

How the N.C.C.A. Credentials Help You Personally and Professionally

Potential counselors often ask about the benefits of the training and obtaining certification or license from the N.C.C.A., and of course, the primary benefit is expanding one's knowledge. We believe that the training you receive provides a deep spiritual insight into understanding human behavior and relating to others. This knowledge is both valuable and practicable in every area of life, including your ability to help those who are hurting.

Having N.C.C.A. credentials will help ensure that you are recognized within your community as a qualified Christian/Pastoral counselor. The community can be assured that your credentials are authentic and current.

Other benefits available to N.C.C.A. members include qualifying for professional liability insurance, networking with other counselors, and the opportunity to earn continuing education credits at seminars and conferences. In addition, the N.C.C.A. offers assistance to its members with regard to degree transfer work and fulfillment of academic goals.

Advantages of the Arno Profile System

As a licensure candidate, you will learn the Arno Profile System (A.P.S.) for counseling. The A.P.S. is an easy-to-learn counseling technique used by thousands of lay counselors, professional counselors, and pastors throughout the United States and in several foreign countries.

The Christian counselor administers a questionnaire, which takes fewer than ten minutes for the counselee to complete. The questionnaire measures the counselee's needs, natural traits, strengths, and weaknesses according to temperament. These are identified in the computerized Arno Profile System report, providing the counselor with in-depth information and the best way to counsel the individual. The system enables a qualified counselor to identify the counselee's temperament problem swiftly and accurately.

Who Can Benefit From N.C.C.A. Training?

The training adjusts to meet the needs of Christians with different goals, including:

- Christians who want to be better equipped to minister to those who need counsel
- Pastors who want to learn how to counsel members of their community who are experiencing problems
- Christians who want to be credentialed and provide pastoral counseling as a part-time or full-time ministry
- Professional counselors who want to become A.P.S. certified and learn a Biblically-based counseling model with proven success

Christian Certification/Licensing

As a Christian, each individual must decide if he or she wants to provide counsel as an agent of the state or as a servant of the Church (Body of Christ). If you have a Divine call on your life to counsel and minister to the hurting, then a state license may not provide the best option to fulfill God's calling on your life.

The National Christian Counselors Association licensure is not a state license, not the equivalent of state licensure, nor a substitute for a state license, but rather something distinctly different. Most states have regulatory laws governing the practice of psychology. Many of them also legislate the practice of general counseling. The laws vary from state to state. For example, some states have a counselor category called "Licensed Professional Counselor." Therefore, the National Christian Counselors Association requires its counselors to clearly identify their license, e.g., "National Christian Counselors Association Licensed Pastoral Counselor". This helps to ensure that the N.C.C.A. trained counselor is operating within legal and ethical standards and maintaining the public's trust and confidence as a pastoral counselor and clergy member.

State regulatory laws help to protect the public and ensure professionalism within the counseling profession for very good reasons. The N.C.C.A. also strives to attain a similar goal within the Christian community and, at the same time, operate within compliance with state laws. Currently most states still recognize that counseling is one of the responsibilities of the Church and its' clergy.

The major difference between state-licensed professional counselors and Pastoral or Christian counselors, who are licensed by the N.C.C.A. and under the authority of the Church (Body of Christ), is clear and well-defined.

Counselors who have been licensed by the state are held to strict ethical standards which mandate an individual's right to be free from religious influence. The state-licensed professional counselor in certain states is forbidden to pray, read or refer to the Holy Scriptures, and counsel against things such as homosexuality, abortion, etc. Initiating such counsel could be considered unethical by the state. In most states in the U.S., state-licensed counselors "must not promote their personal religious beliefs" according to the code of ethics in each respective state. The only time a state-licensed counselor can involve religious (Christian) principles, morals, activities, instruction, etc., is if the counselee initiates or requests counsel in this area. The state-licensed counselor may not have the education, experience, and knowledge of Scripture that the N.C.C.A. counselor provides.

Opposite that, Pastoral counselors are required to pray, share their faith, read the Holy Scriptures, etc. The fact that Pastoral and Christian counselors do these things creates a clear distinction. We are two distinct professions and govern ourselves accordingly.

As you can readily see, the state governs secular counselors, and the Church is responsible for setting standards and governing ministers who have devoted their lives to the ministry and to Pastoral counseling.

None of this is to say that the Christian counselor, minister, or priest is not permitted to request fees and receive remuneration for the services they render, as long as they remain adherent to the state laws governing such procedures.

