



Barry County Central Dispatch
Administrative Board Meeting Minutes

March 22, 2021

- A. Forbes called the meeting to order via zoom at 2:01 pm.
The Pledge of Allegiance was recited.
- B. Roll call was taken.
Attendance: Vujea, Forbes, Weeks Smelker, Leaf, Disselkoen, Peck, Cove, Yarger.
Muted: Wilson was able to listen in but was unable to activate video or audio.
Absent: Boulter
Others in attendance: Director Lehman (BCCD) and Booth (BCCD)
- C. A motion was made by Cove and supported by Disselkoen to approve the Agenda as written.
All in favor. Motion carried.
- D. A motion was made by Leaf and supported by Cove to approve the February 22, 2021 Zoom Meeting Minutes as presented. **All in favor. Motion carried.**
- E. There were no Public Comments.
- F. Committee Reports
 - 1. No Report from the Personnel Committee
 - 2. Finance Committee report
 - a. Smelker reported that the committee has not met but are planning to schedule a budget discussion meeting.
 - 3. No Report from the Equipment Committee
 - 4. Building Committee
 - a. Duane reported that the committee had no meetings but shared several emails over the past month to keep the project moving forward.
 - b. Director Lehman gave a brief progress overview of the remodeling project.
- G. Directors Report was reviewed and discussed.
- H. New Business
 - 1. Discussed C- Com Portable Radio Proposal. Motion made by Smelker and seconded by Peck to approve the purchase of the Portable Radio in the amount of \$3,484.00. Roll call vote. **All in favor. Motion carried.**
 - 2. Discussed the Directors Purchasing Limit. Motion made by Leaf and supported by Disselkoehn to increase the Directors Purchasing Limit from \$2,999.99 to up to \$5,000.00. **All in favor. Motion carried.**
 - 3. Discussed the Environmental Systems Solutions Proposal to install 6 plasma air bipolar ionization devices in the five furnaces and one air handler in the building. Motion made by Cove and supported by Smelker to approve the ESS proposal for the air bipolar ionization devices in the amount of \$4,800.00. Roll call vote. **All in favor. Motion carried.**
- I. February 2021 Operating & State Budget Reports were reviewed and discussed.
- J. Expenses
 - 1. March 2021 operating disbursements were reviewed. A motion was made by Cove and supported by Smelker to approve the March 2021 operating disbursements in the amount of \$ 20,142.94. Roll call Vote. **All in favor. Motion carried.**

2. March 2021 state disbursements were reviewed. A motion was made by Leaf and supported by Cove to approve the March state disbursements in the amount of \$21,165.01. Roll call vote. **All in favor. Motion carried.**
 3. Motion was made by Cove and second by Leaf to approve the April 2021 contingent vouchers. Roll call vote. **All in favor. Motion carried.**
- K.** No Old Business.
- L.** Miscellaneous
1. Discussed the donation to Hastings Parks & Recreation for Bill Redman.
 2. National Telecommunicators Week April 11-17, 2021.
- M.** No Public Comment.
- N.** Motion was made by Leaf and supported by Peck to adjourned at 2:40 pm.

The next Administrative Board Meeting will be held on Monday, April 26, 2021 at 2:00 p.m.

Respectfully submitted by Vanessa Booth