

The *Social Suite* Event Room

201 East Main Street, Suite C
Hallsville, Tx 75650

- Office Phone Number: 903-234-0110
- Website: www.socialsuiteeventroom.com
- Email: pmenterprises115@gmail.com

Main Office Address:
115 Community Blvd
Longview, Tx 75650

Rental Information:

½ of total rent is due on booking/contract signing date.
Remainder of rent is due no less than 30 days in advance.
All payments are cash, money order or cashier’s check.

Rental Times Available:

- 8:00 a.m. – 10:00 p.m.

Rental Rates:

Type of Rental	Price Range	Notes
Minimum (2 hours)	\$200	Excellent for small meetings or daytime events
Half-Day (4 hours)	\$400	Ideal for showers, luncheons, etc.
Full-Day (8 hours)	\$800	For larger gatherings
Add-on Hours	\$100/hour	As listed above

Additional time may be added at **\$100 per hour** (must be requested at the time of final payment.
All events must be concluded **no later than 10:00 p.m.**

Rental Policies:

- Renter must be 25 years old or older.
- If you choose to provide alcohol you must abide by all TABC laws and guidelines. Alcohol sales are not permitted unless TABC has issued a temporary event permit, and it but be provided to The Social Suite prior to your event. Alcohol may be served to guests age 21 and older at no cost or exchange. If alcohol is present at your event security must be hired from our approved vendor list.
- 1 hour free for set up/take down
- A **non-refundable rental payment (1/2 of total rent)** is required (in person) to reserve your event date.
- Remainder of rent is due no less than 30 days prior to the event.
- Payment holds your date.
- Contract date is final; no date changes are allowed.
- **NO REFUNDS for Cancellations**