



**Barry County Central Dispatch
Administrative Board Meeting Minutes
Monday December 16, 2025**

- A. Forbes called the meeting to order at 2:01 p.m.
The Pledge of Allegiance was recited.
Roll call was taken.
Attendance: Forbes, Disselkoen, Smelker, Boulter, Cove, Peck, Yarger, Weeks, Wilson and Vujea. Others in attendance: Dunn (Former Johnstown Fire Chief), Krouse (BCCD) Lehman (BCCD), Hall (BCCD), Booth, (BCCD)
Absent without notice: Leaf
- B. A motion was made by Peck and supported by Weeks to approve the agenda as written.
All in favor. Motion carried.
- C. A motion was made by Smelker and supported by Vujea to approve the November 25, 2024 meeting minutes. **All in favor. Motion carried.**
- D. Public Comment: the board welcomed Pete Dunn.
- E. Committee Reports:
1. No Personnel Committee meeting
Director Lehman welcomed Erica Krouse to the Advisory Board meeting in her new role as a supervisor.
 2. No Finance Committee meeting
 - a. Director Lehman explained that the figures are all in and we are ready to amend the operating capital GL#980 to make it whole. Motion made by Weeks and supported by Vujea to transfer a total of \$392,120.37 out of **fund balance** into General Ledger #**205.325-980** Capital. Roll Call vote. **All in favor. Motion Carried.**
 3. No Equipment Committee or report
- F. Directors Report was reviewed and discussed.
- G. New Business
1. Policies 245, 360, 406 and 809 were discussed.
 2. Motion made by Disselkoen and supported by Peck to approve *Awareness and Training Policy 809*. **All in favor. Motion carried.**
 3. Motion made by Cove and supported by Weeks to approve *Rapid SOS Policy 406*. **All in favor. Motion carried.**
 4. Motion made by Vujea and supported by Cove to approve *Media and Press Policy 360* with the typo changes. **All in favor. Motion carried.**
 5. Motion made by Bolter and supported by Weeks to approve *Rules and Regulations Policy 245*. **All in favor. Motion carried.**
- H. November 2024 Operating and State Budget Reports were reviewed and discussed.
- I. December Expenses
1. Operating Disbursements were reviewed. A motion was made by Vujea and supported by Disselkoen to approve the December Operating Disbursements. **Roll call vote. All in favor. Motion carried.**

2. State Disbursements were reviewed. A motion was made by Vujea and supported by Peck to approve the December State Disbursements. **Roll call vote. All in favor. Motion carried.**
 3. Motion was made by Smelker and supported by Cove to approve the January 2025 Contingent Vouchers. **Roll call vote. All in favor. Motion carried**
- J. Old Business**
1. Director Lehman gave an update on the towers.
 2. Director Lehman gave an update on the ongoing challenges dispatch face regarding District Court ordered bond conditions.
- K. Miscellaneous**
1. 2025 Schedule. Motion made by Smelker and supported by Peck to approve the 2025 Administrative Board schedule. **All in favor. Motion carried.**
- L. No Second Limited Public Comment**
- M. Motion was made by Wilson and supported by Smelker to adjourn at 2:49p.m. All in favor. Motion carried.**

The next Administrative Board Meeting will be held on **Monday, January 27 at 2:00 p.m.**

Respectfully submitted by Vanessa Booth