The N.C.C.A. requires all who are certified or licensed by our organization to:

1. Be credentialed ministers (ordained, licensed or commissioned) whose goal is to evangelize and ease the emotional pain and suffering of humanity. All ministerial credentials are subject to review and may be accepted or rejected upon determination.
2. Provide their service under the authority of a legally organized local church, a national church organization or a 501(c)(3) not-for-profit ministry.
3. Complete specialized training provided by the N.C.C.A.
4. Complete the minimum requirements for continuing education and annual license renewal.
5. Uphold N.C.C.A.'s Code of Ethical Standards.

N.C.C.A.'s published ["Code of Ethical Standards"](#) outlines all of the procedures involved in dismissal, revocation, probation and reinstatement of an individual's membership, certification and/or license and is available [here](#).

NCCA Recognized Ministerial Credentialing Fellowships

The N.C.C.A. believes that the best option for ministerial credentialing for each candidate is the local church where they attend, support and have completed the necessary requirements for ministerial credentials to have been bestowed upon them. The majority of N.C.C.A. members are credentialed ministers through their local church and this assists them as pastoral counselors in many ways.

However, there are instances when the local church is not a viable option and the N.C.C.A. member may not be able to attain their ministerial credentials with them. In such cases, the N.C.C.A. member is required to seek alternatives in order to obtain proper ministerial credentials. Those ministerial credentials must not only meet the requirements of the N.C.C.A., but also any requirements of the state in which the N.C.C.A. member operates that will provide recognition and acknowledgement as a clergy member.

For this purpose the N.C.C.A. has listed selective ministerial fellowships that may

assist you in obtaining acceptable ministerial credentials. Below is the contact information for these organizations. If you do not have ministerial credentials and your local church is not an option, we encourage you to consider these organizations when you research the ministerial fellowship you would like to serve under.

PROGRAM ONE

Certification or License (Only)

Procedures and Requirements

A minimum of a high school diploma or GED equivalent

Complete Phase I

Courses

Each candidate must complete the following 5 courses:

1. Basic Christian Counseling
2. Temperament Theory
3. Testing/Measurements
4. Temperament Therapy
5. Christian Counseling: Integrating Temperament and Psychology

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 10 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:

- Written responses to 50 ethical questions posed by the N.C.C.A.'s Licensing Board of Examiners.
- \$50 for Phase I administrative fee.
- A signed Application for Certification/Membership form.
- A signed copy of N.C.C.A.'s Code of Ethical Standards.
- A copy of the highest earned degree, diploma, or transcript.
- Additional required documents; photo, resume, references.

Upon completion of Phase I requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- a Certified Temperament Counselor certificate and
- a Clinical Member (non-clergy) or Professional Clinical Member (clergy) certificate, membership card, and lapel pin

Complete Phase II

Courses

Each candidate must complete the following 3 courses:

1. Mastering Pastoral Counseling Utilizing Temperament
2. Temperament Case Studies
3. Counseling the Codependent

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 15 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - A signed application for N.C.C.A. license.
 - The Notification and Release Form for Personal National Screening authorizing a national background check to verify

each candidate's history. (Candidates with felony convictions do not qualify for licensing with the N.C.C.A.).

- Submit current ministerial credentials. *
- A certification / licensing fee of \$100.

Upon completion of Phase II requirements, subsequent review and acceptance, the candidate will qualify to receive:

- Certified Pastoral Counselor (high-school diploma, GED or Associates)
- Licensed Pastoral Counselor (holds a Bachelors)
- Licensed Clinical Pastoral Counselor (holds a Masters)
- Licensed Clinical Pastoral Counselor-Advanced Certification (holds a Doctorate)
- Certified Temperament Pastoral Counselor (Optional) (additional \$39 fee applies)

Annual membership and certification/license renewal is required to maintain valid N.C.C.A. credentials. A signed affidavit must be submitted annually.

The tuition for each Phase I and Phase II course is currently \$292. There is a \$5 processing fee per course plus actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard and Discover card accepted.

Clinical Supervisors are to be paid \$50 per hour and every candidate must complete six (6) hours of supervision.

*All candidates are required to have current ministerial credentials in order to be credentialed as a pastoral counselor by the National Christian Counselors Association. If you do not already have valid ministerial credentials, we recommend you speak with your local pastor or church leadership about attaining these credentials through your local church or denomination.

PROGRAM TWO

Combined License & B.A.

Procedures and Requirements

Mature Christians who have graduated from high school or hold a G.E.D. may elect to complete the requirements for license and qualify for a B.A. in Christian Counseling.

