



**Barry County Central Dispatch
Administrative Board Meeting Minutes
Monday, June 26, 2023**

- A. Forbes called the meeting to order at 2:00 p.m.
- B. Pledge was recited
- C. Roll call was taken.
 - Attendance: Forbes, Weeks, Smelker, Sixberry, Disselkoen, Cove, Peck, Yarger, Wilson and Vujea.
 - Others in attendance: Lehman, (BCCD) Hall (BCCD), Booth (BCCD)
 - Absent with advance notice: Bolter
- D. A motion was made by Cove and supported by Sixberry to approve the June Agenda as written. **All in favor. Motion carried.**
- E. A motion was made by Vujea and supported by Smelker to approve the May 22, 2023 meeting minutes. **All in favor. Motion carried.**
- F. No Public Comment
- G. Committee Report
 - 1. No Personnel meeting or report.
 - 2. Finance meeting was held June 9, 2023 to review projected 2024 revenue vs. costs.
 - a. Discussed the Operating and State Budget line items and upcoming projects.
 - b. Motion made by Weeks and supported by Cove to approved the recommended Operating budget for 2024. **All in favor. Motion Carried.**
 - c. Motion made by Cove and supported by Vujea to approve the recommended State budget for 2024. **All in favor. Motion Carried.**
 - d. Motion made by Cove and supported by Vujea to recommend that BCCD levy 1.0 mill in 2024. Roll call vote. **All in favor. Motion Carried.**
 - 3. No Equipment meeting or report. The next meeting will be held in July.
- H. No Public Comment
- I. Directors Report was reviewed.
 - 1. Lani announced that Stephanie went to Texas to receive the National Award for NENA.
- J. No New Business
- K. Expenses
 - 1. The May Operating and State Budgets were reviewed.
 - 2. Operating Disbursements were reviewed. A motion was made by Smelker and supported by Sixberry to approve the June 2023 Operating Disbursements. Roll call vote. **All in favor. Motion carried.**
 - 3. State Disbursements were reviewed. A motion was made by Wilson and supported by Smelker to approve the June State Disbursements. Roll call vote. **All in favor. Motion carried.**
 - 4. No Public Safety 800 MHZ Fund Disbursements.
 - 5. Motion was made by Cove and supported by Weeks to approve the July 2023 Contingent Vouchers. Roll call vote. **All in favor. Motion carried.**

L. Old Business

1. Director Lehman gave an update on the two (2) new towers.
2. Director Lehman gave an update on the Nashville VHF tower.
 - a. A motion was made by Cove and supported by Sixberry to approve the quote from Chrouch Communications in the amount of \$ 19,967.14 to temporarily relocate the Nashville VHF Simulcast Site and to move it back once the remediation has been completed. Roll call vote. **All in favor. Motion carried.**

M. Miscellaneous

1. Director Lehman presented Deputy Director Hall with a 10 years of service plaque.

N. No Second Limited Public Comment

- O. Motion was made by Weeks and supported by Wilson to adjourn at 2:50 p.m. All in favor. Motion carried.**

The next Administrative Board Meeting will be held on Monday, July 24, 2023 at 2:00 p.m.

Respectfully submitted by Vanessa Booth