

Village of Bloomington
Regular Board Meeting
February 5, 2024

The regular monthly meeting of the Village Board was called to order by Village President Robert McLimans at 7:00 p.m.

The Pledge Allegiance to the Flag was said.

Roll call was taken, present: Robert McLimans, Dennis Moris, Tim Senn, Chasity Allen, Scott Daentl, and Robert Fox. Absent was Dawn Drew.

Motion was made by Moris and seconded by McLimans to approve the minutes of the regular board meeting and Caucus for January 2, 2024, as read in e-mail. All were in favor. Motion carried.

Motion was made by Daentl and seconded by Senn to approve the accounts payable reports for January 2024. All were in favor. Motion carried.

Officer Small was present to give his report. Officer Small reported that the unregistered vehicle that had been parked in the parking lot, owned by Steve Adrian, had been moved. Afterwards, he discovered the vehicle had a repossession order, but he was unable to locate it after it had been moved. Officer Small reported that there were two 48-hour parking complaints during the snowfall, and both vehicles were moved before any further action was necessary. There were no issues with parking on Canal Street during the snowfall. Officer Small reported that during the month of January he investigated a child custody dispute, an alarm at Warco, and a property dispute on Mill Street, in which both parties were contacted and an agreement was made. He also assisted with an investigation of a hit and run by Clare Bank. The suspect vehicle was located and determined it was not involved, and damage most likely occurred at another location or by another vehicle. There was a report of a suspicious person on Canal Street. The passenger was acting strange, and a strange odor was coming from the vehicle. Officer Small investigated and determined there may be some drug involvement. The people were from out of town and were here shopping. Officer Small discussed issues in signing up the Village for the Traffic Violation Registration Program (TVRP) and requested approval to order parking citation booklets from Wolf Grantland Graphics in Lancaster. Approval was given and Officer Small will submit the invoice for the booklets to the Village Clerk for payment.

McLimans moved up "Review Ordinance to amend Chapter IX entitled "License and Permits" to amend subsection 9.08 entitled "Dogs and Other Animals" with possible action under "Old Business" to discuss while Officer Small was present.

Discussion was had on Ordinance 2024-02, AN ORDINANCE TO AMEND CHAPTER IX (NINE) ENTITLED "LICENSES AND PERMITS" TO AMEND SECTION 9.08 ENTITLED "DOGS AND OTHER ANIMALS", OF THE VILLAGE OF BLOOMINGTON MUNICIPAL CODE. Officer Small reviewed his suggested changes sent to Attorney Wood's office. Discussion was had on the penalties section and abatement actions. Motion was made by McLimans and seconded by Senn to approve the ordinance with the inclusion of warnings to the penalties section and the elimination of the sentence regarding animal disposal. All were in favor. Motion carried.

Mike Parrott from General Engineering Company (GEC) was present to discuss and review the Building Regulations ordinance. Parrott gave a quick overview of GEC and discussed the contract between the Village and GEC. He explained reasons for updating the ordinance and will follow-up once he reviews the Village's ordinance. Discussion was had on the inquiry from D'Lish! regarding the construction of a deck. Parrott explained the requirements and advised that Drew contact Josh Copsey regarding the potential project.

Discussion was had on the purchase of a new blower to have in stock in the event that Blower #3 breaks down as replacement parts have been discontinued. Walsh explained that it is currently taking 14-16 weeks for delivery. Walsh discussed pricing and quotes he received for a new blower. Estimated cost is \$5,000. Motion was made by Moris and seconded by Fox to purchase a new blower to have in stock. All were in favor. Motion carried.

The trustees reviewed the proposals of services offer received from Clare Bank and Peoples State Bank. McLimans discussed recommendation of pooling the Village's checking accounts from the Village accountant, Jay Bennett from Johnson Block. Discussion was had. Motion was made by Daentl and seconded by Senn to utilize the services quoted by Peoples State Bank. All were in favor. Motion carried.

McLimans discussed the conversation he and the Clerk had with Jay Bennett, from Johnson Block, during his visit in which Bennett suggested securing a loan for the purchase of the 2024 JD 320G Skid Steer. Discussion was had on reasons for and against and how it would affect the Levy Limit. Motion was made by Moris and seconded by Daentl to accept the loan proposal received from Clare Bank and to borrow \$25,000. All were in favor. Motion carried.

McLimans discussed and reviewed the variance request by Krissy Custer for the property at 108 & 109 State Road 35. Krissy Custer, Bets Vorwald, and Michelle Atterbury were present. McLimans read aloud the minutes from the October, November, and December board meetings. McLimans discussed the phone discussion he had with Custer and the meeting he had with Vorwald earlier in the day. McLimans reviewed the survey that was completed for William Jeidy dated June 16, 1999, and the Corporate Warranty Deed between Iowa Oil Company and GNV Company dated May 21, 2004. McLimans stated the only disagreement after talking with Vorwald was the property line between the two properties and advised that was between Custer and Vorwald. Discussion was had on granting public access easement in which the Village will be responsible for the expense in maintaining the easement. Clerk explained the phone discussion she had with Attorney Wood, and Attorney Wood had explained to the Clerk that he does not read surveys and advised the Village to have a survey completed if there were issues or disagreements. Motion was made by McLimans and seconded by Allen to move forward with the variance request which was granted in October 2023. Clerk will contact Attorney Wood's office for preparation of the necessary documents regarding the public access easement. All were in favor. Motion carried.

