Ward County *400 S Allen* *Monahans, TX* *79756*

HOW TO OBTAIN A WARD COUNTY PERMIT FOR AN ON-SITE SEWAGE FACILITY

Remove and retain this page prior to returning the application to the D.R

SINGLE FAMILY RESIDENTIAL FEE: $210 ALL OTHER TYPE SYSTEMS FEE: $260

1. Obtain an application package from the Ward County D.R.
   David Peck Ward County D.R.
   4300 Springdale Drive
   Odessa, TX 79762
   (432)889-6853
   (432)498-4005 Fax
2. Have appropriate individual (Who has completed TCEQ approved site/soil evaluation course) perform mandatory site/soil evaluation.
3. Submit complete application and technical information sheet (in property owner's name) with all pages intact. Include the appropriate fee. Please submit this information to the Ward County D.R.
4. Plans and application will be reviewed by the Ward County D.R.
5. Upon approval an Authorization to Construct (ATC) will be issued. The ATC is valid for one (1) year from the date of issuance.
6. Begin construction. An inspection of the installation is required before covering the system. Contact the Ward County D.R at least 5 working days in advance to arrange an inspection.
7. After a successful inspection, a Notice of Approval/License to Operate will be issued to the property owner within approximately 5 working days.
8. NOTE: A re-inspection fee of $75.00 must be paid by the installer for each time the system must be inspected. All fees must be paid before the Notice of Approval will be issued.

*All fees are *non-refundable* and shall be paid by personal check, cashier's check or money order to Ward County. NO CASH WILL BE ACCEPTED.

**All prices are subject to change as set and established by Ward County.