



**Barry County Central Dispatch
Administrative Board Meeting Minutes
Thursday, October 20, 2022**

- A. Forbes called the meeting to order at 7:43 p.m.
 - Introductions
 - Roll call was taken.
 - Attendance: Forbes, Weeks, Smelker, Boulter, Disselkoen, Cove, Peck, Yarger, Wilson and Vujea.
 - Absent: Leaf
 - Others in attendance: Members of the Barry County Fire Association, Lehman, (BCCD) Hall (BCCD), Booth, (BCCD)
- B. A motion was made by Cove and supported by Smelker to approve the agenda as written. **All in favor. Motion carried.**
- C. A motion was made by Wilson and supported by Peck to approve the September 26, 2022 meeting minutes. **All in favor. Motion carried.**
- D. Public Comment
 - Chief Krouse thanked those present for inviting the Fire Association to be part of the meeting and for the meal.
- E. Committee Reports:
 - 1. Personnel Committee
 - a. Cove reviewed the timeline for the Directors evaluation
 - b. Personnel, Finance and Director Lehman will be meeting on November 9.
 - 2. Finance Committee
 - a. No Meeting in October
 - b. Next Meeting will be in November to discuss budget amendments. Time and date to be announced.
 - 3. Equipment Committee
 - a. No Meeting
- F. Directors Report was reviewed
- G. No New Business
- H. September 2022 Operating & State Budget Reports were reviewed and discussed.
- I. Expenses
 - 1. Operating Disbursements were reviewed. A motion was made by Cove and supported by Weeks to approve the October 2022 Operating Disbursements. Roll call vote. **All in favor. Motion carried.**
 - 2. State Disbursements were reviewed. A motion was made by Cove and supported by Wilson to approve the October 2022 State Disbursements. Roll call vote. **All in favor. Motion carried.**
 - 3. Motion was made by Smelker and supported by Wilson to approve the November 2022 Contingent Vouchers. Roll call vote. **All in favor. Motion carried.**
- J. Old Business
 - 1. MPSC Grant Agreement was reviewed and discussed.

- a. Motion made by Vujea and seconded by Smelker to enter into contract with DTMB-MPSCS and accept the Grant Offer and Grant Terms. Roll call vote. **Motion carried.**
 - b. Motion made by Smelker and seconded by Wilson to approve Director Lehman as the signatory for the Grant Agreement between Barry County Authority and MPSCS. Roll call vote. **Motion Carried.**
 - c. Motion made by Cove and seconded by Bolter to approve Office Manager, Vanessa Booth as the person to certify and sign the Administrative Board Meeting minutes. **Motion carried.**
- K. No Miscellaneous
- L. Second Limited Public Comment
- 1. Chief Forbes thanked Central Dispatch for everything they do.
 - 2. Clarified the date of the next meeting as November 28, 2022.
- M. Motion was made by Wilson and supported by Peck to adjourn at 8:07 p.m. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on Monday, November 28, 2022 at 2:00 p.m.
Respectfully submitted by Vanessa Booth