

**AGENDA
REGULAR MEETING OF
THE PRESIDENT AND THE BOARD OF TRUSTEES**

**THE VILLAGE OF WAYNE
5N430 Railroad Street
Wayne, Illinois 60184**

**Tuesday, July 16, 2024
7:30pm**

Link to Join Webinar

<https://us06web.zoom.us/j/85036473381>

- I. Pledge of Allegiance**
- II. Call to Order - Roll Call**
- III. Public Hearing On Appropriation Ordinance**
 - A. Ord #24-07; Appropriations for Fiscal Year 05/01/2024 – 04/30/2025**
- IV. Public Comment - (please limit your comments to three minutes)**

The Public Comment section is intended to give the public an opportunity to present a comment or opinion to the Board of Trustees. It is not intended to be a time for questions and answers or debate on political issues. Discussion between speakers and other members of the audience will not be permitted. For questions please email members of the Board directly and a Board member or staff will respond directly. Public Comment should be limited to this portion of the agenda and the public should not interrupt the Board during the remainder of the meeting. Should a member of the public become disruptive or interrupt another speaker they will be warned once, and if the disruption continues, removed from the meeting.
- V. Reports of Boards, Commissions, Staff, and Action Items**
 - A. Plan Commission**
 - B. Zoning Board of Appeals**
 - C. Engineering**
 - D. Park Commission**
- VI. Consent Agenda**
 - A. Minutes July 2, 2024 – Open Session**
- VII. Items Removed from Consent Agenda**
- VIII. Ordinances and Resolutions**
 - A. Ord. 24-07; Appropriations for Fiscal Year 05/01/2024 – 04/30/2025**
 - B. Ord. 24-08; Appropriations for SSA 3 (Shagbark Lane) Fiscal Year 05/01/2024 – 04/30/2025**
 - C. Ord. 24-09; Appropriations for SSA 4 (Dunham North) Fiscal Year 05/01/2024 – 04/30/2025**
 - D. Res. 24-R-06; Release Certain Executive Session Minutes**

- IX. Reports of Officers and Action Items**
 - A. Clerk’s Report – Patti Engstrom**
 - B. Treasurer’s Report – Howard Levine**
 - C. President’s Report – Eileen Phipps**
 - D. Village Attorney’s Report – Mickey, Wilson, Weiler, Renzi, Lenert & Julien, P.C.**

- X. Appointments – Village Commissions and Committees – President Phipps**

- XI. Reports of Trustees and Action Items**
 - A. Public Safety – Pete Connolly**
 - 1. Apply for Special Use Permit**
 - B. Public Works – Mike Dimitroff**
 - C. Finance – Pete Connolly**
 - D. Administration – Emily Miller**
 - E. Development/Historic and Rural Preservation – Ed Hull**
 - F. Building & Zoning –Gary Figurski**
 - G. Parks – Emily Miller**
 - H. Technology – Guy Bevente**

- XII. Closed Session**
 - A. Pending, Imminent or Probable Litigation – Open Meetings Act, 5 ILCS 120/2 (c) (11)
Open Meetings Act, 5 ILCS 120/2 (c) (1)B**
 - B. Appointment, Employment and Compensation of Village Employees–Open Meetings Act,
5 ILCS 120/2 (c)(1)**
 - C. Purchase or Lease of Real Property – Open Meetings Act, 5 ILCS 120/2 (c) (6)**
 - D. The Setting of a Price for Sale or Lease of Village Property, 5 ILCS 120/2 (c) (6)**
 - E. Security Procedures, Personnel, Equipment in Response to Threat of Potential
Danger to Employees, Staff, Public or Public Property, 5 ILCS 120/2 (c) (8)**
 - F. Discussion of Closed Minutes for Purposes of Approval or Semi-Annual Review,
5 ILCS 120/2 (c) (21)**
 - G. The Selection of a Person to Fill Public Office, 5 ILCS 120/2 (c) (3)**

- XIII. Old Business**

- XIV. New Business and Action Items**

- XV. Adjournment**

In lieu of making a comment in person, a member of the public may submit a written comment by email no later than noon on the day preceding the day of the meeting to clerk@villageofwayne.org and it will be read at the meeting. Written comments should be limited to 450 words or less and, when read, are subject to the three minute time limit for public comment.