Complete Phase I

Courses

Each candidate must complete the following five courses:

1. Basic Christian Counseling
2. Temperament Theory
3. Testing/Measurements
4. Temperament Therapy
5. Christian Counseling: Integrating Temperament and Psychology

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 10 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - o Written responses to 50 ethical questions posed by the N.C.C.A.'s Licensing Board of Examiners.
 - o \$50 for Phase I administrative fee.
 - o A signed Application for Certification/Membership form.
 - o A signed copy of N.C.C.A.'s Code of Ethical Standards.
 - o A copy of the highest earned degree, diploma, or transcript.
 - o Additional required documents; photo, resume, references.

Upon completion of Phase I requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- a Certified Temperament Counselor certificate and

- a Clinical Member (non-clergy) or Professional Clinical Member (clergy) certificate, membership card, and lapel pin

Complete Phase II

Courses

Each candidate must complete the following three courses:

1. Mastering Pastoral Counseling Utilizing Temperament
2. Temperament Case Studies
3. Counseling the Codependent

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 15 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - A signed application for N.C.C.A. license.
 - The Notification and Release Form for Personal National Screening authorizing a national background check to verify each candidate's history.(Candidates with felony convictions do not qualify for licensing with the N.C.C.A.) .
 - Submit current ministerial credentials.*
 - A certification / licensing fee of \$100.

Upon completion of Phase II requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- Certified Pastoral Counselor (high-school diploma, GED or Associates)
- Certified Temperament Pastoral Counselor (Optional) (additional \$39 fee applies)

Annual membership and certification/license renewal are required to maintain valid N.C.C.A. credentials. A signed affidavit verifying continuing education must be submitted annually.

The tuition for each Phase I and Phase II course is currently \$292. There is a \$5 processing fee per course plus the actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard, and Discover card accepted.

Clinical Supervisors are to be paid \$50 per hour and every candidate must complete six (6) hours of supervision.

*All candidates are required to have current ministerial credentials in order to be credentialed as a pastoral counselor by the National Christian Counselors Association. If you do not already have valid ministerial credentials, we recommend you speak with your local pastor or church leadership about attaining these credentials through your local church or denomination.

Complete Phase III

Courses

Each candidate must select and complete six (6) advanced courses.

Additional Requirements

Each candidate must:

1. Upon completion of the required courses, submit the following:
 - Written responses to a 500 Question Open Book Equivalency Exam on the Bible (Old and New Testament — KJV)
 - A signed letter authorizing N.C.C.A. to transfer the academic records to the approved college.
 - Matriculation and transfer fees of \$1500 payable to: N.C.C.A. (A surcharge for payment by credit card may apply)
 - \$50 made payable to the N.C.C.A. to upgrade the candidate's designation to the B.A. level of Licensed Pastoral Counselor.

The tuition for each advanced course is currently \$193. There is a \$5 processing fee per course plus actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard and Discover cards accepted.

After successfully completing all of the requirements for Phase III, the candidate will (assuming everything is in order) receive:

- a Licensed Pastoral Counselor certificate, card and
- the Appropriate Advanced Certification certificates for selected specialty areas completed and
- a Bachelor of Arts degree in Christian Counseling

PROGRAM THREE

Combined License & M.A.

Procedures and Requirements

Individuals who already hold a bachelor's degree in counseling or a related/accepted field may elect to complete the requirements for license and qualify for an M.A. in Clinical Christian Counseling.

Complete Phase I

Courses

Each candidate must complete the following five courses:

1. Basic Christian Counseling
2. Temperament Theory
3. Testing/Measurements
4. Temperament Therapy
5. Christian Counseling: Integrating Temperament and Psychology

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 10 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - Written responses to 50 ethical questions posed by the N.C.C.A.'s Licensing Board of Examiners.

- \$50 for the Phase I administrative fee.
- A signed Application for Certification/Membership form.
- A signed copy of N.C.C.A.'s Code of Ethical Standards.
- A copy of the highest earned degree, diploma, or transcript.
- Additional required documents; photo, resume, references.

Upon completion of Phase I requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- a Certified Temperament Counselor certificate and
- a Clinical Member (non-clergy) or Professional Clinical Member (clergy) certificate, membership card, and lapel pin

Complete Phase II

Courses

Each candidate must complete the following three courses:

1. Mastering Pastoral Counseling Utilizing Temperament
2. Temperament Case Studies
3. Counseling the Codependent

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 15 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - A signed application for N.C.C.A. license.
 - The Notification and Release Form for Personal National Screening authorizing a national background check to verify each candidate's history. (Candidates with felony convictions do not qualify for licensing with the N.C.C.A.) .
 - Submit current ministerial credentials. *
 - A certification / licensing fee of \$100.

