REGULAR MEETING
OF THE PRESIDENT AND THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAYNE
5N430 Railroad Street, Wayne, IL 60184

September 16, 2025
7:30pm

I. PLEDGE OF ALLEGIANCE

President Phipps asked all to rise and recite the Pledge of Allegiance.

II. CALL TO ORDER

President Phipps called the meeting to order at 7:35pm.
Roll Call:
Present in Village Hall: **President Phipps, Trustees Guy Bevente, Pete Connolly, Mike Dimitroff, Ed Hull, Karen Kaluzsa – Six (6)**

Absent: **Trustee Emily Miller – (1)**

Also Present in Village Hall: **Police Chief Tim Roberts**
Village Clerk Patricia Engstrom
Building & Zoning Inspector Mike Gricus
Village Attorney Steve Adams
Village Treasurer Howard Levine
Resident Vasile Sorocean, 32W270 Maple Tree Lane
Resident Elaine Bevente 4N533 Mountain Ash
Resident Nancy Villwock 34W250 White Thorne Road
Vince Fiore 1808 Beckham Lane St. Charles

Present via Webinar: **Two members of the Public attended by Webinar; WRC, P&M Mourousias**

III. PUBLIC COMMENT - (please limit your comments to three minutes)

Speakers may submit written comments in lieu of verbal comments by emailing them to clerk@villageofwayne.org not later than noon the day preceding the day of the meeting. The Clerk shall deliver written comments to the Board President and Trustees. The President may acknowledge receipt of them during open meetings without reading them verbatim. Though not required by OMA, anyone wishing to make public comments without attending the meeting in person may do so through the Village's zoom platform by clicking the raise hand icon during the Public Comment section of the meeting.

The Public Comment section is intended to give the public an opportunity to present a comment or opinion to the Board of Trustees. It is not intended to be a time for questions and answers or debate on political issues. Discussion between speakers and other members of the audience will not be permitted. For questions, please email members of the Board directly and a Board member or staff will respond directly. Public Comment is limited to this portion of the agenda and the public should not interrupt the Board during the remainder of the meeting. Should a member of the public become disruptive or interrupt another speaker they will be warned once, and if the disruption continues, removed from the meeting.

None.

IV. EXPIRED BUILDING PERMIT - 30W270 Maple Tree Lane (Sorocean)

Mr. Sorocean and his builder, Vince Fiore, requested an extension for the building permit issued for 30W270 Maple Tree Lane which expired August 3, 2024. The last inspections performed were in March 2024 and the construction project remains incomplete nearly 26 months later. Mr. Fiore is listed as the permit applicant for the project and was again reminded of the expired permit when requesting a recent modification to the approved site drawings. If all allowable permit extensions were obtained with extension fees paid, as required by Village Code, the cost would be $19,470 permit fee plus 25% for the first 12-month extension (approx. $5,000) and 25% for the second 12-month extension (approx. another $5,000) through August 3, 2025, totaling approx. $30,000 in fees. However, had those extensions been filed, the maximum permit time limit (including extensions) is 24 months, which has already been exceeded. Complicating matters are the Construction Codes in place at time of permit issuance were 2018 editions, and the applicable codes in place at time of renewal would be the current 2024 Construction Code editions. Mr. Sorocean addressed the Board explaining his busy family and business life and felt the project could now be completed in six months. Board discussion determined 50% of the $30,000 fees was a fair accommodation to the new resident and the Village.
Trustee Connolly made the motion to approve a fee of $15,000 for a 12-month extension permit for 30W270 Maple Tree Lane. Seconded by Trustee Bevente.

Mr. Fiore stated the Village held a $6,000 bond check and asked if that could be used in place of paying new fees. Treasurer Levine responded the $6,000 is for a Road Bond for road repairs if any roads are damaged as a result of the construction project; the bond is not available for cash use.

Trustee Hull recommended a permit fee of $10,000 for a six-month permit.

Trustee Connolly withdrew his original motion. Seconded by Trustee Bevente.

Trustee Hull made the motion to approve a fee of $10,000 for a Six-Month Permit until February 3, 2026 for 30W270 Maple Tree Lane. Seconded by Trustee Kaluzsa.
Roll Call:
Ayes: **Trustees Bevente, Connolly, Dimitroff, Hull, Kaluzsa – Five (5)**
Nays: **None**
Absent: **Trustee Miller – One (1)**
Motion passed 5-0.

Mr. Sorocean, Mr. Fiore, and Mike Gricus left the meeting at 8:00pm.