Note: Any person who has a disability requiring a reasonable accommodation to participate in this meeting should contact ADA Compliance Officer Mon-Thurs 8:00am–12:00pm Village of Wayne, 5N430 Railroad Street, P.O. Box 532, Wayne, IL 60184, or call (630) 584-3090. Requests for a qualified interpreter require five (5) working days’ advance notice.

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

ORDINANCE NO. 24-07

**AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES FOR THE
VILLAGE OF WAYNE, DUPAGE AND KANE COUNTIES, ILLINOIS FOR THE
FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

**ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

THIS 16th DAY OF JULY, 2024

**PUBLISHED by authority of the
President and Board of Trustees
of the Village of Wayne, DuPage
and Kane Counties, Illinois
this _16th_ day of July, 2024**

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

ORDINANCE NO. 24-07

**AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES FOR THE
VILLAGE OF WAYNE, DUPAGE AND KANE COUNTIES, ILLINOIS FOR THE
FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

BE IT ORDAINED by the Board of Trustees of the Village of Wayne, DuPage and Kane Counties County, Illinois as follows:

WHEREAS, the Village of Wayne is not a home rule municipality within Article VII, Section 6A of the 1970 Constitution of the State of Illinois and accordingly, acts pursuant to those powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, State law authorizes the Village Board to appropriate funding for certain Village expenditures and all corporate purposes as outlined herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Wayne, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: PREFACE

(a) That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Village of Wayne, DuPage and Kane Counties, Illinois, (“Village”) be and the same are hereby appropriated for the corporate purposes of the Village, as hereinafter specified for the fiscal year beginning May 1, 2024 and ending April 30, 2025.

(b) That the appropriation herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village, and such appropriation being subject to further approval as to expenditure thereof by the Village Board.

SECTION TWO: APPROPRIATIONS

That the amount appropriated for each object and purpose shall be as set forth in the attached Exhibit A, attached hereto and incorporated as though fully set forth herein.

SECTION TWO: GENERAL PROVISIONS

FILING: The Village Clerk shall file a certified copy of this ordinance with the County Clerk of DuPage and Kane Counties within 30 days after adoption.

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 16th DAY OF JULY, 2024

AYES: _____

NAYS: _____

ABSENT: _____

Eileen Phipps, President

ATTEST:

Patricia Engstrom, Village Clerk

THE VILLAGE OF WAYNE, ILLINOIS
 ANNUAL APPROPRIATION ORDINANCE
 FOR THE FISCAL YEAR COMMENCING
 MAY 1, 2024 AND ENDING
 April 30, 2025

I. GENERAL FUND

POLICE DEPARTMENT

Personal Services:

Salaries	900,000	
Social Security and unemployment taxes	81,000	
Police pension contributions	300,000	\$1,281,000

Contractual Services:

Maintenance-Building	\$17,000	
Maintenance-Vehicles	30,000	
Maintenance-Equipment	9,000	
Insurance - Disability	30,000	
Insurance - Liability	20,000	
Insurance - Casualty	15,000	
Insurance - Workers' Compensation	42,000	
Telephone, radio communications	90,000	
Printing	2,000	
Professional services	57,000	
Dues, subscriptions	12,000	
Internet Services	9,000	
Employee training	20,000	
Health insurance	114,000	
Life insurance	7,000	
Animal Control	2,000	
Other contractual services	109,000	585,000

Commodities:

Office supplies	\$8,000	
Gas, oil	52,000	
Operating supplies, uniforms	20,000	80,000

Other Expenses:

Miscellaneous operating expenses		4,000
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TOTAL FOR POLICE DEPARTMENT		\$1,950,000
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ADMINISTRATION DEPARTMENT

Personal Services:

Salaries	\$125,000	
Social Security and unemployment taxes	11,000	\$136,000

Contractual Services:

