

**AGENDA
REGULAR MEETING OF
THE PRESIDENT AND THE BOARD OF TRUSTEES**

**THE VILLAGE OF WAYNE
5N430 Railroad Street
Wayne, Illinois 60184**

Tuesday, March 18, 2025

7:30pm

Link to Join Webinar

<https://us06web.zoom.us/j/85036473381>

I. Pledge of Allegiance

II. Call to Order - Roll Call

III. Public Comment - (please limit your comments to three minutes)

The Public Comment section is intended to give the public an opportunity to present a comment or opinion to the Board of Trustees. It is not intended to be a time for questions and answers or debate on political issues. Discussion between speakers and other members of the audience will not be permitted. For questions please email members of the Board directly and a Board member or staff will respond directly. Public Comment should be limited to this portion of the agenda and the public should not interrupt the Board during the remainder of the meeting. Should a member of the public become disruptive or interrupt another speaker they will be warned once, and if the disruption continues, removed from the meeting.

IV. Reports of Boards, Commissions, Staff, and Action Items

- A. Plan Commission**
- B. Zoning Board of Appeals**
- C. Engineering**
- D. Park Commission**

V. Consent Agenda

- A. Minutes March 4, 2025 – Open Session**
- B. Microsystems, Inc., Annual Document Scan – Not to Exceed \$750.00**

VI. Items Removed from Consent Agenda

VII. Ordinances and Resolutions

- A. Res. 25-R-01; Approving Add'l Outdoor Show Days for Lamplight Equestrian Center**
- B. Res. 25-R-02; MFT 2025 (Motor Fuel Tax)**

VIII. Reports of Officers and Action Items

- A. Clerk's Report – Patti Engstrom**
- B. Treasurer's Report – Howard Levine**
- C. President's Report – Eileen Phipps**
- D. Village Attorney's Report – Mickey, Wilson, Weiler, Renzi, Lenert & Julien, P.C.**

- IX. Appointments – Village Commissions and Committees – President Phipps**
- X. Reports of Trustees and Action Items**
 - A. Public Safety – Pete Connolly**
 - B. Public Works – Mike Dimitroff**
 - C. Finance – Pete Connolly**
 - D. Administration – Emily Miller**
 - E. Development/Historic and Rural Preservation – Ed Hull**
 - F. Building & Zoning –Gary Figurski**
 - G. Parks – Emily Miller**
 - H. Technology – Guy Bevente**
- XI. Old Business**
- XII. Closed Session**
 - A. Pending, Imminent or Probable Litigation – Open Meetings Act, 5 ILCS 120/2 (c) (11)
Open Meetings Act, 5 ILCS 120/2 (c) (1)B**
 - B. Appointment, Employment and Compensation of Village Employees–Open Meetings Act,
5 ILCS 120/2 (c)(1)**
 - C. Purchase or Lease of Real Property – Open Meetings Act, 5 ILCS 120/2 (c) (6)**
 - D. The Setting of a Price for Sale or Lease of Village Property, 5 ILCS 120/2 (c) (6)**
 - E. Security Procedures, Personnel, Equipment in Response to Threat of Potential
Danger to Employees, Staff, Public or Public Property, 5 ILCS 120/2 (c) (8)**
 - F. Discussion of Closed Minutes for Purposes of Approval or Semi-Annual Review,
5 ILCS 120/2 (c) (21)**
 - G. The Selection of a Person to Fill Public Office, 5 ILCS 120/2 (c) (3)**
- XIII. New Business and Action Items**
- XIV. Adjournment**

In lieu of making a comment in person, a member of the public may submit a written comment by email no later than noon on the day preceding the day of the meeting to clerk@villageofwayne.org and it will be read at the meeting. Written comments should be limited to 450 words or less and, when read, are subject to the three minute time limit for public comment.

Note: Any person who has a disability requiring a reasonable accommodation to participate in this meeting should contact ADA Compliance Officer Mon-Thurs 8:00am–12:00pm Village of Wayne, 5N430 Railroad Street, P.O. Box 532, Wayne, IL 60184, or call (630) 584-3090. Requests for a qualified interpreter require five (5) working days' advance notice.



