



A Kiwanis of Thousand Oaks Fundraiser

# Vendor Packet

Thursday, 10 October 2024  
The Gardens at Los Robles Greens

Join Now

[conejouncorked.com](http://conejouncorked.com)





# CONEJO Uncorked

A Kiwanis of Thousand Oaks Fundraiser

## About Us

Established in 2016, Conejo Uncorked swiftly became a hallmark event in support of local Kiwanis community charities, with consecutive sell-outs from 2016 to 2019. The year 2023 marked another resounding success, affirming its status as a must-attend affair. Now, with great excitement, the Kiwanis Club of Thousand Oaks announces the return of Conejo Uncorked in 2024! This event promises to be another unforgettable evening celebrating the finest culinary delights and wines that the Conejo Valley has to offer. Indulge in live entertainment, peruse our enticing silent auction, and savor a diverse array of offerings from esteemed local restaurants, wineries, and breweries. Whether your palate favors the sweetness of dessert or the robustness of red wine, Conejo Uncorked guarantees an experience tailored to every taste.

We hope you'll join us in 2024 and thank you for support!





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EVENT DATE : Thursday, October 10, 2024

EVENT TIME : 5:30 PM TO 8:30 PM (last call 8:00 PM)

### **VENDOR ACCESS for SET-UP:**

We have reserved The Gardens at Los Robles Greens beginning at 2:00 PM on Thursday, October 10, 2024. Our Kiwanis members will be happy to help you unload, set up and assist you. Your location will be ready for you to set-up when you arrive. Please note that the last call is at 8:00 PM. We encourage all vendors to arrive no later than 3:30 PM so that you have ample time for setup and preparation.

### **WHAT YOU PROVIDE:**

- Enough wine, beer, beverage, or small bites for approximately 500 attendees
- Special decorations for your tables/space
- Your company marketing materials to promote your business to the attendees
- A banner or other signage to attach to the front on your booth/table.
- You are welcome to provide a wine related silent auction item for the event to promote your business. We request that silent auction items are ready and given to the event coordinator by 9/28/24 so that we can make appropriate marketing materials.
- Your company branded pop-up or canopy tent (10' x 10') if you have one
- Serving plates, utensils, napkins, etc. for your own station

If you want to promote your business and you are unable to staff a booth, please consider providing food/beer/wine and promotional materials. We can arrange to have volunteers hand out samples and flyers at the event for you.

### **WHAT KIWANIS/CONEJO UNCORKED WILL PROVIDE:**

- Two large 8' tables (one for serving/ one for set-up) with one black tablecloth
- Bags of ice– please let us know how much you will need
- Advertising/promotion for the event via social media, the event website, eblasts, signage and flyers, mailings and ticket sales
- All cleaning supplies, garbage bags, etc.
- Electrical cord extensions/electricity. Please let us know if you will need 110V power to your area and how many connections you will need.
- One souvenir wine glass per attendee for serving





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**VENDOR INFORMATION**

**Vendor application deadline: September 1, 2024– NO COST FOR BOOTH SPACE**

Vendor Category: Winery    Brewery    Spirits    Music    Restaurant    Other

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Website: \_\_\_\_\_

Facebook URL: \_\_\_\_\_ Instagram \_\_\_\_\_

**\*\*Company Logo:** Please email your company logo to Paul Campbell at paulc@campbellgrouphomes.com (Must be JPG, PNG or GIF, Max size: 15MB)

Amount of Ice Needed: (ice will be in 20lb bags) How many bags will you need? \_\_\_\_\_

Electricity Needed: Yes    No    Do you have your own pop-up or canopy tent?    Yes    No

Questions or Comments to our committee?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYEE NAMES** If you will need our volunteers to serve your product check here:  
(Each will be given a wrist band at check in. Must be 21 to serve)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Kiwanis Club of Thousand Oaks Charitable Foundation**  
PO Box 1791, Thousand Oaks, CA 91358  
[conejuncorked.com](http://conejuncorked.com)





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**WINERY, BREWERY, AND RESTAURANT WAIVER**

- 1. Each guest will have a "tasting wristband" (instead of tasting tickets). Please do not serve anyone who does not have on a **wristband for tasting**. Restaurant staff will receive special colored wristbands.
- 2. Do not serve anyone who you feel is intoxicated and should not be served further.
- 3. If you need anything, please notify our vendor liaison and we will assist you.
- 4. Please arrive by 3:30 PM to set-up and please plan on staying until the end of the event.
- 5. Please help us make sure the area is clean when we leave. Be sure to put all trash in bins. Please do not empty any ice or melted ice water on the ground or grass - please dump in sinks.
- 6. All vendors provide their own servers for their station.
- 7. There may not be enough electricity to run food warmers.
- 8. Thank you again for helping us help our local charities and also for helping make it a great event for Kiwanis Club of Thousand Oaks!

According to directions received from the Alcohol Beverage Control District (ABC), restaurants are permitted (required) to purchase their own distilled spirits from a Wholesale outlet. Vendors may not sell alcohol or handle money at this event. Kiwanis Club of Thousand Oaks Charitable Foundation has obtained group liability insurance to cover The Gardens at Los Robles Greens for this event.

Kiwanis Club of Thousand Oaks Charitable Foundation has obtained an ABC Daily License as required by The Gardens at Los Robles Greens and ABC. This Daily General license (includes wine, beer, and distilled spirits) authorizes the temporary serving of alcoholic beverages for consumption on the premises designated in the license.

I certify that the above is true and correct to the best of my knowledge and belief. I further certify under penalty of perjury that the above named for-profit entity will receive no monetary benefit other than that resulting from recognition for participating in the event. I understand that I may not sell or take orders for any food or beverage product at this event for which I receive compensation.

I Agree \_\_\_\_\_ Company \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**EVENT CONTACT INFORMATION**

All alcohol providers must sign up **on or before 9/1/24** for ABC permit application. Limited to 10 wineries, 2 breweries, 10 food.

**Please return the completed and signed vendor packet and your company logo ASAP to Paul Campbell at paulc@campbellgrouphomes.com. For questions, please call Paul Campbell at (805) 405-9016.**

**Kiwanis Club of Thousand Oaks Charitable Foundation**  
PO Box 1791, Thousand Oaks, CA 91358  
A 501(c)(3) Corporation, Tax ID 77-0441218

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