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TAX ORGANIZER FOR BUSINESS / CHECKLIST POUR LES SOCIETES – Tax year 2025

Business name / <i>Nom de la société</i>	=
Business address / <i>Adresse de la société</i>	=
Business tax ID / <i>Immatriculation (EIN)</i>	=
Business telephone (US) / <i>Telephone US</i>	=
Business activity / <i>Activité de la société</i>	=
Date business started / <i>Date debut activité</i>	=
Business representative / <i>Representant legal</i>	=
Business structure / <i>Structure (CIRCLE)</i>	= Sole proprietor / Single member LLC / Multi-member LLC / Corporation
Name of business partners / <i>Noms des associes</i>	=
% ownership of each partner / <i>% detention par associe</i>	=
Location of business assets / <i>emplacement des biens</i>	=
Operating agreement / <i>Contrat de fonctionnement</i>	YES / NO
IRS communication received ?	YES / NO
Prior tax return filed ?	YES / NO
Quickbooks data / <i>Comptabilite Quickbooks?</i>	YES / NO

Operations		Rental activity / <i>Activité immobilière</i>	YES / NO
Payments to Employees / <i>Employés</i>	YES / NO	Retirement accounts / <i>Compte retraite</i>	YES / NO
Payments to Contractors / <i>Travailleurs indépendants</i>	YES / NO	Health insurance / <i>Assurance sante</i>	YES / NO
Payment to family members / <i>Travailleurs famille</i>	YES / NO	Cash transaction >\$10K	YES / NO
Payments to members / <i>Versement entre associes</i>	YES / NO	Transactions with other states	YES / NO
Digital transactions (<i>Bitcoin, Gemini, NFT etc</i>)	YES / NO	Barter transactions / <i>Transactions de troc</i>	YES / NO
Sales Tax filings / <i>Declaration de sales tax</i>	YES / NO	Grant / <i>Subventions</i>	YES / NO
Personal use of business assets / <i>utilisation perso.</i>	YES / NO	Guaranteed payments (Partnership)	YES / NO
Home office / <i>bureau à la maison</i>	YES / NO	Is this a final return? / <i>Dernière annee d'activite?</i>	YES / NO

Transactions outside the USA / <i>Transactions avec l'étranger</i>		Inheritance / <i>Héritage</i>	YES / NO
Gifts / <i>Don étranger</i>	YES / NO	Shareholder in entity / <i>Actionnariat</i>	YES / NO
Foreign taxes paid / <i>impôts étrangers payés</i>	YES / NO	Other transactions / <i>Autre activite</i>	YES / NO

Assisting Foreigners with their US tax obligations - Services fiscaux aux expatriés

Tax Professional

Chartered Certified Accountant

QuickBooks ProAdvisor



For each "YES" answer, please attached the supporting documentation. *Pour chaque reponse "YES", merci d'attacher les pieces justificatives.*

Profit & Loss / <i>Compte de resultat</i>		Supplies / <i>Fourniture</i>	YES / NO
<i>Income / Revenu</i>	YES / NO	Softwares / <i>Logiciels</i>	YES / NO
<i>Advertising / Publicite</i>	YES / NO	Rent / <i>Loyer</i>	YES / NO
<i>Licenses / Permis</i>	YES / NO	Repairs / <i>Réparation</i>	YES / NO
<i>Gift / Cadeaux, dons</i>	YES / NO	Tax payments / <i>Reglements d'impôt</i>	YES / NO
<i>Insurance / Primes d'assurance</i>	YES / NO	Utilities / <i>Telephone, electricite etc</i>	YES / NO
<i>Professional services / Services professionnels</i>	YES / NO	Travels / <i>Voyages</i>	YES / NO
<i>Meals / Repas</i>	YES / NO	Other / <i>Autres</i>	YES / NO

Balance sheet/ <i>Bilan</i>			
Bank accounts / <i>Comptes bancaires</i>	YES / NO	Transactions between owner & entity	YES / NO
Credit card accounts / <i>Cartes de credit</i>	YES / NO	Transactions outside business bank account	YES / NO
Brokerage accounts / <i>Compte d'investissement</i>	YES / NO	Energy efficient purchases (<i>solar, electric, etc</i>)	YES / NO
Merchant accounts / <i>Compte Marchand</i>	YES / NO	Loan with 3 rd party / <i>Prêts a un tiers</i>	YES / NO
Business vehicle / <i>Vehicle société</i>	YES / NO	Loan with owner / <i>Prêts a un associé</i>	YES / NO
Inventory / <i>Stock</i>	YES / NO	Contributions / <i>apports d'associés</i>	YES / NO
Petty cash / <i>Solde espece</i>	YES / NO	Distributions / <i>retraits d'associés</i>	YES / NO
Equipment purchased / <i>Achat d'équipement</i>	YES / NO	Computers / <i>Ordinateur</i>	YES / NO
Equipment sold / <i>Vente equipement</i>	YES / NO	Furniture / <i>Mobilier</i>	YES / NO
Equipment rented / <i>Location d'équipement</i>	YES / NO	Loans / <i>Emprunt</i>	YES / NO
Equipment disposed / <i>Mise au rebut</i>	YES / NO	Capital account / <i>Compte d'associés</i>	YES / NO
Equipment destroyed / <i>Destruction</i>	YES / NO	Other assets & liabilities / <i>Autres actifs & passifs</i>	YES / NO

Accounts outside the USA / <i>Comptes a l'étranger</i>			
Checking account / <i>Compte courant</i>	YES / NO	Life Insurance / <i>Assurance vie</i>	YES / NO
Savings account / <i>Compte epargne</i>	YES / NO	Trust / <i>Trust</i>	YES / NO
Brokerage account / <i>Compte portefeuille</i>	YES / NO	Joint account / <i>compte joint</i>	YES / NO
Retirement account / <i>retraite employeur</i>	YES / NO	Other accounts / <i>Autre comptes</i>	YES / NO

Other info / <i>Autres infos</i>	
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To the best of my knowledge, the information in this tax organizer is correct and includes all income, deductions, and other information necessary for the preparation of this year's income tax returns for which I have adequate records. The information in this document has been read and explained to me in a language that I understand.

Name, Signature, Date _____

Assisting Foreigners with their US tax obligations - Services fiscaux aux expatriés