March 7, 2025

Vicki Mostaccio
Deputy Clerk
Village of Wayne
5N430 Railroad Street
Wayne, IL. 60184

Dear Vicki,

Thanks for the opportunity to quote. I'll cut the previous quote down to 2 boxes and it s/b close. With only 2 boxes the pickup and other service minimums raise the charge per box. I'll cut the oversize minimum to \$150. If you want to hold off until you have more it will cost less per box

CATEGORY		BUILDING and CLERK	
		1 box of Building and 1 box of Clerk	
PREP	Leave in folders, unfold oversize, target, unfold as required and light destapling		
REPREP BUILDING	Fold and replace all drawings back into correct folder		
		12 hours x \$18.50	\$222
SCANNING PDF	Regular	3,600 x \$.05	\$180
	Oversize minimum		\$150
	If over 246 drawings, the per drawing charge is \$.90		
INDEXING	BUILDING – address		
	CLERK – ord. #, res.# or minute date		
			\$ 25
QC	Inspection of all images – flat rate		\$ 25
FLASH DRIVE			\$ 30
PICKUP/DELIVER	ROUND TRIP	material and film	\$100
TOTAL			\$732

Sincerely,

Chris Ripkey
Microsystems, Inc.
847/205-1986 x13
www.microsystemsinc.com

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

RESOLUTION NO. 25-R-01

**A RESOLUTION APPROVING ADDITIONAL OUTDOOR
SHOW DAYS FOR THE LAMPLIGHT EQUESTRIAN CENTER**

**ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

THIS 18th DAY OF MARCH, 2025

**PUBLISHED by authority of the
President and Board of Trustees
of the Village of Wayne, DuPage
and Kane Counties, Illinois
this ____ day of March, 2025**

**VILLAGE OF WAYNE
DUPAGE AND KANE COUNTIES, ILLINOIS**

RESOLUTION 25-R- 01

**A RESOLUTION APPROVING ADDITIONAL OUTDOOR
SHOW DAYS FOR THE LAMPLIGHT EQUESTRIAN CENTER**

WHEREAS, the President and Board of Trustees have heretofore passed Ordinance No. 88-02A, entitled “An Ordinance Granting a Special Use Permit to Lamplight Equestrian Center, Inc., to Construct and Operate a Commercial Stable and Related Facilities”; and

WHEREAS, Section III(G) of the aforesaid Ordinance provides for one hundred twenty-five (125) show days with no more than one-third thereof being outdoor shows; provided, however that Section III(G) further provides that the owner may request the Village Board’s approval for show days in excess of the forgoing; and

WHEREAS, HITS, LLC, as the owner, has requested that the number of outdoor show days for the year 2025 be increased to one hundred twenty-five (125);

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Wayne that the request of HITS, LLC to increase the number of outdoor show days for 2025 as provided in Ordinance 88-02A be, and the same hereby is, approved.

BE IT FURTHER RESOLVED, that the Village Clerk is authorized and directed to transmit a certified copy of this Resolution to Dan Lynch, Village Engineer, and to Michael Gricus, Director of Building and Zoning.

PASSED AND APPROVED THIS 18th DAY OF MARCH, 2025.

AYES: _____

NAYS: _____

ABSENT: _____

Eileen Phipps, President

ATTEST:

Patricia Engstrom, Village Clerk



151 Stockade Drive, Kingston, NY 12401

P: 845.246.8833 | F: 845.246.6371 | www.HitsShows.com

March 6, 2025

Via Email

Board of Trustees of the Village of Wayne
c/o Patricia Engstrom
Village Clerk
Village of Wayne, IL 60184
clerk@villageofwayne.org

Re: Ordinance 88-02A Granting a SUP to Lamplight Equestrian Center
Request to Approve 125 Outdoor Show Days in 2025

Dear President Phipps and Trustees:

This is to request that the Board of Trustees at its next 2025 Board meeting approve a Resolution increasing the number of outdoor show days that Lamplight Equestrian Center is authorized to run in 2025 to one hundred twenty-five (125) days, the same as the Board has approved for the last five years (2020-2024).

