

**MINUTES
OF
THE
GROUNDWATER COUNCIL**

December 10, 2018

Registered Guests:

Karly Gaynor, Western Municipal Water District
Jason Pivovarov, Western Municipal Water District
Jarb Thaipejr, City of Loma Linda
Josh Swift, Fontana Water Company
Cris Fealy, Fontana Water Company
Cecilia Griego, City of Redlands
Joe Zoba, Yucaipa Valley Water District
Steve Miller, San Bernardino Municipal Water Department
Greg Herzog, Riverside Public Utilities
Bob Tincher, San Bernardino Valley Municipal Water District
Tim Kellett, San Bernardino Valley Municipal Water District
Jeff Noelte, East Valley Water District
Jesus Gastelum, Elsinore Valley Municipal Water District
Bob Martin, Bear Valley Mutual Water Company
Hye Jin Lee, City of Colton
Sam Fuller, Consultant for Bear Valley Mutual Water Company
Miguel Guerrero, San Bernardino Municipal Water Department
Wen Huang, San Bernardino Valley Municipal Water District
Linda Jadeski, West Valley Water District
Todd Jorgensen, Riverside Public Utilities
Michael Plinski, Riverside Public Utilities
Tom Crowley, City of Rialto
Daniel Cozad, San Bernardino Valley Water Conservation District
Katelyn Scholte, San Bernardino Valley Water Conservation District
Cindy Saks, San Bernardino Valley Municipal Water District
Douglas Headrick, San Bernardino Valley Municipal Water District
Lillian Hernandez, San Bernardino Valley Municipal Water District

The Groundwater Council meeting was called to order by Tom Crowley at 10:03 a.m. at the San Bernardino Valley Municipal Water District office, 380 E. Vanderbilt Way, San Bernardino.

Roll Call was taken and there was a quorum for voting purposes. The meeting proceeded with the following agenda items.

Agenda Item 1. Approval of Minutes.

1. October 8, 2018, Meeting.

Douglas Headrick moved to approve the minutes of the October 8, 2018, Groundwater Council meeting. Miguel Guerrero seconded. The motion was unanimously adopted with Hye Jin Lee from the City of Colton abstaining as she was not at the meeting.

Agenda Item 2. New Business.

1. Consider Request from Fontana Water Company to join the Groundwater Council. President Crowley requested that this item be postponed to a future meeting.

Daniel Cozad moved to table the item. Jarb Thaipejr seconded. The motion was unanimously adopted.

2. Consider Developing Procedures for the Delivery of Groundwater Council Water. President Crowley stated that at the October 8th meeting, Bob Tincher requested that the Groundwater Council (GC) consider forming an Operations Committee to consider where to recharge water. Mr. Tincher indicated that Jeff Noelte from East Valley Water District was interested in being the Chair of the Operations Committee. Mr. Noelte agreed to chair the committee. The standing members would include Russ Handy from the City of Loma Linda; Steve Miller from the San Bernardino Municipal Water Department (SBMWD); Katelyn Scholte from the San Bernardino Valley Water Conservation District (SBVWCD); and staff from San Bernardino Valley Municipal Water District (SBVMWD).

John Mura moved to form an Operations Committee and appoint Jeff Noelte as Chair of the Operations Committee. Daniel Cozad seconded. The motion was unanimously adopted.

3. Consider West Valley Water District Agreement. Douglas Headrick reported that there are ongoing discussions with West Valley Water District but nothing new to report. When an agreement is available it will be brought back to the Groundwater Council.

The City of Redlands is considering a rate study for 2019 which would include contributions associated with the GC.

4. **Consider Purchase of Remaining Imported Water for 2018.** There was less water available than was initially planned on so there was no need for a request for agencies to purchase additional water.
5. **Consider Change in Meeting Schedule.** The meeting schedule will continue on a bi-monthly basis.

Agenda Item 3. Regular Business.

1. Budget Committee.

- A. **Revised Budget Policy.** Daniel Cozad stated that the budget committee met in mid-November. From the last meeting, their committee was tasked with developing an audit policy. They made some minor changes to the Budget Policy. There was a proposed preliminary budget in the agreement. In November or December is when the committee comes back to the GC with information on what the budget will likely be. Mr. Cozad reviewed the budget. One of the changes was to broaden it to November or December since the GC is only meeting bi-monthly and it may be hard to make a certain deadline. In November or December the Budget Committee reviews the equitable allocation model to perform a preliminary budget. In February the Budget Committee will project water purchases, O&M budgets, and recommend a draft budget for the GC. Mr. Cozad reviewed the Audit Procedure. It identifies all of the sources of the data. If anyone wants to audit data they can request an audit and the Chair would form an Ad Hoc Audit Committee who would oversee the audit.

Jarb Thaipejr moved to adopt the Budget Committee Revised Budget Policy. Miguel Guerrero seconded. The motion was unanimously adopted.

- B. **Preliminary Equitable Allocation.** Daniel Cozad stated that the Budget Committee goes through the actual budget and proposes it. There is an update to the Equitable Allocation Model (EAM) to roll it forward one year as well as some additional corrections. Bob Tincher reported that SBVMWD was shown having some pumping and the District does not deliver water from its well to a customer. Their well is used by the City of Redlands to deliver water and that is same situation as the Baseline Feeder (BLF). When SBVMWD pumps the BLF wells it is for West Valley Water District (WVWD) and the City of Rialto. The correction is to the San Bernardino Avenue well. There were minor amounts of water that were shown as being applied to SBVMWD so that amount was deducted from SBVMWD then added to the agencies that actually received the water. The amount of water was approximately 2,000 acre-feet. Fontana Water Company was included as part of the EAM. There was an error in the number that was reported to the Watermaster from the City of San Bernardino. The error will be corrected in the 2019 Watermaster report and the EAM.

2. Governance Committee.

- A. **Telephone Participation Rules.** Douglas Headrick stated there was not anything new to report on the telephone participation rules. The Governance Committee will

take the task on for determining how far back to allow corrections to production. Mr. Headrick will set the next Governance Committee meeting.

3. Agreement Approvals.

B. Update on Agreement Approvals. Mr. Headrick reported on this item earlier in the agenda.

4. Imported Water Availability.

A. Update on Imported Water Availability. This item was discussed earlier in the agenda.

Agenda Item 4. Other Business.

The next regularly scheduled Groundwater Council Meeting will be on February 11, 2019, at 10:00 a.m. at San Bernardino Valley Municipal Water District, 380 E. Vanderbilt Way, San Bernardino, CA 92408.

Agenda Item 5. Adjournment.

There being no further business, President Crowley adjourned the meeting 11:10 a.m.

APPROVAL CERTIFICATION	
I hereby certify to approval of the foregoing Minutes of the Groundwater Council.	
<i>Douglas J. Headrick</i>	
Secretary	_____
Date	<u>3/6/19</u>

Respectfully submitted,

Lillian Hernandez
Board Secretary