Upon completion of Phase II requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- Licensed Pastoral Counselor Certificate (high-school diploma, GED or Associates)
- Certified Temperament Pastoral Counselor Certificate (Optional) (additional \$39 fee applies)

Annual membership and certification/license renewal are required to maintain valid N.C.C.A. credentials. A signed affidavit verifying continuing education must be submitted annually for license renewal.

The tuition for each Phase I and Phase II course is currently \$292. There is a \$5 processing fee per course plus the actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard, and Discover cards accepted.

Clinical Supervisors are to be paid \$50 per hour and every candidate must complete six (6) hours of supervision.

*All candidates are required to have current ministerial credentials in order to be credentialed as a pastoral counselor by the National Christian Counselors Association. If you do not already have valid ministerial credentials, we recommend you speak with your local pastor or church leadership about attaining these credentials through your local church or denomination.

Complete Phase III

Courses

Each candidate must select and complete four (4) advanced courses.

Additional Requirements

Each candidate must:

1. Upon completion of the required courses, submit the following:
 - One copy of a written thesis. This normally consists of 25 individual reports (case studies) developed from the candidate's work with 25 individuals using the A.P.S. reports. A format is provided in the course titled Temperament Case Studies. The thesis has a 100-page minimum.
 - A letter authorizing N.C.C.A. to transfer the academic records to the approved college.

- Matriculation and transfer fees of \$1500 payable to: N.C.C.A. (A surcharge for payment by credit card may apply)
- \$50 made payable to the N.C.C.A. to upgrade the candidate's designation to the M.A. level of Licensed Clinical Pastoral Counselor.

The tuition for each advanced course is currently \$193. There is a \$5 processing fee per course plus the actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard, and Discover cards accepted.

After successfully completing all of the requirements for Phase III, the candidate will (assuming everything is in order) receive:

- a Licensed Clinical Pastoral Counselor certificate, card and
- the Appropriate Advanced Certification certificates for selected specialty areas where completed and
- a Master of Arts degree in Clinical Christian Counseling
note-Additional documentation may be required depending on the school selected

PROGRAM FOUR

Combined License & Doctorate

Procedures and Requirements

Individuals who already hold a Masters's degree in counseling an accepted field may elect to complete the requirements for license and qualify for a Doctoral degree in Clinical Christian Counseling.

Complete Phase I

Courses

Each candidate must complete the following five courses:

1. Basic Christian Counseling

2. Temperament Theory
3. Testing/Measurements
4. Temperament Therapy
5. Christian Counseling: Integrating Temperament and Psychology

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 10 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - Written responses to 50 ethical questions posed by the N.C.C.A.'s Licensing Board of Examiners.
 - \$50 for the Phase I administrative fee.
 - A signed Application for Certification/Membership form.
 - A signed copy of N.C.C.A.'s Code of Ethical Standards.
 - A copy of the highest earned degree, diploma, or transcript.
 - Additional required documents; photo, resume, references.

Upon completion of Phase I requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- a Certified Temperament Counselor certificate and
- a Clinical Member (non-clergy) or Professional Clinical Member (clergy) certificate, membership card, and lapel pin

Complete Phase II

Courses

Each candidate must complete the following three courses:

1. Mastering Pastoral Counseling Utilizing Temperament
2. Temperament Case Studies
3. Counseling the Codependent

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 15 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - A signed application for N.C.C.A. license.
 - The Notification and Release Form for Personal National Screening authorizing a national background check to verify each candidate's history. (Candidates with felony convictions do not qualify for licensing with the N.C.C.A.) .
 - Submit current ministerial credentials. *
 - A certification / licensing fee of \$100.

Upon completion of Phase II requirements, subsequent review and acceptance, the candidate will qualify to receive:

- Licensed Clinical Pastoral Certificate (high-school diploma, GED or Associates)
- Certified Temperament Pastoral Counselor Certificate (Optional) (additional \$39 fee applies)

Annual membership and certification/license renewal is required to maintain valid N.C.C.A. credentials. A signed affidavit verifying continuing education must be submitted annually for license renewal.

The tuition for each Phase I and Phase II course is currently \$292. There is a \$5 processing fee per course plus actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard and Discover card accepted.

