

# **GRAYSON FAMILY CARE PATIENT PORTAL ACTIVATION INSTRUCTIONS**

Welcome to Grayson Family Care!

As a patient at Grayson Family Care you can use the patient portal for easy and effective communication with the practice.

Specifically, you can:

- Make, change, or cancel your appointments.
- Post your questions.
- See your lab and imaging study results.
- Update your demographic and insurance data.

The portal is easy to use and activate. Please follow the step by step instructions below:

## STEP 1: Receive an email from the practice with your USER ID and activation link:

If you did not receive an email please contact the practice and we will send another email link.





### **STEP 2: Verify your identity:**

Request a verification code via text or voice.

٢	0	Д,	
	***	A	
Ċ		•	

## Welcome Doe Test,

Please select the phone number and the verification code will be sent to the selected number.

• \*\*\* - \*\*\* - 9007

How would you like to receive a unique code?

Text	t 🔿 Voice
Cancel	Send Code

### **STEP 3: Enter your verification code:**

Enter the verification code you received via text or voice call.

## **Verification Code**

Please enter the verification code we sent to your phone number \*\*\* - \*\*\* - 9007

••••	•••		

Code is valid for 5 minutes or 6 attempts Didn't receive the code? Resend Code

Please enter the verification code you received

Cancel Veri
-------------



#### STEP 4: Set your account password:

Please select a password for the account and confirm.

# **Reset Password**

Congratulations, You have authenticated yourself. Please Select your new Password. ReferPassword GuideLines to create secure passwords.

New Password

•••••	
Very strong password	
Confirm New Password	



### STEP 5: Agree to the Healow patient portal consent form:

# **Consent Form**

Please acknowledge reading and accepting conditions in consent form.

CONLINE COMMUNICATION INFORMED CONSENT Instructions for Using Online Communication You agree to take steps to keep your online communication to and from your physician confidential, including the following: Do not store messages on your employer-provided computer; otherwise personal information could be accessed or owned by your employer. Use a screen saver or close your messages instead of leaving your messages on the screen for passersby to read and keep your password safe and private. Do not allow other individuals or other third parties access to the computer(s) in which you store medical communications. Do not use email for medical communications to employers or other unintended third parties. Withdrawal of this Informed Consent must be



Agree & Next



# STEP 6: Setup Complete! Please explore the Patient Portal functions.

G. C.	The second se	🕚 🔓 Home 🛞 Welcome Doe test	💮 Cambie a Espa
> Dashboard My Account	Hi Doe test, Welcome to Grayson Family care For any emergencies please call 911		
Messages			
+ Medical Records	MEDICAL RECORDS		
4ppointments			
<b>Questionnaires</b>	Personal Health Record can be requested by clicking on the Request PHR below		
Trackers	Request PHR		
Education	View Medical Records		

If you experience any trouble completing the process, please email us at admin@graysonfamilycare.com We will get back to you at the earliest time to address your concern.

Thank you,

Grayson Family Care, LLC