

**VILLAGE OF WAYNE  
DUPAGE AND KANE COUNTIES, ILLINOIS**

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**RESOLUTION NO. 25-R-08**

**A RESOLUTION AMENDING THE VILLAGE PUBLIC COMMENT RULES**

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**ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE  
VILLAGE OF WAYNE  
DUPAGE AND KANE COUNTIES, ILLINOIS**

**THIS 19<sup>TH</sup> DAY OF AUGUST, 2025**

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**PUBLISHED by authority of the President and Board of Trustees of the Village of  
Wayne, DuPage and Kane Counties, Illinois  
this 20 day of Aug, 20 25**

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**WHEREAS**, open communication between the public and the corporate authorities of the Village of Wayne ("Village") is of the utmost importance; and,

**WHEREAS**, the Open Meetings Act provides that any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body (5 ILCS 120/2.06(g)); and,

**WHEREAS**, the operations of the Village require that timely and efficient meetings be held so that the essential business of the Village is conducted in a productive manner; and,

**WHEREAS**, in accordance with the foregoing, the Village adopted a public comment policy on July 5, 2023; and

**WHEREAS**, the Village President and Board of Trustees now find that amendments to the 2023 public comments policy are necessary and appropriate, and in the best interest of the Village.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Wayne as follows:

**SECTION ONE:** The foregoing recitals are hereby incorporated in this Section One as if said recitals were fully set forth herein.

**SECTION TWO:** The Public Comment Rules of the Village of Wayne shall be and are amended in their entirety and shall hereafter be read as follows:

**VILLAGE OF WAYNE  
PUBLIC COMMENT RULES**

In order to secure the rights of the public to fair and just representation before their elected officials, and to ensure proper order and civility at all village public meetings, the following rules are established, pursuant to Section 2.06(g) of the Illinois Open Meetings Act (120 ILCS 5/2.06(g)):

- A. The agenda for all open meetings shall include "Public Comments."
- B. The Village President or Village Clerk may require persons wishing to speak to sign-in with their name for record keeping purposes. Speakers may provide their address for the record.
- C. Each speaker shall be afforded one (1) opportunity to address the Board during the public comment portion of the meeting.
- D. Prior to speaking, the speaker must be recognized by the Village President, or given consent to address the Village Board by a majority vote of the Board members present.
- E. Public comment is limited to no more than three (3) minutes per person, unless extended by the consent of a majority vote of the Village Board members present.
- F. The total time devoted to public comment at any single meeting shall not exceed thirty (30) minutes. The time limit may be extended by a majority vote of the Board members present.
- G. Public comments at a regular meeting may be related to any subject. Public comments at special meetings shall be limited to topics on the agenda.
- H. The Village President, or their designee, shall notify the speaker when the time allotted has expired. A speaker cannot give their allotted minutes to another speaker to increase that person's allotted time.
- I. Groups of speakers on the same subject shall select a representative speaker in order to avoid repetition.
- J. Public comments should be made in a civil and courteous manner, and should not include vulgar, hostile, threatening, repetitious, or otherwise disruptive comments. Any person who engages in threatening or disorderly conduct when addressing the Village Board shall be deemed out-of-order by the Village President and their remaining time may be forfeited.
- K. Village officials may, but are not required, to answer questions or respond to public comments at the meeting; discussion between speakers and other members of the

audience will not be permitted.

- L. Speakers may submit written comments in lieu of verbal comments, or to supplement their verbal comments, by emailing them, not later than noon on the day preceding the day of the meeting, addressed to [clerk@villageofwayne.org](mailto:clerk@villageofwayne.org). The Village Clerk shall deliver such written comments to the Board President and the Trustees, and the Board President may acknowledge receipt of them during open meetings without reading them verbatim.
- M. The Village President or presiding officer, upon the advice and consent of the Board, may halt or suspend public comment due to non-compliance with these guidelines, may defer the completion of public comments to the next meeting due to the number of speakers or other reasonable grounds, and may determine procedural matters regarding public comment not otherwise addressed by these guidelines.
- N. Public comments shall not be quoted or described in detail in the minutes of the meeting, but the name of the speaker and topic may be included. Written materials submitted during public comment shall not be a part of the minutes, but shall be placed on file in the office of the Village Clerk.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption as provided by law.

**PASSED AND APPROVED** this 19 DAY OF August, 2025

AYES: Trustees Berente, Connolly, Dinitroff, Kaluzna, Miller (5)

NAYS: no

ABSENT: Trustee Hull (1)

Eileen Phipps  
Eileen Phipps, Village President

ATTEST:  
Patricia Engstrom  
Patricia Engstrom, Village Clerk

STATE OF ILLINOIS        )  
                                      ) ss.  
COUNTY OF DUPAGE        )

**CERTIFICATION**

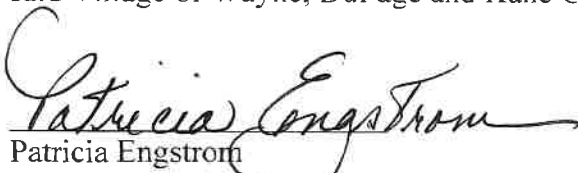
I, Patricia Engstrom, the undersigned, do hereby certify that I am the duly appointed and acting Clerk of the Village of Wayne, DuPage and Kane Counties, Illinois, and as such Clerk, I am the keeper of the records and files of the Village President and Board of Trustees of the said Village.

I do further certify that the foregoing constitutes a full, true and complete copy of **Resolution No. 25-R-08** entitled:

**A RESOLUTION AMENDING  
THE VILLAGE PUBLIC COMMENT RULES**

I do further certify that the deliberations of the President and the Board of Trustees on the adoption of said Resolution was taken openly; that the vote on the adoption of said Resolution was taken openly; that the meeting was a regular meeting of the President and the Board of Trustees, at which time a quorum was present; that said meeting was held at a specified time and place convenient to the public; that said meeting was held in strict accordance with the provisions of the Open Meetings Act, as amended, and its procedural rules.

**IN WITNESS WHEREOF**, I have hereto affixed my official signature and the corporate seal of said Village of Wayne, DuPage and Kane Counties, Illinois this **19<sup>TH</sup>** day of **August, 2025**.

  
Patricia Engstrom  
Village Clerk

(SEAL)