V. REPORTS OF BOARDS, COMMISSIONS AND STAFF

A. PLAN COMMISSION
No report.

B. ZONING BOARD OF APPEALS
No report.

C. ENGINEERING
No report.

D. PARK COMMISSION
No report.

VI. CONSENT AGENDA

A. Minutes September 2, 2025 – Open Session

Trustee Dimitroff made the motion to establish the Consent Agenda. Seconded by Trustee Connolly and passed by unanimous Voice Vote.

Trustee Bevente made the motion to approve the Consent Agenda. Seconded by Trustee Kaluzsa and passed by unanimous Voice Vote.

VII. ITEMS REMOVED FROM CONSENT AGENDA

None.

VIII. ORDINANCES AND RESOLUTIONS

None.

IX. REPORTS OF OFFICERS AND ACTION ITEMS

A. Clerk's Report – Patti Engstrom

No report.

B. Treasurer's Report – Howard Levine

1. Financial Statement as of May 31, 2025 and the One Month Then Ended

Trustee Connolly made the motion to approve Financial Statements as of May 31, 2025 and The One Month Then Ended. Seconded by Trustee Hull.

Roll Call:

Ayes:	**Trustees Connolly, Dimitroff, Hull, Kaluzsa – Four (4)**
Nays:	**None**
Absent:	**Trustee Miller – One (1)**
Abstain:	**Trustee Bevente – One (1)**

Motion passed 4-0.

2. May 2025 Disbursements

Trustee Connolly made the motion to approve the May 2025 Disbursements. Seconded by Trustee Hull and passed by unanimous Voice Vote.

Roll Call:

Ayes:	**Trustees Connolly, Dimitroff, Hull, Kaluzsa – Four (4)**
Nays:	**None**
Absent:	**Trustee Miller – One (1)**
Abstain:	**Trustee Bevente – One (1)**

Motion passed 4-0.

C. President's Report – Eileen Phipps

President Phipps and Trustee Bevente will attend the IML conference in Chicago this weekend.

D. Village Attorney's Report – Steve Adams

Attorney Adams is currently working on property matters, Plan Commission, License Agreement, OMA, FOIA, Board and Commission members' remote participation, personnel, signage, review of Minutes. In review of the current remote attendance ordinance in place, Board and Commission members may participate by audio or video conference if a quorum is physically present and the absence is due to 1) personal illness or disability; 2) employment purposes or business of the Village; 3) family or other emergency; or 4) unexpected childcare obligations. Those Board members participating remotely may participate in all discussions, may vote and may participate in closed sessions. On a separate matter, the Kennedy's received the letter by certified mail advising termination of Res. 24-R-09 for the Derby Road Agreement and have contacted Attorney Adams.

X. APPOINTMENTS – VILLAGE COMMISSIONS AND COMMITTEES

None.

XI. REPORTS OF TRUSTEES AND ACTION ITEMS

A. Public Safety – Pete Connolly

1. Closed Session – Item B. (c)(1) Appointment, Employment, Compensation of Village Employees

Chief Roberts reported the following: 1) This is Operation Lifesaver Rail Safety Week enhancing Rail Safety Awareness and responsible behavior around train tracks within our community. 2) On 9/3 the Dept. took part in Hawk Hollow School party. 3) On 9/4 the Dept. participated in a fire drill at Wayne Elementary School. 4) On 9/6 the Dept. attended the Truck Convoy for Special Olympics. 5) 9/27 is Cystic Fibrosis Cycle for Life using the Illinois Prairie Path. 6) 9/28 is the Blessing of the Hounds at Little Home Church. 7) Country Club Road was closed for three days last week while St. Charles Township replaced a culvert. 8) Chief had one item for Closed Session.

B. Public Works – Mike Dimitroff

No report.

C. Finance – Pete Connolly

1. Board Approval of Updated Payroll Operating Procedures Guide

Trustee Connolly gave a brief overview of the Payroll Operating Procedures, saying it changes how full-time officers are paid. All paychecks are two weeks in arrears. Officers will get a two-week advance based on a certain dollar amount with a repayment of that same dollar amount at retirement.

Trustee Connolly made the motion to approve Updated Payroll Operating Procedures. Seconded by Trustee Hull and passed by unanimous Voice Vote.

Roll Call:
Ayes: **Trustees Bevente, Connolly, Dimitroff, Hull, Kaluzsa – Five (5)**
Nays: **None**
Absent: **Trustee Miller – One (1)**
Motion passed 5-0.