Maintenance-Building	\$7,000	
Maintenance-Equipment	4,000	
Maintenance-Mosquito abatement	17,000	
Maintenance-Drainage	3,000	
Maintenance-Parks	22,000	
Insurance-Liability	11,000	
Insurance-Casualty	9,000	
Insurance-Workers' Compensation	8,000	
Legal publication	3,000	
Accounting services	6,000	
Audit services	27,000	
Engineering services	90,000	
Legal services	100,000	
Professional services	90,000	
Internet services	10,000	
Employee training	2,000	
Health insurance	28,000	
Life insurance	2,000	
Equipment rent	1,000	
Dues, subscriptions	24,000	
Other contractual services	28,000	492,000

Commodities:

Supplies - Office, operating		\$10,000
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Other Expenses:

Contributions-Community events	\$7,000	
Miscellaneous operating expenses	4,000	11,000

TOTAL FOR ADMINISTRATION DEPARTMENT		\$649,000
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BUILDING DEPARTMENT

Personal Services:

Salaries	\$125,000	
Social Security and unemployment taxes	13,000	
Other personal services	5,000	\$143,000

Contractual Services:

GENERAL FUND - Building Department(Continued)

Maintenance-Building	\$5,000	
Maintenance-Equipment	2,000	
Professional services-Engineering, inspection	50,000	
Professional services-Legal	23,000	
Internet Services	5,000	
Health insurance	5,000	
Other contractual services	6,000	96,000
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Commodities:		
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Supplies - Office, operating		5,000
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Other Expenses:		
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Miscellaneous operating expenses		3,000
TOTAL FOR BUILDING DEPARTMENT		\$247,000
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PUBLIC WORKS DEPARTMENT

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Personal Services:		
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Salaries	\$60,000	
Social Security and unemployment taxes	7,000	\$67,000
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Contractual Services:		
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Maintenance-Building	12,000	
Maintenance-Vehicles & equipment, Other	30,000	
Road repairs & maintenance	195,000	
Insurance-Workers' Compensation	6,000	
Street lights	13,000	
Health Insurance	5,000	
Equipment storage	10,000	
Professional services-Engineering, legal	25,000	
Other contractual services	150,000	446,000
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Commodities:		
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Supplies - Office, operating	5,000	
Snow and ice control	33,000	
Fuel	9,000	
Equipment rental	2,000	49,000
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Other Expenses:		
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Miscellaneous operating expenses		3,000
TOTAL FOR PUBLIC WORKS DEPARTMENT		\$565,000
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CAPITAL OUTLAYS

Police Department:

Building improvements and land improvements	900,000	
Vehicles and related equipment	160,000	
Furniture and equipment	150,000	1,210,000

Administrative Department:

Land acquisitions and land improvement	500,000	
Building improvements	1,100,000	
Architectural and engineering	160,000	
Furniture and equipment	100,000	1,860,000

Building Department:

Building improvements	5,000	
Furniture and equipment	4,000	9,000

Public Works Department:

Vehicles	80,000	
Equipment	65,000	
Road repair and reconstruction	535,000	
Building improvements	50,000	
Drainage improvements	200,000	
Engineering for road and drainage projects	80,000	1,010,000

TOTAL FOR CAPITAL OUTLAYS \$4,089,000

CONTINGENCIES \$50,000

TOTAL FOR GENERAL FUND \$7,550,000

II. ROAD & BRIDGE FUND

Contractual Services:

Maintenance-Streets & roads	\$10,000
Maintenance-Sewers	\$1,000
Professional services-Engineering	2,000

TOTAL FOR ROAD & BRIDGE FUND \$13,000

III. MOTOR FUEL TAX FUND

Contractual Services:

Maintenance-Streets & roads	\$350,000
Maintenance-Sewers	50,000

Ordinance

Professional services-Engineering	100,000
	<u>-----</u>
TOTAL FOR MOTOR FUEL TAX FUND	\$500,000
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IV. SCHOOL FUND

Contractual Services:

Professional services-Legal, engineering	\$1,000
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Capital Outlay:

