

# SUPPORTING STUDENTS WITH MEDICAL CONDITIONS POLICY

## September 2024


### **Policy Review**

This policy will be reviewed in full by the Directors on an annual basis unless circumstances require policy update in the interim.

The policy was last reviewed and agreed by the Directors on 01.09.24.

It is due for review on 01.09.25 (up to 12 months from the above date).

Signature (CEO)  ..... Date .....01.09.24.....

Signature (COO)  ..... Date .....01.09.24.....

### **Version Control**

Version	Date	Changes
V1	04/09/23	Original document
V2	01/09/24	Terminology and layout updates

This policy has been developed in line with DfE statutory guidance on Supporting Pupils with Medical Conditions [2015]

## **1 Statement**

Edit Education supports and welcomes students with medical conditions. In our setting medical conditions may also mean a mental health condition of a psychiatric and psychological nature.

- It provides children with medical conditions with the same opportunities and access to activities as other students.
- We will gather the views of students and parents/carers.
- Students and parents/carers feel confident in the care they receive from this provision and that the level of care meets their needs.
- Staff have a broad level of knowledge about the medical conditions of students and that they may be serious, adversely affect a child's quality of life and impact on their ability and confidence.
- Staff understand their duty of care to children and young people and know what to do in the event of an emergency.
- This provision understands that all children with the same medical condition will not have the same needs. We focus on the needs of each individual child.
- Some children with medical conditions may be considered to be disabled under the definition set out in the Equality Act 2010. Where this is the case, we comply with the duties under that Act.
- Some may also have special educational needs (SEN) and may have an Education, Health and Care (EHC) plan which brings together health and social care needs, as well as their special educational provision. For children with SEN, this policy should be read in conjunction with the SEND code of practice.

## **2 Edit Education**

A] The COO is responsible for:

- The day-to-day management of the Supporting Students with Medical Conditions Policy.
- Liaising with healthcare professionals about individual students.
- Working with parents, relevant professionals and the child to implement an IHCP where appropriate.
- Making staff aware of a child's medical condition and how the curriculum will need adapting.
- Liaising with health care professionals regarding training needed by staff.

B] Staff are responsible for:

- All provision staff, including temporary or supply staff, and admin staff, are aware of the medical conditions at Edit Education and understand their duty of care to students day to day and in an emergency.

- Taking appropriate steps to support students with medical conditions, including making reasonable adjustments to include a student within their lessons.
- Undertaking training when provided or as necessary.

#### C] Parents and carers are responsible for

- Keeping the provision informed about any changes to their child's health.
- Completing a parental agreement in cases where medication is needed to be administered in the provision.
- Providing any medication their child needs and keeping it up to date.
- Where necessary, developing an IHCP for their child with the SENCo, and healthcare professionals.

### 3 Individual Health Care Plans (IHCPs)

- Students with medical conditions that are complex, long-term or where there is a risk that emergency intervention will be required will have an individual healthcare plan (IHP) which explains what help they need both day to day and in an emergency. The IHP will accompany a student should they need to attend hospital. Parental permission will be sought and recorded in the IHP for sharing the IHP within emergency care settings.
- The IHCP will be developed with the parents/carers, student, host school SENCo and relevant medical professionals by the School Nursing Service.
- IHCP's will be reviewed annually or when a child's medical circumstances change if that is sooner.
- IHCP's should be easily accessible whilst preserving confidentiality.

### 4 General

- Edit Education will provide training delivered by appropriately for all staff in common conditions e.g. asthma, allergies, epilepsy and diabetes.
- Staff understand what constitutes an emergency for an individual child and the provision makes sure that emergency medication/equipment, e.g., asthma inhalers, epi-pens etc. are readily available wherever the child is in the provision and on off-site activities and are not locked away.
- In certain circumstances students may carry their own medication/equipment, or they should know exactly where to access it.
- Those students deemed competent to carry their own medication/equipment with them will be identified and recorded through the student's IHP in agreement with parents/carers.

### 5 Medication

#### A] Prescription

- Wherever possible prescription medicine should be taken in frequencies that allow the student to take them outside provision hours.

- If this is not possible, Edit Education will make sure that all prescription medication is stored safely and securely in a locked cabinet and that students with medical conditions know where they are at all times and have access to them immediately.
- Edit Education will only accept medication that is in date, labelled and in its original container including prescribing instructions for administration.
- Parents/carers must complete and sign a parental agreement form before medication can be self-administered.
- Parents/carers are asked to collect all medications/equipment at the end of the summer term, and to provide new and in-date medication when needed.
- Written records will be kept of any prescription medicine dispensed.

#### B] Non Prescription

- Non prescription medicine is not permitted.

### **6 The Provision Environment**

Edit Education aims to ensure that the provision environment is inclusive and favourable to students with medical conditions. This includes the physical environment, as well as social, sporting and educational activities.

- This provision makes sure the needs of students with medical conditions are adequately considered to ensure their involvement in structured and unstructured activities, provision activities and trips and residential visits.
- All staff are aware of the potential social problems that students with medical conditions may experience and use this knowledge, alongside the provision's anti bullying and harassment policy, to help prevent and deal with any problems. They use opportunities such as PSHE, Assemblies, group mentoring, tutor times etc to raise awareness of medical conditions and help promote a positive environment.
- Edit Education understands the importance of all students taking part in off site visits and physical activity and staff make reasonable and appropriate adjustments to such activities in order that they are accessible to all students. Individual risk assessments will be conducted as part of the planning process to take account of any additional controls required for student needs.
- Edit Education understands that staff are aware that students should not be forced to take part in activities if they are unwell. They should also be aware of students who have been advised to avoid/take special precautions during activity, and the potential triggers for a student's medical condition when exercising and how to minimise these.
- Edit Education staff understand that frequent absences, or symptoms, such as limited concentration and frequent tiredness, may be due to a student's medical condition.
- Edit Education will not penalise students for their attendance if their absences relate to their medical condition. Parents/carers are asked to help with this by providing medical evidence, appointment letters etc. so absences may be authorised.

## **7 Complaints**

Should parents and students be dissatisfied with the support provided they should discuss these concerns with the COO.