

Village of Bloomington
Regular Board Meeting
March 4, 2024

The regular monthly meeting of the Village Board was called to order by Village President Robert McLimans at 7:00 p.m.

The Pledge Allegiance to the Flag was said.

Roll call was taken, present: Robert McLimans, Dennis Moris, Tim Senn, Chasity Allen, Scott Daentl, Dawn Drew, and Robert Fox.

Motion was made by Moris and seconded by Fox to approve the minutes of the regular board meeting for February 5, 2024, as read in e-mail. All were in favor. Motion carried.

Motion was made by Senn and seconded by Daentl to approve the accounts payable reports for February 2024. All were in favor. Motion carried.

Officer Small was present to give his report. Officer Small reported that he has only received one barking dog complaint for the month. He has contacted Attorney Wood's office regarding the number of complaints received in a month required to start issuing citations. Officer Small discussed a harassment complaint involving a juvenile and a complaint received regarding a juvenile from the Village purchasing alcohol from a nearby village and road tripping with friends. An email was sent out to all deputies making them aware as extra enforcement. Officer Small received the parking citations booklet from Wolf Grantland Graphics and has created a parking warning that he will print on yellow paper to put on any vehicles violating the parking ordinance before issuing a citation. Officer Small discussed that a large number of security checks have been done in the evening on businesses in the Village to ensure they are locked and secure. Officer Small asked if the clerk had received any requests for a special license for dogs. The clerk stated that the notice was published in the newspaper on February 29, 2024, and no requests have been made. Officer Small asked for clarification on when to start enforcing the restriction on the number of dogs allowed. McLimans suggested 90 days and discussion was had. Officer Small will start sending out warnings to those residents violating the ordinance and will begin issuing citations and enforcing the ordinance July 1, 2024. Dave Cooley was present and asked for an update on the dog ordinance. McLimans explained the revised ordinance to Cooley. Officer Small asked if there was anything he needed to be made aware of. Allen stated that she received a complaint from a resident about two juveniles operating motorized scooters on sidewalks.

Cooley inquired about the Village plowing the alley behind his house during snowfalls. McLimans explained the Village has an agreement to plow the Rescue Squad and Fire Department parking lots, only when the Village streets are completed and those lots have not been done. They will add the alley to the list.

McLimans reminded John Klein of the requirement to obtain a building permit before starting work and repairs. McLimans explained that the Village is in the process of hiring a new building inspector and going forward fees for starting work before a permit has been obtained will be doubled. Motion was made by Moris and seconded by Allen to grant a Land Use Permit to John Klein for new siding and electrical work at 485 Canal Street. All were in favor. Motion carried.

Motion was made by Drew and seconded by Daentl to grant a Temporary Class B Retailers License to the Holy Name Society St. Mary's Catholic Church for March 8, 2024. All were in favor. Motion granted.

John Klein was present to discuss the quote he submitted for repair of the Library ceiling. Klein explained that he matched the tile in the hallway and clerk's office and that his bid is based on materials from Menards as Spahn & Rose was \$1800 more. McLimans asked Klein about the bid for electrical work submitted by Schier and Klein provided the information as he understood it. Klein thought the work could be completed in 1 ½ days. Discussion was had. Motion was made by Daentl and seconded by Allen to approve Option #2, quoted at \$4,740, of Klein's bid for ceiling repair and Schier's bid for electrical work. All were in favor. Motion carried.

McLimans read an email received from Bart Nies, Delta 3 Engineering, regarding an update for the Proposed 2024 Infrastructure Improvements – Bloomington Project. Clerk had forwarded email to all trustees. Design plans, specifications, and permit applications will be finalized next week. The Proposed Access/Utility Easements Exhibit Maps and descriptions have been prepared. Bart plans on meeting with corresponding owners on Thursday, March 7, 2024. The email further explained the process for the Proposed Access/Utility Easements and the Construction Bid Process and Project Funding. Bid opening is scheduled for Thursday, March 21, 2024 at 9:00 am and will be online.

McLimans explained that approval is needed for easement acquisitions for the properties owned by Daniel Hermsen, Dennis LaMere, and Tim and Joan Senn for the 2024 Infrastructure Improvements project. Clerk had forwarded easement acquisition maps to all trustees. McLimans explained that Bart Nies will meet with property owners on Thursday, March 7, 2024. Senn had a question regarding a sewer line running through his property. He will ask Bart Nies if an easement is needed for that. Motion was made by McLimans and seconded by Daentl to approve the proposed easement acquisitions. Six were in favor. Senn abstained. Motion carried.

