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Expectation of Standards

The American Music Therapy Association (AMTA) maintains a Code of Ethics by which all music therapists at One Sound One Heart Music Therapy Services, LLC abide. The Code of Ethics is based on five key principles, listed below, that outline the expectations for qualified music therapists.

Five Key Principles

- 1. Respect dignity and rights of all.
- 2. Act with compassion
- 3. Be accountable
- 4. Demonstrate integrity and veracity
- 5. Strive for excellence

Additional information regarding the AMTA Code of Ethics can be found online at musictherapy.org (the AMTA website) or by contacting your music therapist.

I have read the above information, asking for clarification and voicing concerns as necessary. I consider myself to be well informed of the policies and expectations associated with participation with One Sound One Heart Music Therapy Services LLC.

| Print Client's Name: | | |
|----------------------|---------------|--|
| Print name: | Relationship: | |
| Signature: | Date: | |

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Informed Consent For Music Therapy Services

What Is Music Therapy?

Music therapy helps people find improved health through music experiences and the relationships that develop through them. Music therapy sessions may include a wide range of music experiences including live singing and instrument playing, music improvisation, music listening, songwriting, music-assisted relaxation and/or music technology projects. All of these music experiences will be planned and adapted according to the client's needs and preferences.

Your Providers

Betsy Gifford is a Bachelor's Level, Board-Certified Music Therapist. She graduated from Sam Houston State University in December 2018, after completing her six-month internship at MusicWorx, Inc. in San Diego, California. Gifford currently serves children and young adults (ages 0-26) with various needs and is a Sprouting Melodies provider.

Molly Beahm is also a Sam Houston State graduate and completed her internship at the Lakemary Center in Paola, KS working primarily with children and young adults with intellectual/developmental delays and/or behavioral disorders. She became board certified in September 2019 and moved back to her hometown to provide music therapy for those in need.

Getting Started

Music therapy begins with an assessment period, during which we will experiment with different musical styles and ways of experiencing music. This allows us to work together in determining the client's music preferences and therapeutic needs so that we can determine goals for our therapy sessions.

The Music Therapy Process

The music therapy process presents differently from person to person. The specific music experiences included in each session will be determined based on the client's needs and interests in general, as well as the circumstances on a given day. In any case, most of the time in music therapy sessions will be spent engaging in music. As music therapy progresses, there will be many opportunities to evaluate the process and change the experiences provided according to the client's changing needs or concerns. Please talk with the therapist about any questions or concerns you have about the client or the music therapy process.

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Risks and Benefits

The client's music therapy experience will be designed with his/her health and healing as the principal aim. For that reason alone, the client will never be intentionally harmed or distressed; however, the process of therapy may include moments of increased personal awareness, insights, or general growth that bring forth difficult emotions such as sadness, anger or frustration.

Music therapy does not put participants at physical risk other than those encountered in daily life, nor does it involve specific side effects such as those commonly found in medications.

Research has provided evidence to support the idea that music therapy can improve the lives of individuals in both large and small ways. Because each individual is unique, however, specific outcomes cannot be promised. Music therapy clients and their caregivers do report common outcomes such as improved mood, relaxation, strengthened sense of identity, improved social and communication skills, sense of accomplishment, and sense of "being heard."

Your Rights

A client in music therapy has a number of rights, as does the responsible party caring for the client. These rights will be honored during your time with One Sound One Heart Music Therapy Services, LLC. These include the right to safety, dignity, treatment, self-determination, respect, participation in treatment decisions, and viewing the client's therapy record. You have the right to end music therapy at any time with proper notice per the termination policy.

