

Alcohol Beverage License Renewal Packet Checklist

For the 2025-2026 License Year

Required to Submit by April 30, 2025

Please take your time, review each form, and fill out ALL lines on the form. If something does not apply to your establishment, please mark N/A

ALL ITEMS BELOW ARE REQUIRED: (Please read the instructions that accompany each form)

- Alcohol Beverage License Application (AB-200) – All sections completed including current Wisconsin Sellers Permit number and FEIN number
- Alcohol Beverage Appointment of Agent (AB-101)
- Alcohol Beverage Individual Questionnaire (AB-100)
- Signature of Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual/Agent
- Liquor License Contact Information

If Applicable:

- Cigarette License Application- Complete if selling tobacco or electronic vaping products.
 - Application (CTV-100)
 - Questionnaire (CTV-101)
 - Appointment of Agent (CTV-102)
- Operator License Renewal Application – The employee or the employer may submit the operator license renewal application form.
- Amusement Device Application – Complete if your establishment has any electronic devices such as coin operated video games, dart machines, pool tables, juke boxes, etc. **This does not include any gambling device as defined by Wis. Stats. 945.01(3).**

Return the completed renewal application forms to the Village Office no later than Wednesday, April 30, 2025, to go before the Village Board on Monday, June 2, 2025.

Fees will be invoiced by the Village once the license has been approved by the Village Board and sent to the license holder.

All application fees must be paid before licenses can be issued to the business. Fees are due by 3 p.m. on Wednesday, June 11, 2025.

For more information, please visit <https://villageofbloomington.com/liquor-license-renewal-1> or www.revenue.wi.gov.