McLimans explained that a review and possible action was needed for a renewal and update proposed by Peoples State Bank for a line of commitment in the amount of \$962,000 in useable funds to be drawn on from the date of the note through December 31, 2024, to be used towards the water/sewer utility and street construction project. The loan shall have a term of 10 years with an interest rate of 5.75%. The loan shall call for annual principal and interest payments that will amortize the loan in ten-year term of the loan, \$129,377.00. The terms in this commitment are good for 60 days from the date of the letter, which was February 14, 2024. The clerk explained that this proposed line of commitment was an update from the offered approved in May 2023. This temporary line of commitment will be used until funding from the DNR has been received. Funding from the DNR will be used to repay the line of commitment. Motion was made by Allen and seconded by Senn to approve the line of commitment financing from Peoples State Bank. All were in favor. Motion carried.

McLimans reviewed the Agreement for Municipal Plan Examination and Inspection Services from General Engineering Company to act as the Village of Bloomington's building inspector. McLimans explained that overall, he is in agreement with the proposed agreement but disagrees with Section 1.5 Compensation, which currently states the Municipality shall compensate the Inspector for the Work at the rates and/or fees as set forth in the Fee Schedule attached. When McLimans and the clerk initially met with Mike Parrott, they were given that option or the option of having GEC collect the permit fees for the Work at the rates and/or fees as set forth in the Fee Schedule. At that time, the second option was chosen. McLimans has a call in to Mike Parrott to discuss that issue but would like to move forward tonight as to not delay the process of moving forward with GEC providing building inspection services for the Village. Motion was made by Daentl and seconded by Fox to approve the agreement with the change to Section 1.5. All were in favor. Motion carried.

McLimans explained the purpose of the Request for Municipal Delegated Authority Application is for the municipality to delegate GEC certain permitting, plan review, and inspection authority from the Wisconsin Department of Safety and Professional Services. Motion was made by Senn and seconded by Allen to approve the Application for Municipal Delegated Authority. All were in favor. Motion carried.

Discussion was had on the proposed Building Regulations ordinance received from Mike Parrot, GEC, and Parrott's suggestion regarding the Village's current ordinance. Senn explained that he agrees with Parrott's suggestion of eliminating the portions of section 13-3(3)-(4) in the Village's current ordinance. Motion was made by McLimans and seconded by Moris to approve the proposed building regulations ordinance and eliminate the sections highlighted by Mike Parrott. All were in favor. Motion carried.

Discussion was had on the possible action of moving the Village's savings accounts and opening accounts with the Local Government Investment Pool (LGIP). McLimans discussed the recommendation received from the Village accountant, Johnson Block. Clerk explained feedback she received from other clerks. Motion was made by Daentl and seconded by Drew to move the Village's savings accounts to LGIP. All were in favor. Motion carried.

Walsh was present to give the Maintenance report. Walsh asked if Eric Bierman is covered under the Village's insurance. Clerk explained that Bierman is technically still a Village employee, so he would be covered. Larry Gates advised that the Emergency Response Plan needs to be updated. The current plan was last updated in 1995. Gates is willing to help Walsh update the plan. McLimans wanted to recognize that Larry Gates was nominated and selected as the winner of the

