



Brick29

Backroom Room Contract

Thank you for choosing Brick29! We appreciate you so much and look forward to seeing you soon!

Please read through this contract, fill out all of the required fields, and sign below.

Reservations

The banquet room will be secured upon receipt of both the signed contract and the room fee for the event. All reservations are released if a confirmation, room fee, and a contract are not returned within seven (7) days of making the tentative reservation.

Food

Full service is provided to every backroom reservation that is booked. You may have a limited menu made upon request with a minimum of 7-day notice. We require a \$200 minimum for all backroom events.

Are there any allergies that we need to be aware of?

If so, what are they?

Room Fee

A room fee of **\$25** is required to rent backroom and confirm your reservation. The room fee is only refundable with a 7 day or more in advance notice of cancellation. Less than 7 days notice **cannot** be refunded.

EXCEPTION: Deposits for reservations between December 1st and the 24th will NOT be refunded.

Cancellations

To cancel a backroom reservation, you must email fohmanager@brick29.com or call (208)-468-0029 and ask to speak with the manager on duty. No other forms of cancellation will be accepted. The \$200 minimum agreed upon will also be charged to the card on this contract for any party that does not give us a **48 hour notice**.

This agreement is void if it cannot be performed due to any, "Act of God" or cause beyond Brick 29's control. If the food and/or services specified cannot be provided due to such circumstances, at Brick 29's sole discretion, other food and services may be substituted at prices ordinarily charged for them, but not in excess of the agreed upon price.

Payment

You agree to pay the entire balance due in cash, check, money order, or by major credit card at the conclusion of your event. The total balance due will include food and beverage costs, 20% gratuity, 6% sales tax and any other applicable fees. Tax exempt organizations must furnish a certificate of exemption to the restaurant in advance of the event.

SEPARATE CHECKS ARE NOT ALLOWED UNLESS THE EVENT REQUIRES ALCOHOL TO BE CHARGED SEPARATE WITH PRIOR APPROVAL.

Service Charge

A **20% gratuity** will be added to the **subtotal of the final bill.**

Outside Food and Beverage

ALCOHOLIC BEVERAGES MAY NOT BE BROUGHT INTO BRICK 29. The Idaho Alcoholic Beverage Control regulates the service and sale of alcoholic beverages. As a licensee, Brick 29 is responsible for the administration of these regulations. Therefore, no alcoholic beverages may be brought in or removed from the event space.

We do allow, with prior approval, wine or champagne to be brought to the event and subsequently charge a \$7.50 per 750ml bottle corkage fee, \$15.00 per 1 liter bottle. Any bottled alcoholic beverages brought into the function without prior consent of Brick 29 is not allowed under any circumstances. Cakes may be brought onto Brick29's premises, with prior approval. In such event, we will charge a cake plate fee of \$0.50 per person.

Will you be bringing outside desserts?

Will you be bringing outside wine? **Corkage Fee \$7.50**

Conduct of Event

Patron agrees to conduct the event in an orderly manner in full compliance with applicable laws, regulations, and Brick 29's rules and standards. Patron assumes full responsibility for the conduct of all persons in attendance at the patron's event and for any damage done to any part of the premises during the time of the patron's event. Furthermore, we are not responsible for any loss or damage to the patron's property and do not maintain insurance to cover it. Any personal property of patron or patron's guests brought onto Brick 29's premises prior to, during, or following the event will be the sole risk of the patron and patron's guests.

Brick 29 reserves the right to inspect and control all private functions. Any decorations will be subject to prior approval from Brick 29. **NO RICE, BIRDSEED, CONFETTI, GLITTER, POTPOURRI OR FLOWER PETALS MAY BE USED IN OR OUTSIDE BRICK 29'S PREMISES.** No nails, pushpins, or potentially damaging fasteners may be used to hang signs or other materials on wall, ceiling, or floors.

I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS PRINTED ON THIS CONTRACT.

Credit Card Authorization

I, the undersigned, hereby authorize the following charges:

-Room Fee \$25.00

-A MINIMUM \$200.00 FOOD AND BEVERAGE PURCHASE, EXCLUDING GRATUITY AND TAX.

Name on Reservation

Phone Number

Email Address

Date of Reservation

2nd Date of Reservation

3rd Date of Reservation

Time of Reservation

Number of Guests

Hosted or Separate Checks

Current Menu or Limited Menu

If limited, choose 3 entrees off of our menu and 1 vegetarian/vegan entree if desired.

Person responsible for payment at event

TO BE BILLED DIRECTLY TO THE CREDIT CARD LISTED BELOW:

Name on Card

Card Number

Expiration Date

CVC

Zip Code of Card

I FURTHER GUARANTEE THE PAYMENT OF SUCH CHARGES AT THE REQUEST OF MY CREDIT CARD ESTABLISHMENT AS THE RESULT OF THIS AUTHORIZATION.

Please return promptly to secure the backroom reservation.

Room fees made by check may be mailed along with this contract to:

Brick29

Attn: FOH Manager

320 11th Ave S, Suite 300

Nampa, ID 83651