Joe Walsh was present to give the Maintenance report. Walsh explained that Blower #2 was having some issues, and the repairman would look at it the next day. There is a possibility that Walsh can take the classes for the Operator's Certification at SWTC in May if Larry Gates can get it approved as a testing site. Walsh thanked the trustees for the reflective coats that were purchased from Amazon for Walsh and Mark Moris. Walsh discussed plans for the new salt shed and issues with the location of the sewer line and fresh air fan. Walsh will contact Jordan Fure, from Delta 3 Engineering, regarding those issues. There is a J&R Expo on March 28th in Dubuque, and Larry Gates believes that it would be beneficial for Walsh and Moris to attend. Walsh explained that there is indicated high water usage somewhere, suggesting a leak. Walsh and Moris have been unable to locate it yet and have plans to listen to fire hydrants the next day. Walsh put a new door handle on the door at the shop, and they started the generator last Friday, which did run. Walsh is unable to get on websites necessary to complete and submit required reports at the plant because of slow internet speed and has been using his personal computer to do so. Walsh requested approval to purchase a laptop which will allow him to complete required reports from home and easily access information needed. The Clerk will contact Applied Micro to purchase a new laptop for Walsh. Walsh gave an update on issues with the new water meters and readings. McLimans explained to the board that the Clerk, Walsh, and Moris spent four days on the last billing trying to correct issues. McLimans explained that he is aware of at least eight accounts, and there are most likely several more, that have been billed incorrectly for the last ten years. McLimans explained that zeros have been dropped off the readings on some accounts, and gave an example that a resident may have been utilizing 4000 gallons but was billed for 400 gallons for three months, not just one billing but over the last several years. Several customers have come forward questioning their bill, and the situation has been explained to them. The Clerk explained the process of completing the meter readings and billings and issues that have been occurring. McLimans and the Clerk discussed the utility billing module offered by Workhorse, the accounting and payroll program we began using on January 1, 2024, and the benefits that module offers. Motion was made by Moris and seconded by Allen to purchase the utility billing module from Workhorse. All were in favor. Motion carried.

Senn mentioned that the streets looked good after the snowfall. Moris was asked about the Village plowing the Fire Department parking lot since they were doing the Rescue Squad parking lot. It was decided that the Village would plow the Fire Department if it was not already done when they finish the Village streets and parking lots, as they do for the Rescue Squad.

Clerk gave update on progress with Workhorse and training she has completed. Clerk explained that Jay Bennett from Johnson Block completed the year end trial balance and Workhorse is ready to import those into our accounting program. Clerk will need to have access to the Cemetery account at Peoples State Bank before the import can be completed. Clerk

will notify Peoples State Bank and Clare Bank of the Board's decision to pool the checking accounts and is anticipating the beginning of March to have those accounts pooled and set up in Workhorse. Clerk explained the letter regarding the W-4 and WT-4's and asked the trustees to complete new forms and give back to the Clerk.

Clerk discussed the information received from Pitney Bowes on a postage meter and the benefit for purchasing one. Motion was made by Senn and seconded by Daentl to purchase a postage meter from Pitney Bowes. All were in favor. Motion carried. Cost of machine will paid by Water and Sewer funds equally.

Clerk explained the quote received from Applied Micro on a new copier/printer and issues with current printer. Motion was made by McLimans and seconded by Allen to purchase the Epson WorkForce C5000 Printer for \$899.95. All were in favor. Motion carried.

Clerk asked for clarification on start dates of vacation and personal time as that would determine how it is entered in Workhorse. Discussion was had and was determined that vacation and personal time begins on the anniversary of the date of hire.

Clerk explained trying to share calendars created in Outlook for the Village Square Park and Community Park with Walsh in an effort to streamline the process of notifying Walsh and Moris of reservations. Tricia from Applied Micro explained the reason the Clerk was unable to do so is because they have two different email platforms, and the simplest way would be to set Walsh up with an email like the Clerk's. The license for that would be \$48/year. Motion was made by McLimans and seconded by Moris to purchase the license and set up a new email address for Walsh. All were in favor. Motion carried.

Clerk was asked to mention the condition of the Library ceiling is getting worse. Discussion was had. Walsh recommended John Klein and will reach out to him or Top Notch as a second option. Clerk will work from home on Thursday to complete required election training in WisVote.

There being no additional business to come before the board, McLimans moved to adjourn the meeting and was seconded by Allen. All were in favor. Motion carried.

Clerk/Treasurer
Shawna Atterbury