



**Barry County Central Dispatch  
Administrative Board Meeting Minutes  
Monday, July 28, 2025**

- A. Forbes called the meeting to order at 2:00 p.m.
  - Roll call was taken.
  - Attendance: Forbes, Yarger, Disselkoen, Leaf, Cove, Peck, Weeks, Boulter, Smelker and Dunn. Vujea was absent with advance notice.
  - Others in attendance: Doug VanEssen (Board Attorney), (BCCD) Lehman, Hall and Booth
- B. Forbs proposed moving item F. Board Member Code of Conduct Discussion to L. Old Business because the Attorney had not yet arrived. A motion was made by Weeks and supported by Cove to approve the agenda with changes. **All in favor. Motion carried.**
- C. A motion was made by Leaf and supported by Disselkoen to approve the June 23, 2025 meeting minutes. **All in favor. Motion carried.**
- D. No Public Comment
- E. Committee Reports
  - 1. Cove reported that the Personnel Committee has upcoming meetings.
  - 2. No Finance Committee and no report.
  - 3. Disselkoen reported that the Equipment Committee met on July 24 and discussed various equipment related issues from broadband for MDC's, firewall issues, MFA, HVAC issues at Middleville tower, encryption, 800 paging for fire. Another meeting has been scheduled in August.
- F. Directors Report was reviewed and discussed.
- G. New Business
  - 1. Disselkoen reported that we will discuss the 800 Pagers for Fire Association proposal after the committee meet again.
- H. June 2025 Operating & State Budget Reports were reviewed and discussed.
- I. Expenses
  - 1. Operating Disbursements were reviewed. A motion was made by Leaf and supported by Smelker to approve the July 2025 Operating Disbursements. Roll call vote. **All in favor. Motion carried.**
  - 2. State Disbursements were reviewed. A motion was made by Leaf and supported by Dunn to approve the July 2025 State Disbursements. Roll call vote. **All in favor. Motion carried.**
  - 3. Motion was made by Cove and supported by Weeks to approve the August 2025 Contingent Vouchers. Roll call vote. **All in favor. Motion carried.**
- J. Old Business
  - 1. Board Member Code of Conduct Discussion with Doug VanEssen. It was decided to have a 3-person meeting to continue this conversation. The member committee will consist of Smelker, Weeks and Forbes. A meeting was scheduled to be held at Central Dispatch between Smelker, Weeks, Forbes and Leaf on August 11, 2025 at 2:00pm.
- K. No Miscellaneous

**L.** No Limited Public Comment

**M.** Motion was made by Cove and supported by Weeks to adjourn at 2:59 p.m. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on Monday, July 28, 2025 at 2:00 p.m.

Respectfully submitted by Vanessa Booth