

## **Village of Bloomington Seeking Full Time Non-exempt Director of Public Works**

The Village of Bloomington is seeking an experienced Director of Public Works to supervise our Water, Street, and Sewer Treatment Plant operations. The ideal candidate will be responsible for monitoring and overseeing our physical facilities and will assist with planning for long-term programs, capital improvements, and maintenance operations.

### Responsibilities:

- Various administrative/managerial and facility operation duties
- Water, Sewer, Streets and Park budget maintenance and preparation
- Monitor the working progress of public works staff, currently one full-time and one seasonal
- Responsible for sanitation, facilities maintenance, utilities, and code enforcement
- Other duties as required

### Qualifications:

- General knowledge of the methods and machinery/equipment used in Facility, Street, and Park Maintenance
- Carpentry, plumbing, welding, cement, electricity, and vehicle maintenance skills
- Must possess a good driving record and demonstrate solid driving skills; including the ability to perform snowplowing assignments
- Ability to operate of variety of tools, vehicles, and equipment
- Strong written and verbal communication skills
- Excellent organizational and leadership abilities
- Experience with Microsoft Office (Word and Excel) and Outlook (email)

Visit <https://villageofbloomington.com/> for a complete job description. Please contact the Village Clerk/Treasurer at 608-994-3851 or email [clerk@villageofbloomington.com](mailto:clerk@villageofbloomington.com) with questions or for more information. The Village of Bloomington is an equal opportunity employer offering a competitive benefits package and paid training.

Send resume and cover letter to: [clerk@villageofbloomington.com](mailto:clerk@villageofbloomington.com) Position open until filled. A complete job description is also available upon request.