Confidentiality

Information about the client comes from a variety of sources, including what happens in music therapy sessions and what information and records you choose to share with us. This information will not be shared with anyone else unless one of the following circumstances applies:

- You, the client, or someone else is in danger, or someone is involved in abuse/neglect/exploitation of a minor or elder.
- The therapist is required by court, administrative order, or subpoena to reveal information.
- You sign a form granting permission to release information to a specific party.

| I have read the above information, asking for clarification | and voicing concerns as necessary. I |
|---|--------------------------------------|
| am choosing music therapy for | _completely of my own will and |
| commit to continued communication with his/her therapist | about questions/concerns I might |
| have throughout the process. | |

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| Print name: | Relationship: | |
|----------------------|---------------|--|
| Signature: | Date: | |
| Therapist Signature: | Date: | |

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One Sound One Heart Music Therapy Services, LLC Policies

<u>Sessions</u>: Sessions are generally 30-60 minutes long and begin at the scheduled appointment time. Both parties are responsible to notify the other if unable to arrive within 10 minutes of the appointment time.

If a session must be shortened due to the client's needs on a given day (e.g. client asking MT to leave, client needing care from another provider), the full session fee is still required.

Frequency of sessions will be determined together with the client, caregiver and therapist based on your treatment goals. The minimum recommended frequency for music therapy visits is twice per month, for maintaining a therapeutic relationship.

<u>Cancellation Policy:</u> We are happy to accommodate your scheduling needs but require 24-hour notice for cancellations and rescheduling. Full payment is required for sessions cancelled on the day they are scheduled. Exceptions may be granted at the MT's discretion for personal illness and emergency situations.

| <u>Payment and Fees:</u> Your session frequency isminutes | times a week. | | | |
|---|---------------|--|--|--|
| Your session rate is per session. | | | | |
| Payment is due at the time of service. You may pay by cash or check. | | | | |
| | | | | |
| | | | | |
| I have read the above information, asking for clarification and voicing concerns as necessary. I consider myself to be well informed of the policies and expectations associated with participation with One Sound One Heart Music Therapy Services, LLC. | | | | |
| Print Client's Name: | | | | |
| Print name: | Relationship: | | | |
| Signature: | Date: | | | |

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Contact Form

| Client's Name: | Date: |
|---|-------------------------------------|
| Client's birth date: | Age: |
| Address: | |
| Parent/Guardian's Names (Guardian 1) | |
| | (Parent 2) |
| | (Guardian 2) |
| | (Guardian 2) |
| Preferred Method of Contact: Gua | ardian 1 / Guardian 2 Phone / Email |
| What is your primary reason for seeking | music therapy? |
| Client's Primary Diagnosis: | N/A Given by: |
| Other Diagnoses: | |
| Current Medications: | |
| Other Therapies/Treatments Received: (P | Please include frequency) |
| | |
| What else do you want me to know about | the client's health status? |
| | |
| Client/Guardian Signature | Date |

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Authorization for Release of Healthcare Information

| I give permission for One Sound One Heart Music Therapy Services, LLC to share and exchange | | |
|---|---|--|
| information with the following people and/or agencies for the purpose of coordinating care | | |
| for | | |
| List names of people | v/agencies helow: | |
| Name | Phone number/Email | |
| | | |
| I understand that On | e Sound One Heart Music Therapy, LLC will only share my information | |
| without my permissi | on under the following circumstances: | |
| • Evidence of | abuse/neglect/exploitation of a child or elder | |
| • Someone pre | esenting a danger to themselves or others | |
| A court order | r requiring disclosure | |
| I understand that my | consent is valid for one year or until termination of services, whichever | |
| occurs first. I also un | nderstand that I can revoke this consent at any time. | |
| I confirm that a repr | esentative of One Sound One Heart Music Therapy Services, LLC has | |
| explained the purpos | se of this form to me and that I understand its content. My signature below | |
| indicates my consen | t. | |
| Print Name: | | |
| Signature | | |
| Date | Relationship to Client | |
| Therapist Signature | Date | |

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Photo and Video Release Form

I give One Sound One Heart Music Therapy Services, LLC permission to take photos and videos of me, edit them as needed, and use them for the following purposes:

- To share with my family and friends
- To share within the organization where I receive services from One Sound One Heart Music Therapy Services, LLC
- For marketing and promotions
- For educational presentations

| Signature: | |
|-------------------------|--|
| Printed Name: | |
| Relationship to Client: | |
| Date: | |