Similar to past years, HITS has approval from the U.S. Equestrian Federation, the Olympic Body for US equestrian sport, to run 13 hunter-jumper shows and six dressage shows at Lamplight in 2025 between May and September. Because these are outdoor shows, we are requesting again that the Board approve a similar Resolution to the one passed last year approving 125 outdoor show days for Lamplight in 2025. These shows generate Amusement Tax revenue for the Village. A listing of the 2025 shows is attached.

Background

Ordinance 88-02A, which grants a Special Use Permit (SUP) to Lamplight Equestrian Center to construct and operate a commercial stable and related facilities, allows Lamplight to run 125 days of horse shows annually, but limits the number of outdoor show days to one-third. The SUP contemplates that more show days will be needed and provides a specific expedited process for Lamplight to request additional show days by filing an application with the Village Board and gives the Village Board full discretion to approve any such request. It further states that “[t]he Village Board will not unreasonably deny the applications” and that “[a]pplications will be acted upon within twenty-one (21) days of the date of application.”

The SUP requires that the application set forth the specific information provided below.

1. The date or dates of the required events: HITS has USEF Competition Licenses to operate thirteen (13) hunter-jumper shows and six (6) dressage shows at Lamplight that run between May and the end of September. There are also 3 rental dates. The total show days stay within the 125 days permitted under the SUP. We are asking that the Board approve 125 outdoor

show days for 2025. HITS has submitted a complete schedule of its 2025 horse show dates to the Village Clerk (also attached here).

2. The operating hours of each event: Each hunter-jumper show runs from Wednesday to Sunday (if a 5-day show) and Thursday to Sunday (if a 4-day show) with a schooling day and operate between the hours of 8:00 am and approximately 6:00 pm or earlier each day. Three of the dressage shows are one-day shows. There are also two one-day dressage shows, two 2-day dressage shows, one 4-day show and one Championship show running seven days. The dressage shows also run from approximately 8:00 am to 6:00 pm or earlier.
3. The reasonably anticipated number of horses, vehicles and guests:
 - a. Based on 2024 numbers, we anticipate up to 250 horses for the smaller shows and as high as 500 horses for the larger shows.
 - b. Approximately 200 to 300 vehicles at any one time primarily entering in the morning and leaving at the end of the day. These are largely occupied by exhibitors and essential workers (grooms, trainers, and horse show staff). There is limited daytime traffic in and out of the facility.
 - c. Only a limited number of spectators and outside guests frequent the shows, with most of those visiting on the weekends.
4. The arrangements, if any, for the service of food and/or alcoholic beverages: HITS will continue to operate an on-site food service offered daily during horse show days. We have a Retailer's liquor license for on-grounds service with food.
5. The arrangement, if any, for traffic control. In 2020 when HITS purchased Lamplight, we consulted with Chief Naydenoff and Commander Spurling of the Village of Wayne Police Department and submitted a traffic control plan to the Village. Using the plan, we have been able to keep traffic flowing on Dunham Road at peak traffic times. We will follow the same plan, as amended with the updated Chief and Commander contacts, in 2025 and will make changes as needed to adapt to new or changing traffic pattern flows.

We appreciate the Board's thoughtful and timely consideration of this request. We look forward to another successful year and strong partnership with the Village. Should you have questions, please reach out to me at (540) 272-3369.

Respectfully submitted,

Pam Walther

Pam Walther

SVP-Legal

Attachment: Schedule of 2025 Horse shows

cc: Peter Wilson



Illinois Department
of Transportation

MFT Rev 25 R02
2025

Resolution for Maintenance
Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
1	DuPage		Original	24-00000-01GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Wayne Illinois that there is hereby appropriated the sum of One Hundred and Fifty Thousand Dollars (\$150,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/24 to 04/30/25.
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Wayne shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Patricia Engstrom Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Name of Local Public Agency Type
of Wayne in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Wayne at a meeting held on 03/18/25
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

--

APPROVED

Regional Engineer Signature & Date
Department of Transportation

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Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)