Clinical Supervisors are to be paid \$50 per hour and every candidate must complete six (6) hours of supervision.

*All candidates are required to have current ministerial credentials in order to be credentialed as a pastoral counselor by the National Christian Counselors Association. If you do not already have valid ministerial credentials, we recommend you speak with your local pastor or church leadership about attaining these credentials through your local church or denomination.

Complete Phase III

Courses

Each candidate must select and complete eight (8) advanced courses.

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering additional A.P.S. to 10 additional individuals.
 - A letter authorizing N.C.C.A. to transfer the academic records to the approved college.
 - Matriculation and transfer fees of \$1500 payable to: N.C.C.A. (A surcharge for payment by credit card may apply)
 - \$50 made payable to the N.C.C.A. to upgrade the candidate's license to the doctoral level of Licensed Clinical Pastoral Counselor - Advanced Certification
2. One copy of a written dissertation. This normally consists of 35 (25 generated for license practicum plus 10 additional) individual reports (case studies) developed from the candidate's work with 35 individuals using the A.P.S. reports. A format is provided in the course titled "Temperament Case Studies." The dissertation has a 140-page minimum.

The tuition for each advanced course is currently \$193. There is a \$5 processing fee per course plus the actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard, and Discover card accepted.

After successfully completing all of the requirements for Phase III, the candidate will (assuming everything is in order) receive:

- a Licensed Clinical Pastoral Counselor - Advanced Certification certificate, card and
- the Appropriate Advanced Certification certificates for selected specialty areas were completed and
- a Doctoral degree in Clinical Christian Counseling
- note - additional documentation may be required depending on school selected

PROGRAM FIVE

Combined License & 2nd Doctorate

Procedures and Requirements

Individuals who already hold an earned Doctorate degree in counseling or a related/accepted field may elect to complete the requirements for license and qualify for a second Doctorate in Clinical Christian Counseling.

Complete Phase I

Courses

Each candidate must complete the following five courses:

1. Basic Christian Counseling
2. Temperament Theory
3. Testing/Measurements
4. Temperament Therapy
5. Christian Counseling: Integrating Temperament and Psychology

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 10 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - Written responses to 50 ethical questions posed by the N.C.C.A.'s Licensing Board of Examiners.
 - \$50 for the Phase I administrative fee.
 - A signed Application for Certification/Membership form.
 - A signed copy of N.C.C.A.'s Code of Ethical Standards.
 - A copy of the highest earned degree, diploma, or transcript.
 - Additional required documents; photo, resume, references.

Upon completion of Phase I requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- a Certified Temperament Counselor certificate and
- a Clinical Member (non-clergy) or Professional Clinical Member (clergy) certificate, membership card, and lapel pin

Complete Phase II

Courses

Each candidate must complete the following three courses:

1. Mastering Pastoral Counseling Utilizing Temperament
2. Temperament Case Studies
3. Counseling the Codependent

Additional Requirements

Each candidate must:

1. Complete a practicum. This consists of administering the A.P.S. to 15 individuals and (3) hours of clinical supervision under the direction of an assigned and approved clinical supervisor.
2. Upon completion of the required courses, submit the following:
 - A signed application for N.C.C.A. license.
 - The Notification and Release Form for Personal National Screening authorizing a national background check to verify each candidate's history. (Candidates with felony convictions do not qualify for licensing with the N.C.C.A.).
 - Submit current ministerial credentials. *
 - A certification / licensing fee of \$100.

Upon completion of Phase II requirements, subsequent review, and acceptance, the candidate will qualify to receive:

- Licensed Clinical Pastoral Counselor - Advanced Certification certificate and card
- Certified Temperament Pastoral Counselor Certificate (Optional) (additional \$39 fee applies)

Annual membership and certification/license renewal are required to maintain valid N.C.C.A. credentials. A signed affidavit verifying continuing education must be submitted annually for license renewal.

The tuition for each Phase I and Phase II course is currently \$292. There is a \$5 processing fee per course plus the actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard, and Discover card accepted.

Clinical Supervisors are to be paid \$50 per hour and every candidate must complete six (6) hours of supervision.

*All candidates are required to have current ministerial credentials in order to be credentialed as a pastoral counselor by the National Christian Counselors Association. If you do not already have valid ministerial credentials, we recommend you speak with your local pastor or church leadership about attaining these credentials through your local church or denomination.

Complete Phase III

Courses

Each candidate must select and complete four (4) advanced courses. No dissertation is required for candidates who already hold an earned doctorate.