Land improvements & equipment, contributions	1,000
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TOTAL FOR SCHOOL FUND	<u>-----</u> \$2,000 <u>=====</u>
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V. PARK FUND

Contractual Services:

Professional services-Legal, engineering	\$10,000
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Capital Outlay:

Land improvements & equipment	<u>-----</u> 95,000
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TOTAL FOR PARK FUND	<u>-----</u> \$105,000 <u>=====</u>
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VI. SANCTUARY MAINTENANCE FUND

Contractual Services:

Nature sanctuary maintenance	<u>-----</u> \$95,000 <u>=====</u>
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VII. POLICE PENSION FUND

Contractual Services:

Professional services - Legal	\$30,000	
Professional services - Other	30,000	
Other Expenses	<u>-----</u> 30,000	\$90,000

Other Expenses:

Distributions to participants	<u>-----</u> 600,000
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TOTAL FOR PENSION FUND	<u>-----</u> \$690,000 <u>=====</u>
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VIII. WILLIAM T. JENSEN MEMORIAL FUND

Contractual Services:

Park maintenance	<u>-----</u> \$15,000 <u>=====</u>
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SUMMARY OF APPROPRIATIONS
 FOR FISCAL YEAR ENDED APRIL 30, 2025
 BY FUND AND DEPARTMENT

GENERAL FUND:	
Police Department	\$1,950,000
Administration Department	649,000
Building Department	247,000
Public Works Department	565,000
Capital Outlays	4,089,000
Contingencies	50,000

TOTAL GENERAL FUND	\$7,550,000
ROAD & BRIDGE FUND	13,000
MOTOR FUEL TAX FUND	500,000
SCHOOL FUND	2,000
PARK FUND	105,000
SANCTUARY FUND	95,000
PENSION FUND	690,000
WILLIAM T. JENSEN III MEMORIAL FUND	15,000

GRAND TOTAL ALL FUNDS	\$8,970,000
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Shagbark Lane

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

ORDINANCE NO. 24-08

**AN ORDINANCE MAKING APPROPRIATIONS FOR
SPECIAL SERVICE AREA NUMBER 3 OF THE
VILLAGE OF WAYNE FOR THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

**ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

THIS 16th DAY OF JULY, 2024

**PUBLISHED by authority of the
President and Board of Trustees
of the Village of Wayne, DuPage
and Kane Counties, Illinois
this 16th day of July, 2024**

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

ORDINANCE NO. 24-08

**AN ORDINANCE MAKING APPROPRIATIONS FOR
SPECIAL SERVICE AREA NUMBER 3 OF THE
VILLAGE OF WAYNE FOR THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAYNE, DU PAGE AND KANE COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1. Findings. Village of Wayne Special Service Area Number 3 has been created by an ordinance entitled:

"AN ORDINANCE ESTABLISHING SPECIAL SERVICE AREA NUMBER 3 OF
THE VILLAGE OF WAYNE"

adopted and effective August 18, 1998, a petition by more than fifty-one percent (51%) of the owners of lots or parcels in the Special Service Area, agreeing with the establishment of the Special Service Area, having been filed with the Village Clerk pursuant to 35 ILCS 200/27-90. Said Special Service Area Number 3 consists of the territory described in the ordinance aforesaid. The Village of Wayne is now authorized to annually make appropriations and levy taxes for the special services in said Special Service Area.

SECTION 2. That the following sums are hereby appropriated to pay the necessary expenses of Special Service Area Number 3 for the fiscal period beginning May 1, 2024 and ending April 30, 2025, such appropriations being made for the following objects and purposes:

**APPROPRIATIONS
SPECIAL SERVICE AREA NUMBER 3**

Contractual Services	
Roadway Repair, Reconstruction and Maintenance	\$ 55,000.00
Engineering Services	18,000.00
 Total Appropriations	 \$73,000.00

SECTION 3. All ordinances or parts of ordinances in conflict with this ordinance are hereby amended to the extent of the conflict.

SECTION 4. This ordinance shall be in full force and effect after passage, approval and publication according to law.

SECTION 5. The Village Clerk is hereby authorized and directed to file this ordinance in the Office of the Kane County Clerk on or before the time required by law.

