

South Bank Players Amateur Dramatic Group

RISK ASSESSMENT – GHOST WALK

Description of Hazard	Possible Risk of Hazard	Controls	Probability	Additional measures Required
Booking in the audience members	Audience members trip / fall hazards due to dark conditions and flower beds / curbs etc	Money taker / Marshalls to have torches and to direct the group once paid over to an area for standing prior to the walk starting	Low	Marshalls to identify any persons who may be infirm / have any walking difficulties and make sure that they keep an eye on them or that they have family/ friends with them to help. Appropriate first aid trained volunteers will be identified with up to date appropriate qualifications.
Audience walking the route and any special effects / characters.	Due to the nature of the walk the route will be dark in many places. Care should be taken when walking. Due to the nature of the walk there will be some special effects / smoke / fake dead bodies / gun shots / characters jumping out which may cause distress.	Marshalls should be watchful and mindful of all individuals and continue to monitor at all times to make sure everyone is well especially after smoke effect / gun shot / any potential shock effect has taken place. If there is any doubt at all the marshall should approach the audience member to check on them and provide any assistance required. If there is serious cause for concern (possible seizure etc) then the walk should be stopped immediately until the proper care and attention is sought either through attending family or ambulance called where necessary.	Low	Marshalls should have access to a first aid kit and also a mobile phone which they are prepared to use to call family members or ambulance for assistance.
Characters (members of the group)	Location of performance.	Care should be taken in all instances to ensure that they are familiar with the area that they are performing in. Adequate lighting is available and all trip hazards are kept to a minimum. During the winter months there is further danger of slipping on wet leaves or potentially icy pathways.	Medium	Suitable footwear and lamps as necessary. Cast not to 'run or dart away' but instead to walk sensibly and carefully to avoid falls.
Handling Props and Equipment	Reaching / throwing items to get them in the correct place. Use	Members using the equipment should be fully familiar with the props that they are using including operating them in darkness/dim	Low	Additional measures are that all electrical equipment should be appropriately PAT

	of smoke machine.	lighting. Only trained or suitably qualified persons may operate equipment of an electrical nature.		tested. See C Drury PAT testing logs to check equipment has been tested.
Safety of members	As far as possible, members to be in pairs for safety.	Due to the nature of the walk, the time of year and that it is dark, where possible members are advised to work in pairs to ensure all members are accounted for and are safe. Usually we shall all meet up at the end of the walk for a debrief and will know that all members are safe at the end of the performance. If someone is leaving earlier and not taking part in the debrief, then they are expected to have seen another member and notified them that they have finished their part and are leaving.	Low	The chair person or other nominated person should know of all members taking part and when they have finished / left for the evening.
Route	All members should know the route that is being taken so that they can find the group if there is an emergency.	See attached route for information purposes. (Current route is still the same as in 2019)	Low	Copy of route is available to all members.

Martin James
 Martin James
 (Chairman)

Jeanine Guy
 Jeanine Guy
 (Treasurer/DSL)

[Revised March 2021]

