

surya sundararajan

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SURYASUNDAR.COM

EDUCATION

Emerson College- Boston, MA

- BFA, VISUAL MEDIA ARTS PRODUCTION
- GRADUATED: DECEMBER 2021

WORK EXPERIENCE

Creative Production Assistant- The Famous Group | El Segundo, CA 2022-2023

- Set up project timelines on ClickUp, edited sizzle reels and ideated on brand pitches
- Utilized generative AI to create pitch materials & content for projects in development
- General office administration, updated creating expense reports, managed assets

Post Assistant- Matador Content | Los Angeles, CA January-April 2022

- Created and revised pitch decks for TV series' in development, completed research
- Worked on sets as production assistant and grip doing runs and handling talent
- General office administration, kept track of project progress

Media Staff Assistant- Emerson Productions | Boston, MA 2020-2021

- Assistant on camera team & gaffer for various client shoots
- Key grip on lighting team for shoots in the studio

Content Creator- StencilStop | Sacramento, CA June-August 2020

- Created marketing content for the company's social media platforms
- Posted various tutorial videos on their website to aid potential customers

RELEVANT EXPERIENCE

Development Intern- Red Wagon Entertainment | Culver City, CA September-December 2021

- Completed coverage for feature films, TV pilots and books for adaptation
- Researched for projects on their development slate

Junior Video Editor- Treacherous Records | Glendale, CA May- August 2020

- Created social media content for their Instagram page
- Posted promotional content of artists from BTS of music video shoots

Unscripted Development Intern- Sun TV | Chennai, TN India June-August 2019

- Office administration
- Assisted in development for non-fiction programming
- Shadowed different positions on set and worked as a technical personal assistant

VR/AR Production Intern- New Reality Company | Los Angeles, CA May-June 2019

- Revised pitch decks, conference presentations, and Excel contact sheets
- Organized daily schedules, budget sheets, and set client meetings

SKILLS & EQUIPMENT

DA VINCI RESOLVE
ADOBE CREATIVE CLOUD
AVID MEDIA COMPOSER

MIDJOURNEY AI
CLICKUP
UNREAL ENGINE

TAMIL, CHINESE
HTML/CSS