Additional Requirements

Each candidate must:

1. Upon completion of the required courses, submit the following:
 - A letter authorizing N.C.C.A. to transfer the academic records to the approved college.
 - Matriculation and transfer fees of \$1500 payable to: N.C.C.A. (A surcharge for payment by credit card may apply)

The tuition for each advanced course is currently \$193. There is a \$5 processing fee per course plus the actual shipping cost added to each order. Candidates are expected to pay for each course when it is shipped. Visa, Amex, MasterCard, and Discover card accepted.

After successfully completing all of the requirements for Phase III, the candidate will (assuming everything is in order) receive:

- the Appropriate Advanced Certification certificate for selected specialty areas where completed and
- a Doctoral degree in Clinical Christian Counseling
note-Additional documentation may be required depending on the school selected

Tuition Fees, Policies, and Procedures

The N.C.C.A. requires a \$75 enrollment fee which must accompany the Enrollment Agreement. This is refundable only if the candidate is not accepted into the program for lack of qualifications. After completion of Phase I a \$50 Phase I administrative fee is required.

The tuition for all N.C.C.A. Phase I and Phase II courses is currently \$292 per course. There is a \$5 processing fee per course (includes online course) plus actual shipping cost added to each order.

The tuition for all advanced courses is currently \$193 per course. There is a \$5 processing fee per course plus the actual shipping cost added to each order.

Candidates are expected to provide the N.C.C.A. with valid credit card information so the tuition can be processed as each course is shipped.

In addition to the tuition, the candidate will be assigned to a clinical supervisor which may be in his or her geographical area. When assigned, the candidate is required to pay the supervisor directly. The fee for clinical supervision is \$50 per hour for a required minimum of six (6) hours.

The course tuition and clinical supervision fees do not include the cost of the A.P.S. reports. The candidate's cost for the A.P.S. reports is currently \$30 each. The fee for the A.P.S. reports may be passed on to the person being tested. Charging for the A.P.S. report is left to the discretion of the candidate.

If you are working toward a degree, the matriculation and transfer fees for a degree must be paid after all requirements have been fulfilled. The matriculation and transfer fees for each degree are \$1,500.

This fee is for the awarding of the college degree and is not included in N.C.C.A.'s course/tuition fees. There is a surcharge for payment by credit card which is currently \$75.

After completion of Phase II, a \$100 licensing fee is required with a signed copy of the Application for N.C.C.A. License (completed at end of Phase II) along with The Notification and Release Form for Personal National Screening.

Course Exemption

Upon written request, exemption from one or more of the standard courses may be awarded. Consideration is based on the individual's academic history as evidenced by documentation (resume and transcripts) submitted to N.C.C.A.'s Evaluation Committee PRIOR to enrollment.

Course Returns

May be applicable with pre-approved consent. Refunds may be awarded upon authorization, but only if course materials are received in a resaleable condition within thirty (30) days of delivery. Online Courses are not refundable after being accessed.

Foreign Candidates

Are required to submit all payments with a valid credit card. No foreign checks, money orders, or certified checks are accepted.

Criminal Record

All felony convictions prohibit a candidate from N.C.C.A. licensure and may block or terminate membership. Other Non-Felony criminal convictions may also prevent a candidate's eligibility for N.C.C.A. licensing and/or membership.

Notice of Non-Discrimination Policy

The National Christian Counselors Association admits students of any gender, race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students. It does not discriminate on the basis of gender, race, color, national or ethnic origin in the administration of its educational policies, and/or admission policies.

Further, the National Christian Counselors Association does not discriminate in admission or employment practices with respect to those with impaired vision, hearing, physical mobility, or age.

The National Christian Counselors Association is incorporated in the state of Florida and is a not-for-profit 501 (c)(3) tax-exempt corporation.

All fees and requirements are subject to change.

The N.C.C.A. works with all Christian denominations, churches, colleges, seminaries and universities.

Accreditation

The N.C.C.A. is fully accredited by the Accrediting Commission International (A.C.I.) as a Comprehensive Accredited Member with Honors. This level of recognition is only attainable by institutions that have been accredited through A.C.I. for at least ten years, had at least two on-site visits and sent at least one representative annually to the A.C.I. Conference on Accreditation. The N.C.C.A. is honored to hold this recognition through A.C.I.

For further information regarding N.C.C.A.'s standing, please contact A.C.I. at:

telephone: 877-244-1989
website: www.accreditnow.com