

## Barry County Central Dispatch Administrative Board Meeting Minutes Tuesday, May 28, 2024

**A.** Forbes called the meeting to order at 2:00 p.m.

The Pledge of Allegiance was recited.

**B.** Roll call was taken.

Attendance: Forbes, Boulter, Smelker, Weeks, Cove, Yarger, Disselkoen and Leaf Peck, Vujea and Wilson were absent with advance notice

Others in attendance: Mrs. Weeks (Public), Lehman, (BCCD) Hall (BCCD), Booth, (BCCD)

- **C.** A motion was made by Leaf and supported by Smelker to approve the agenda as written. **All in favor. Motion carried.**
- **D.** A motion was made by Leaf and supported by Disselkoen to approve the April 22, 2024 meeting minutes. **All in favor. Motion carried.**
- E. No Public Comment
- **F.** Committee Reports:
  - 1. No Personnel Committee Meeting or report
  - 2. No Finance Committee Meeting or report, the next meeting will be held on June 18.
  - 3. No Equipment Committee Meeting.
    - **a.** On going communication with the Director who is working on the return and replacement of the MDCs with the vendor.
- **G.** Directors Report was reviewed and discussed
  - 1. Update on the status of the new email
- H. No New Business
- **I.** April 2024 Operating, State and Public Safety 800 MHz Budget Reports were reviewed and discussed.
- J. Expenses
  - Operating Disbursements were reviewed. A motion was made by Weeks and supported by Leaf to approve the May Operating Disbursements. Roll call vote. All in favor. Motion carried.
  - 2. State Disbursements were reviewed. A motion was made by Leaf and supported by Disselkoen to approve the May State Disbursements. **Roll call vote**. **All in favor. Motion carried**.
  - 3. Public Safety 800 MHz Fund Disbursements were reviewed. A motion was made by Smelker and supported by Weeks to approve the May PS 800 MHz Disbursement. **Roll call vote**. **All in favor. Motion carried**.

4.

- Motion was made by Smelker and supported by Weeks to approve the May 2024 Contingent Vouchers. Roll call vote. All in favor. Motion carried
- K. Old Business
  - 1. Director Lehman gave tower updates

- 2. Discussed the Mayday Policy/X Ray draft policy. A motion was made by Leaf and supported by Smelker to approve the Mayday Policy/ Xray Policy. All in favor. Motion carried.
- L. Miscellaneous
  - 1. Deputy Director Hall reported to the board updates on Virtual Academy and the CTO program.
- M. No Second Limited Public Comment
- N. Motion was made by Leaf and supported by Smelker to adjourn at 2:29 p.m. All in favor. Motion carried.

The next Administrative Board Meeting will be held on **Monday, June 24, 2024 at 2:44 p.m.**Respectfully submitted by Vanessa Booth