

**REGULAR MEETING  
OF THE PRESIDENT AND THE BOARD OF TRUSTEES  
OF THE VILLAGE OF WAYNE  
March 19, 2024**

**I. PLEDGE OF ALLEGIANCE**

President Phipps asked all to rise and recite the Pledge of Allegiance.

**II. CALL TO ORDER**

President Phipps called the meeting to order at 7:30 pm.

**Roll Call:**

**Present in Village Hall:** President Eileen Phipps, Trustees Guy Bevente, Pete Connolly  
Gary Figurski, Emily Miller – Five (5)

**Absent:** Trustee Dimitroff, Hull – Two (2)

**Present via Webinar:** Treasurer Howard Levine

**Also Present in Village Hall:** Police Chief Tim Roberts  
Village Attorney Pete Wilson  
Village Clerk Patricia Engstrom  
Resident Anna Cunanan, 32W235 Army Trail Road  
Resident Kathleen Tranchida, 5N035 Munger Road arrived 7:40pm

**Present via Webinar:** Three members of the Public attended by Webinar

**III. PUBLIC COMMENT - (please limit your comments to three minutes)**

*The Public Comment section is intended to give the public an opportunity to present a comment or opinion to the Board of Trustees. It is not intended to be a time for questions and answers or debate on political issues. Discussion between speakers and other members of the audience will not be permitted. For questions please email members of the Board directly and a Board member or staff will respond directly. Public Comment should be limited to this portion of the agenda and the public should not interrupt the Board during the remainder of the meeting. Should a member of the public become disruptive or interrupt another speaker they will be warned once, and if the disruption continues, removed from the meeting.*

None.

**IV. REPORTS OF BOARDS, COMMISSIONS AND STAFF**

**A. PLAN COMMISSION**

Attorney Wilson reported the next meeting Plan Commission meeting will be April 1 at Little Home Church, as it may be attended by more than the number allowed upstairs at Village Hall.

**B. ZONING BOARD OF APPEALS**

No report.

**C. ENGINEERING**

No report.

**D. PARK COMMISSION**

Trustee Miller reported the Park Commission is drafting a form for citizens' use regarding donation of trees to Wayne Memorial Park. Arbor Day celebration on April 26 is under discussion.

**V. CONSENT AGENDA****A. Minutes March 5, 2024 – Open Session****B. Alphagraphics – 2024 Vehicle Stickers – Not to exceed \$575.00**

Trustee Figurski made the motion to establish the Consent Agenda. Seconded by Trustee Connolly and passed by unanimous Voice Vote.

Trustee Connolly made the motion to approve the Consent Agenda. Seconded by Trustee Bevente.

**Roll Call:**

**Ayes:** Trustees Bevente, Connolly, Figurski, Miller – Four (4)

**Nays:** None

**Absent:** Trustees Dimitroff, Hull – Two (2)

**Motion passed 4-0.**

**VI. ITEMS REMOVED FROM CONSENT AGENDA**

None.

**VII. ORDINANCES AND RESOLUTIONS**

None.

**VIII. REPORTS OF OFFICERS AND ACTION ITEMS****A. Clerk's Report – Patti Engstrom**

Clerk Engstrom reported President Phipps was honored for Leadership and Contributions to our Community at Rep. Ugaste's Emerging Women Leaders event in Springfield. It should be noted President Phipps paid for her own gas, lodging, and food.

**B. Treasurer's Report – Howard Levine**

No report.

**C. President's Report – Eileen Phipps**

No report.

**D. Village Attorney's Report – Pete Wilson**

No report.

## IX. APPOINTMENTS – VILLAGE COMMISSIONS AND COMMITTEES

None.

## X. REPORTS OF TRUSTEES AND ACTION ITEMS

### A. Public Safety – Pete Connolly

#### 1. Ord. 24-02; Declaring Surplus Property of Village of Wayne

Chief Roberts gave a brief review of the firearms to be sold to Ray O'Herron police supply store.

