

Naples Reserve Homeowners Association, Inc.
Watercraft Committee Charter
Revised December 13, 2023

Mission Statement or Purpose:

- Develop and recommend policies and programs and collaborate with the Maintenance Manager (or his/her designee) to facilitate the safe operation and enjoyment of watercraft, associated lake areas, and the dock area of Naples Reserve.

Responsibilities or Goals and Tasks:

- The Committee will develop recommendations for the Board of Directors (Board) and Management, as appropriate, as well as advise on safety concerns or issues regarding watercraft operations, lake area safety, resident use of HOA watercraft, and the dock area.
- Make suggestions to the Maintenance Manager regarding maintenance and operation of HOA watercraft and dock areas.
- Prepare recommendations to the Board Liaison concerning any HOA watercraft; this may include items such as maintenance concerns, and equipment upgrades.
- Select members of this Committee only, as approved by the Maintenance Manager, may operate the motorized watercraft, and as volunteers may take passengers with them while operating these vessels.
- The Committee is not authorized to disassemble any part of the watercraft equipment without prior approval or supervision of the Maintenance Manager.
- Create and maintain a Boat Rules and Regulations Policy for Naples Reserve.
- Create and maintain a long-term Watercraft Strategic Plan and share the plan with the Board.

Procedure:

- The Committee will liaise with the Maintenance Manager assigned to the cleaning and maintenance of HOA owned watercraft.
- The Committee will collaborate with the Management on rules and required training for residents who wish to operate HOA motorized watercraft.

Authority:

- This Committee shall act only as an advisory committee to the Board.
- The Committee and its members have no power or authority to act on behalf of the Board.
- Being advisory in nature, its role is to perform responsibilities as noted above and to make recommendations to the Board regarding our Watercraft, lake operational areas, and dock area.
- No committee member shall act outside the scope provided herein nor shall any committee member represent themselves as a representative of the Association for matters outside the scope provided herein.

Meetings:

- The Watercraft Committee shall meet as required.

Committee Members:

- The Committee shall be comprised of 5-10 volunteer deeded homeowners, one or two of which will be the chair/co-chairs, who will be appointed by the Board.
- Each committee member shall serve a term of one year and may apply for continued service annually.
- The Board may remove a member of the committee with or without cause, including, but not limited to, no longer being eligible or in violation of the Code of Conduct. Vacancies shall be filled by appointment from the Board.

Code of Conduct:

- All Committee members must be in good standing, have no conflicts of interest, have no unresolved violations in the Community, and no current felonies.
- All Committee members will use reasonable judgement, fairness, and be respectful.
- All Committee members shall refrain from discussing confidential Committee matters outside of the committee.

Reporting:

- Copies of Minutes, correspondence and other related materials developed to enable the Committee to fulfill its duties will be maintained by the Committee and shall be available to the Board or Management upon request.

Insurance:

- Committee members are covered under the Naples Reserve Homeowners Association, Inc. General Liability Officer and Director Insurance Policy for committee related activities and actions within the scope of their duties. No committee member shall act outside the scope provided herein nor shall any committee member represent themselves as a representative of the Association for matters outside the scope provided herein.

Board Appointed Liaison:

The Board appointed Liaison will attend committee meetings as appropriate. The Liaison will serve as the chief person to communicate with the Board.

STATEMENT

I have received, read, and agree to abide by the terms of this Charter for the Naples Reserve Homeowners Association, Inc. Watercraft Committee.

Name: _____

Signature: _____

Date: _____