

Minutes

TOW COMMUNITY CENTER ASSOCIATION

135 CR 221, Tow, TX 78672

January 14, 2023

1. Prayer and Pledge of Allegiance lead by Gloria Buchanan
2. Meeting called to order by Gloria Buchanan at 11:08 am
3. Quorum established: Gloria Buchanan, David Hooge, Paul Norman, Tim Hackney, Linda Wallen, Linda Jackson, David Gibson, and Jill Cox. Kelley Whited was absent.
4. Welcome and introductions by Gloria Buchanan. Recognized past Board of Directors of TCC – Debbie Povec, Toni Milam, and Donna Davis. Introduced new Board members Jill Cox term through 12/2024, Kelly Whited term through 12/25, Dave Gibson term through 12/24. Current Board members reappointed – Paul Norman and Dave Hooge. Recognized and welcomed guests. List of members provided to Board Members with email and phone numbers. Linda Wallen requested that [info.towcommunitycenter@gmail](mailto:info.towcommunitycenter@gmail.com) be added to her contact information for business contact of TCC for rentals.
5. Committee Reports
 - a) Treasurer Linda Jackson went over the financial report for 2022. Began with opening balance. Read all deposits and expenses. Year ending balance of \$26,301.88 due to donations and fund raisers. Read Profit and Loss as presented. The TCC has come a long way from the \$200 most of the current Board Members started with. Motion to approve financial reports presented by Treasurer Linda Jackson made by Linda Wallen – seconded by David Hooge. All in favor.
 - b) Safety and Maintenance by Tim Hackney. Reported that the Eagle Scouts helped resurface the benches and cleaned up the pavilion. Accomplished in 2023 – Lights at entrance in the front and back with signage, well house solar screens, water heater, dishwasher, TV, ceiling fans, paint. Tim thanked all who participated with time and money to get these projects completed. Looking forward to electrical and flooring to be completed in 2023 as well as the flood light outside that won't turn off – likely a broken motion detector.
 - c) Communications by Linda Wallen. The website is getting more maintenance. The Rental report was presented with dates and deposits of all rentals for 2022. There were 3 Memorial Services held at TCC in 2022. Additionally, community supported events such as exercise, water color and game day were active and will continue to be for 2023. There is a plan for the rental contract to be updated. Also, all current contracts will be updated with cleaning rules. A request for assistance verifying the building is clean post rental was made in order to return cleaning deposits. There are 2 rental requests for 2023. A Facebook page for TCC is being worked on with assistance from Linda Jackson. Paul Norman questioned the 2 deposits. Deposits were clarified as Fire Dept and Church of Christ.

- d) 501C3 and Grants by Paul Norman. Grant from LCRA was applied for but denied in 2022. Received \$2485.00 from Highland Lakes Service League. CTEC awarded \$2500.00 to TCC which will be in 2023 business. No tax reports due now – they will be completed on a timely basis. A request was made to mention ideas of where to find and apply for additional grants.
 - e) Jill Cox agreed to chair the Events/Fundraiser committee needed for the TCC activities in 2023. A committee will gather in February so a plan for 2023 can be presented at the March meeting.
6. Volunteers and Donations were recognized by Gloria Buchanan.
7. A discussion for Goals for TCC in 2023 began with a request for additional volunteers for events and committees. Gloria Buchanan stated that the TCC By Laws are being worked on for an update. Linda Jackson has signed the contract with the flooring company. Discussion for moving out of the building beginning on 1/29 for New Beginnings Fellowship's belongings. A date set for 1/30 at 10:00 am with trailers to move the balance of items. A plan for trailers and storage for all items was worked out. Workdays at 10:00 for the removal of carpet, toilets & bathroom vanities as well as a kitchen cabinet until the project is ready for the floor installation crew on Monday 2/6/2023. Additional items discussed were electrical needs, a budget for 2023, fundraising and events, brainstorming, public input, workshops and the audit for 2022. Paul Norman requested the auditor include credentials in the audit. The chair dolly has been ordered and the option to change our order to a chair and table dolly was declined.
8. Motion to adjourn made by Paul Norman and seconded by Tim Hackney. Adjourn at 12:41.

Minutes by Board Member Jill Cox assisting Kelley Whited (Secretary)



Gloria Buchanan, President

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