2. Start the Professional Services Selection Process

Trustee Connolly stated the Local Government Professional Services Selection Act requires that political subdivisions of the State of Illinois negotiate and enter into contracts for architectural, engineering, and land surveying services based on demonstrated competence and qualifications unless they have a satisfactory relationship for services with one or more firms. The Act also addresses public notice, evaluation procedures, selection procedures, and contract negotiation. The Village is looking for architectural and engineering firms to provide drawings and necessary paperwork for the renovations of the Police Dept. building. Steve Adams and the Robbin Schwartz Law Firm will assist with preparation/publication of required notices, requests for qualifications/proposals, and other required documentation throughout the process. The Village Board will make the final decision of which professional firms will be retained.

Trustee Connolly made the motion to start the process to solicit Statement of Qualifications from architectural and engineering firms for services on the Police Dept. building renovation project pursuant to the Professional Service Selection Act. Seconded by Trustee Dimitroff.
Roll Call:
Ayes: Trustees Bevente, Connolly, Dimitroff, Hull, Kaluzsa – Five (5)
Nays: None
Absent: Trustee Miller – One (1)
Motion passed 5-0.

Lastly, the Police Department may need a new roof before winter. Mike Gricus will inspect and provide his opinion, then it will go out to bid if needed.

D. Administration – Karen Kaluzsa
No report.

E. Development/Historic and Rural Preservation – Ed Hull
Trustee Hull reported the following: 1) The Village has been contacted by a developer interested in building senior townhomes north of Wayne on the east side of Route 25. Trustee Hull and President Phipps will meet with the developer to discuss the proposal and the Kane County Intergovernmental Agreement regarding Route 25. 2) The former Graff house lot on Dunham Road north of Royal Fox is a 3.7 acre property in a 4-acre minimum zoning. New owners want to build a ranch home on the property.

F. Building & Zoning – Ed Hull
Trustee Hull and Mike Gricus will meet with possible B&Z firms next week.

G. Parks – Emily Miller
No report.

H. Technology – Guy Bevente
Trustee Bevente reported the following: 1) The Village received the signed Agreement from Lumos Fiber and have provided them a W-9. They have requested an invoice to pay the initial $7,500 fee. 2) E-Pay has collected approx. $12,000 for the Village from 7/15/2025 – 9/15/2025. 3) Saloni has been automating forms on the Village website to make it more user friendly.

XII. OLD BUSINESS

Trustee Bevente discussed Committee of the Whole meetings, which would be a good forum for deeper discussions. Suggestions were to hold such meetings quarterly, starting perhaps in November. Trustees should submit topics to the Clerk for the agenda and determination will be made as to whom will provide the presentation. If time allows, some topics may shift to regular Board meetings. Trustee Bevente discussed the Selden Fox preparation of Village finances. Noting all intentions are positive, his concern is the perception of self-review. He would like to discuss and reconsider using the firm for Village finances. Attorney Adams stated he sent an email prior to tonight's meeting to President Phipps and Trustee Bevente reviewing the matter. He stated his earlier concerns about the appearance of independence have been resolved. Selden Fox will not be performing bank reconciliation tasks, or any management functions as defined by the AICPA. There is a list of functions Selden Fox will and will not perform, and Attorney Adams is now very comfortable with the scope of their services under the agreement for non-audit services.

XIII. CLOSED SESSION

Trustee Kaluzsa made the motion to go into Closed Session for Section 2(c)(1) Item B. Appointment, Employment, Compensation of Village Employees. Seconded by Trustee Hull.

Roll Call:
Ayes: Trustees Bevente, Connolly, Dimitroff, Hull, Kaluzsa – Five (5)
Nays: None
Absent: Trustee Miller – One (1)
Motion passed 5-0.

The Board entered Closed Session at 9:15pm
The Board re-entered Open Session at 9:25pm

XIV. NEW BUSINESS

A. Action on Police Mechanic Salary Adjustment

Trustee Connolly made the motion to take action regarding the Police Mechanic Salary Adjustment as discussed in Closed Session. Seconded by Trustee Hull.

Roll Call:
Ayes: Trustees Bevente, Connolly, Dimitroff, Hull, Kaluzsa – Five (5)
Nays: None
Absent: Trustee Miller – One (1)
Motion passed 5-0.

XV. ADJOURNMENT

Trustee Dimitroff made the motion to adjourn. Seconded by Trustee Hull and passed by unanimous Voice Vote. Meeting adjourned at 9:27pm.

Respectfully submitted,

Patricia Engstrom, Village Clerk

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