“Outstanding Performance of an Operator” 2023 award. McLimans read the email that was received by the Water Bureau Quality Director of the State of Wisconsin, and shared a few words from Wastewater Program staff about Gates. McLimans stated it was a great honor and wanted to recognize Gates. Walsh continued with his report. Reynolds came to look at the generator and said the motor is from 1983 and is not sure if we can get parts anymore. Reynolds recommended getting a new generator. McLimans asked about getting an alarm that would notify Joe or Mark. Joe will look into that. McLimans questioned the added expense of the automatic start on the generator. Discussion was had on the unexpected power outage at the beginning of February. Dave Cooley asked what day that was. Clerk will look into it and let him know. Blower #2 had a bad bearing but is back now. Walsh tried it and it sounded fine. Walsh will be taking four out of seven tests for the Waterworks Certification on March 26, 2024. He will take the other tests in Fennimore at SWTC in June. Walsh spoke with Andrew Nicholas about rolling the ballpark. Nicholas will roll the ballfields for free and charge \$100/hr for the rest. Sloan will rent the Village a tractor for \$350/day. Discussion was had. McLimans suggested hiring Nicholas. No motion needed. Walsh and Moris started water meter inventory with Delta 3 Engineering last Tuesday. It needs to be completed by October 1, 2024. Mark Moris wanted to thank the board for allowing him to cook the fish at the plant on Friday, March 8th for the St. Mary’s Fish Fry. Moris said the fire department spent four hours and the quarry on Sunday, March 3rd. The fire department is asking if a lock can be put on the quarry gate. Discussion was had. McLimans will discuss putting a lock on the gate with Al Kirschbaum. Walsh asked if it was the Village’s or resident’s responsibility to clean up trees that have been trimmed in the resident’s yard. Discussion was had. Clerk will send a letter to resident to notify them that it is the resident’s responsibility.

Clerk gave an update on Workhorse. Clerk is continuing to learn processes. Clerk asked Clerklist for feedback on reports for board meeting and received a variety of answers. The Clerk/Treasurer from the Village of Cassville has offered to come to Bloomington and show the different shortcuts, etc. she has learned in Workhorse. Clerk will be training on the utility billing processes on March 5th. Workhorse does not support the 4-up postcard option. It was decided that the 2024 first quarter utility invoices will be printed on paper and mailed. The current option for online payments for utility billing is through UB Max which Workhorse does not support. Clerk explained the different options available through Workhorse and will need to do more research. Clerk would like to become a member of the Municipal Treasurers Association of Wisconsin (MTAW) and explained the purpose of the organization. There is an in-person conference in Stevens Point on April 24-26, 2024. Membership is \$60/annually, pre-conference workshop is \$80, conference is \$135, and hotel is approximately \$294. Motion was made by Senn and seconded by Moris to approve Clerk’s membership to MTAW and attendance to the pre-conference workshop and conference. All were in favor. Motion carried. Clerk explained the direct deposit authorization forms for payroll that were included in the trustees’ packets. Clerk explained that it is the voter’s responsibility to request an absentee ballot and will not be mailing letters and applications to voters who had requested absentee ballots in the past. Discussion was had about the power outage and damage to Clerk’s computer as a result. Clerk explained the suggestion received from Applied Micro on purchasing an image-based cloud back-up, which is \$179.95/year. Motion was made by McLimans and seconded by Fox to purchase the image-based cloud back-up. Clerk mentioned the email she and Drew received regarding the Tri-State booklet. Discussion was had. Drew will follow-up. Clerk received an email from Kim White about reserving the Community Park for a Kid’s Summer Series, a program that teaches children to be mindful and tools and techniques to assist in mindfulness practices. The program runs for one week, one hour in the morning per day. Approval was given to allow Kim White to reserve the park at no charge for her program. Clerk gave a reminder that the 14th Annual Village of Bloomington Easter Egg Hunt is scheduled for Saturday, March 30, 2024.

Discussion was had on the April board meeting. With the Spring Election being held on April 2, 2024, McLimans proposed to either hold the April board meeting at 6 pm on Monday, April 1st or reschedule the meeting to Monday, April 8th at 7 pm. Discussion was had. Motion was made by McLimans and seconded by Moris to reschedule the meeting to Monday, April 8, 2024, at 7 pm. Clerk will publish and post the notice as soon as possible.

Moris mentioned that a meeting for the Cemetery Committee should be held within the next couple of months. Fox thanked everyone and McLimans thanked Fox for his years of service. Senn discussed meeting with Bart Nies from Delta Engineering and asking him about the Sewer Department reimbursing the Village for Sewer Department expenses paid by the Village. The hope is to tie that into the DNR bond the Village will be receiving for the 2024 Infrastructure Improvements project. Senn also mentioned the incident with Dubuque County getting hacked. Allen questioned why the monthly meetings are held on Mondays. McLimans explained that if circumstances happen, such as the election next month, the meeting can be rescheduled as long as all are in agreement. Allen also questioned the presence of the Village Attorney at monthly meetings. Discussion was had.

There being no additional business to come before the board, McLimans moved to adjourn the meeting and was seconded by Allen. All were in favor. Motion carried.

Clerk/Treasurer
Shawna Atterbury