PASSED AND APPROVED THIS 16th DAY OF JULY, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Eileen Phipps, President

ATTEST:

Patricia Engstrom, Clerk

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

ORDINANCE NO. 24-09

**AN ORDINANCE MAKING APPROPRIATIONS FOR
SPECIAL SERVICE AREA NUMBER 4
OF THE VILLAGE OF WAYNE FOR THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

**ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

THIS 16th DAY OF JULY, 2024

**PUBLISHED by authority of the
President and Board of Trustees
of the Village of Wayne, DuPage
and Kane Counties, Illinois
this 16th day of July, 2024**

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

ORDINANCE NO. 24-09

**AN ORDINANCE MAKING APPROPRIATIONS FOR
SPECIAL SERVICE AREA NUMBER 4
OF THE VILLAGE OF WAYNE FOR THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WAYNE, DU PAGE AND KANE COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1. Findings. Village of Wayne Special Service Area Number 4 has been created by an ordinance entitled:

"AN ORDINANCE ESTABLISHING SPECIAL SERVICE AREA NUMBER 4 OF
THE VILLAGE OF WAYNE"

adopted and effective July 11, 2000, a petition by more than fifty-one percent (51%) of the owners of lots or parcels in the Special Service Area, agreeing with the establishment of the Special Service Area, having been filed with the Village Clerk pursuant to 35 ILCS 200/27-90. Said Special Service Area Number 4 consists of the territory described in the ordinance aforesaid. The Village of Wayne is now authorized to annually make appropriations and levy taxes for the special services in said Special Service Area.

SECTION 2. That the following sums are hereby appropriated to pay the necessary expenses of Special Service Area Number 4 for the fiscal period beginning May 1, 2024, and ending April 30, 2025, such appropriations being made for the following objects and purposes:

**APPROPRIATIONS
SPECIAL SERVICE AREA NUMBER 4**

Contractual Services	
Roadway Repair, Reconstruction and Maintenance	\$109,000.00
Road Maintenance Engineering	45,000.00
Legal Services	21,000.00
 Total Appropriations	 \$175,000.00

SECTION 3. All ordinances or parts of ordinances in conflict with this ordinance are hereby amended to the extent of the conflict.

SECTION 4. This ordinance shall be in full force and effect after passage, approval and publication according to law.

SECTION 5. The Village Clerk is hereby authorized and directed to file this ordinance in the Office of the DuPage County Clerk on or before the time required by law.

PASSED AND APPROVED THIS 16th DAY OF JULY, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Eileen Phipps, President

ATTEST:

Patricia Engstrom, Clerk

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

RESOLUTION NO. 24-R-06

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF
WAYNE AUTHORIZING THE RELEASE OF MINUTES OF CERTAIN
EXECUTIVE SESSIONS**

**ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

THIS 16th DAY OF JULY, 2024

**PUBLISHED by authority of the
President and Board of Trustees
of the Village of Wayne, DuPage
and Kane Counties, Illinois
this ____ day of July, 2024**

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

RESOLUTION 24-R-06

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF
WAYNE AUTHORIZING THE RELEASE OF MINUTES OF CERTAIN
EXECUTIVE SESSIONS**

WHEREAS, the Board of Trustees of the Village of Wayne has reviewed the minutes of executive sessions pursuant to 5 ILCS 120/2.06 and has determined that certain minutes, or portions thereof, which have remained closed to the public records of the Village may be released;

NOW, THEREFORE, BE IT RESOLVED, by the Village President and the Board of Trustee of the Village of Wayne, DuPage and Kane Counties, Illinois, that the minutes of executive sessions conducted by the Board of Trustees of the Village of Wayne on the following dates be released:

January 19, 1999 (portion not previously released)

May 2, 2000 (portion not previously released)

This Resolution shall be in full force and effect from and after its adoption as provided by law.

PASSED AND APPROVED THIS 16th DAY of JULY, 2024

AYES: _____

NAYS: _____

ABSENT: _____

Eileen Phipps, President

ATTEST:

Patricia Engstrom, Village Clerk