the recommendation of the Finance Committee to recommend that BCCD take 1.0 mill in 2025.
    - b. Motion made by Smelker and supported by Vujea to recommend that BCCD levy 1.0 mill in 2025. Roll call vote. **All in favor. Motion Carried.**
  - 3. No Equipment Committee Meeting.
    - a. Discussed the quotes from Precision for MDCs and Fingerprint Readers. Quotes expire July 17, 2024.
    - b. Motion made by Smelker supported by Weeks to approve the Precision quote up to \$125,016.50 contingent upon the Equipment Committees approval of the system. **Roll call vote. All in favor. Motion Carried.**
- G. Directors Report was reviewed and discussed
  - 1. Staffing update one candidate accepted the offer.
  - 2. Eric, Jake and Alex attended COMT Training at Electric Forest to complete their communications training.
- H. New Business
  - 1. Discussed adding the new Consumers Energy utility invoices to our reoccurring contingent voucher list.

2. Motion made by Weeks and supported by Smelker to approve the Consumers Energy reoccurring Contingent vouchers for the Middleville & Hastings Tower sites. **All in favor. Motion Carried.**
- I. May 2024 Operating and State Budget Reports were reviewed and discussed.
- J. Expenses
  1. Operating Disbursements were reviewed. A motion was made by Smelker and supported by Disselkoen to approve the June Operating Disbursements. **Roll call vote. All in favor. Motion carried.**
  2. State Disbursements were reviewed. A motion was made by Smelker and supported by Disselkoen to approve the June State Disbursements. **Roll call vote. All in favor. Motion carried.**
  3. There were no Public Safety 800 MHz Fund Disbursements to be reviewed for the month of June.
  4. Motion was made by Weeks and supported by Vujea to approve the June 2024 Contingent Vouchers. **Roll call vote. All in favor. Motion carried**
- K. Old Business
  1. Director Lehman gave tower updates
- L. Miscellaneous
  1. Director Lehman requested that the board be aware that we need to spend down \$10,000 of State Training funds this year in order to qualify for 2025 State Training Funds.
- M. No Second Limited Public Comment
- N. Motion was made by Vujea and supported by Disselkoen to adjourn at 2:48 p.m. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on **Monday, July 22, 2024 at 2:44 p.m.**

Respectfully submitted by Vanessa Booth