**Trustee Connolly made the motion to approve Ord. 24-02 Declaring Surplus Property of Village of Wayne. Seconded by Trustee Figurski.**

#### Roll Call:

**Ayes: Trustees Bevente, Connolly, Figurski, Miller – Four (4)**

**Nays: None**

**Absent: Trustees Dimitroff, Hull – Two (2)**

**Motion passed 4-0.**

#### 2. Res. 24-R-02; Execution of Intergovernmental Agreement w/ Village of Wayne and Kane County for Police Records Management

Chief Roberts provided an explanation of the Kane County Records Management system, saying the system would benefit the Village and officers in many ways. The Department is required to report crime data to the FBI, reports must still be printed, and the new system would allow officers to file reports in squad cars instead of at the Department.

**Trustee Connolly made the motion to approve Res. 24-R-02; Authorizing Execution of an Intergovernmental Agreement between the Village of Wayne and the County of Kane for Police Records Management.**

Trustee Bevente discussed several changes that he thinks should be added to the agreement, such as clarity on number of users, type of users, safeguarding data, and added clarity regarding recovery/rebuild in case of cyber security attack and system failure. Attorney Wilson said the recommendation could be discussed with the County but once multiple municipalities sign the Agreement, the County probably will not make changes for just one municipality and Police Dept. Trustee Bevente thought it was prudent to ask, understand why if they object, and agreed to submit questions and recommended agreement changes.

**Trustee Connolly withdrew his motion to approve Res. 24-R-02.**

The issue was tabled until next meeting.

Chief Roberts reported President Phipps received 200 paper sunglasses from Rep. Ugaste to view the April 8 solar eclipse. Chief Roberts and Deputy Chief Abruzzo donated the glasses to the church as Wayne Elementary School already had glasses for the students. The eclipse will last 2-1/2 minutes the afternoon of April 8.

### B. Public Works – Mike Dimitroff

Tommy King said Public Works is preparing for spring work. The Dept. continues work to bring street signs up to code.

**C. Finance – Pete Connolly**

No report.

**D. Administration – Emily Miller**

No report.

**E. Development/Historic and Rural Preservation – Ed Hull**

No report.

**F. Building & Zoning – Gary Figurski**

Trustee Figurski is meeting with B&Z Inspector Mike Gricus regarding the annual employee contract.

**G. Parks – Emily Miller**

No report.

**H. Technology – Guy Bevente**

**1. Closed Session - Item E. Security Procedures, Personnel, Equipment in Response to Threat of Potential Danger to Employees, Staff, Public or Public Property, 5 ILCS 120/2 (c) (8)**

Trustee Bevente had one item for Closed Session.

**2. Computing Environment Employee Policy**

Trustee Bevente discussed gaps in the employee manual for computer security and training. The security training is typical - computers are to be used for business purposes only, no personal devices may be used, passwords required, and reporting suspicious activity, to name a few.

**Trustee Bevente made the motion to approve adopting Computing Environment to the Village Employee Policy Manual. Seconded by Trustee Miller.**

**Roll Call:**

**Ayes: Trustees Bevente, Connolly, Figurski, Miller – Four (4)**

**Nays: None**

**Absent: Trustees Dimitroff, Hull – Two (2)**

**Motion passed 4-0.**

**XI. CLOSED SESSION**

**Trustee Bevente made the motion to go into Closed Session for Item E. Security Procedures, Personnel, Equipment in Response to Threat of Potential Danger to Employees, Staff, Public or Public Property. Seconded by Trustee Figurski.**

**Roll Call:**

**Ayes: Trustees Bevente, Connolly, Figurski, Miller – Four (4)**

**Nays: None**

**Absent: Trustees Dimitroff, Hull – Two (2)**

**Motion passed 4-0.**

**The Board entered Closed Session at 8:10 pm.  
The Board re-entered Open Session at 9:00 pm.**

**XII. OLD BUSINESS**

None.

**XIII. NEW BUSINESS AND ACTION ITEMS**

**A. Approval of Computer Environment Additional Security Software & Security Training**  
Trustee Bevente tabled this issue until the next meeting.

**XIV. ADJOURNMENT**

**Trustee Figurski made the motion to adjourn. Seconded by Trustee Miller and passed by unanimous Voice Vote. Meeting adjourned at 9:02 pm.**

**Respectfully submitted,**

**Patricia Engstrom, Clerk**

/pe