

## **Landscape Committee Charter**

### **Mission Statement:**

The Landscape Committee's mission is to preserve and enhance the beautifully landscaped grounds of Naples Reserve, and to ensure it meets the aesthetic appearance and exotic island feel that promote our increased home values, property enjoyment, and beautification.

### **Committee Members:**

The Landscape Committee shall comprise 5-9 volunteer deeded homeowners who will be appointed by the Board. All Committee members must be in good standing, have no unresolved violations in the community, current felonies, or conflicts of interest.

Landscaping Committee Members should not be Directors, Officers, or Employees of the Naples Reserve Homeowners Inc.; nor the spouse, parent, child, brother or sister of an Officer, Director, or Employee of the Association on the same committee.

Each Committee member shall serve a term of one year. Committee members may re-apply for appointment to the Landscape Committee. The Board shall appoint the Chairperson of the Committee and its' Committee members.

The Board may remove a member of the Committee as well as disband and discontinue any committee with or without cause. Vacancies shall be filled by appointment from the Board.

### **Landscape Maintenance Contract:**

Pursuant to the Landscape Maintenance Contract, Landscape includes "irrigation system maintenance after the initial installation, integrated pest management, and grounds maintenance which includes turf and ornamental maintenance." Additionally, "ancillary services include general landscape enhancements, flower and mulch installation, palm and tree trimming services, land design consultation, landscaping lighting and recovery and clean up from significant storms events."

Sometimes, boundaries for responsibilities become blurred with the responsibilities of the Landscape, Design Review, and Compliance Committee. If this is the case, the committee who is responsible will be determined by the Board liaisons on a case by case basis.

### **Responsibilities:**

1. Conduct walking property inspections in the common and non-private outside community areas unless invited by the homeowner to monitor and assess the integrity of the landscape, integrated pest management, and irrigation system.

(Please note hereafter, "landscape" includes irrigation system maintenance after the initial installation, integrated pest management, and grounds maintenance which may or may not include ancillary services.)

2. Communicate with the General Manager and Landscape Contractor concerning observations regarding the condition, repair, and maintenance of the current landscape.

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3. Evaluate landscape contractor performance and verify completion of work orders through evaluation of reports and work orders involving the landscape.
4. Provide verbal and written reports to the Board, General Manager, and Community regarding the condition of the landscape.
5. Work directly with the Landscape Contractor and General Manager to provide recommendations and alternatives to the Board concerning both the short term maintenance and long term strategic planning of the current landscape.
6. Interface with the Landscape Contractor regarding landscape projects and issues, and annually reviewing performance in partnership with the management team.
7. Review any landscape inquiries from homeowners, re-cap and document such inquiries, and make recommendations to the Board regarding any concerns, success, issues, and events.
8. Maintain and revise approved plant lists to promote native FL. fauna, and plant materials that will thrive in our climate and be easy to maintain and prevent infection.
9. Research and recommend best practices with respect to fertilization and pest control that favor organic solutions for grandfathered areas of the community garden and dog parks.

**Meetings:**

The Landscape Committee will meet periodically as it deems necessary but no less than once monthly and may have additional meetings with Landscape Contractor.

The location of the meetings are undetermined but may meet on zoom, or the Naples Reserve Outrigger, or Naples Reserve Island Club.

**Reporting:**

The Committee shall prepare written minutes during Committee meetings and provide a copy to the Board Liaison and General Manager.

Copies of correspondence and other related materials developed to enable the committee to fulfill its duties shall be forwarded to the Property Manager for record keeping and a copy should be given to Board Liaison.

Information that is confidential in nature should be handled in a matter to ensure confidentiality of the homeowner and all Committee Members including the Board Liaison.

**Budget and Expenses:**

The Landscape Committee's budget is undetermined at this time. However, it may not exceed an assigned annual budget. Landscape

Reserves will be determined based on the reserve study.

**Board Appointed Liaison:**

The Board appointed liaison will attend the Landscaping Committee meetings. The Board Liaison will serve as the chief person to communicate with the Board as is necessary.



**Board:**

The Board has the right and authority to take actions and/or make decisions with or without involving any committee and take actions and/or make decisions which are consistent with and/or contrary, in whole or part to any committee recommendations, should they see the need, and it is reasonable to do so.

The Board has the right to amend this Charter, should it be required.

Our brand new Landscape committee in partnership with Crawford Landscaping purpose is to maintain the beautifully landscaped grounds of Naples Reserve and to ensure it meets the aesthetic appearance and exotic Island look. This will continue to help make Naples Reserve the most sought after HOA Development in South West Florida as evidenced by the astronomical value and prices of the homes sold and the enjoyment of property by the residents and their guests.