



**Barry County Central Dispatch  
Administrative Board Meeting Minutes  
Monday, May 23, 2022**

- A. Smelker called the meeting to order at 2:00 p.m.
  - The Pledge of Allegiance was recited.
- B. Roll call was taken.
  - Attendance: Weeks, Smelker, Leaf, McCormick, Cove, Peck, Yarger, Boulter, Wilson, and Vujea.
  - Others in attendance: Lehman (BCCD), Hall (BCCD),
  - A motion was made by Leaf and supported by Peck to approve the agenda as written. **All in favor. Motion carried.**
- C. A motion was made by Leaf and supported by Wilson to approve the April 25, 2022 meeting minutes. **All in favor. Motion carried.**
- D. Limited Public Comment: None
- E. Committee Reports:
  - 1. Personnel Committee – Director Lehman recommended that Deputy Director Hall be evaluated on the same schedule as all other BCCD employees as well as recommended Deputy Director Hall receive a raise of .80 cents per hour effective July 5, 2022. Motion made by Leaf and supported by Peck to approve the recommended hourly wage increase for Deputy Director Hall. **Roll Call Vote. All in favor. Motion Carried**
  - 2. Finance Committee – The finance committee reviewed the proposed 2023 budget and the committee recommendation that BCCD levy 1.0 mill this year. The recommendations were based on inflation. A motion was made by Vujea to approve the 2023 budget and levy 1.0 Mill, Peck supported. **Roll Call Vote. All in Favor. Motion Carried**
  - 3. Equipment Committee –Director Lehman is going to schedule site visits to see the recording software in use before making a decision.
  - 4. Directors Report was reviewed.
- F. New Business: none.
- G. April 2022 Operating & State Budget Reports were reviewed and discussed.
- H. April 2022 Disbursements for approval
  - 1. April 2022 operating disbursements were reviewed. A motion was made by Cove and supported by Weeks to approve the April 2022 operating disbursements. **Roll call vote. All in favor. Motion carried.**
  - 2. April 2022 state disbursements were reviewed. A motion was made by Leaf and supported by Wilson to approve the April 2022 state disbursements. **Roll call vote. All in favor. Motion carried.**
  - 3. Public Safety 800 MHz Tower/ARPA 1st Milestone Payment 45% of total. Motion made by Vujea and supported by Peck to approve this payment. **Roll Call Vote. All in Favor. Motion Carried**
  - 4. Motion was made by Leaf and supported by Weeks to approve the June 2022 contingent vouchers. **Roll call vote. All in favor. Motion carried.**
- I. Old Business- None
- J. Miscellaneous-None
- K. Second Limited Public Comment – None
- L. Motion was made by Leaf and supported by Weeks to adjourn at 2:30 pm. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on June 27, 2022, at 2:00 p.m.  
Respectfully submitted by Kristen Cove