



# International Homestay Agency - Chico

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## HOST FAMILY APPLICATION & AGREEMENT

Family Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

### Family Members Living At Home

Number of Adults \_\_\_\_\_ Number of Children \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Others living in home and their relationship to your family

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Professions of the adults in your family \_\_\_\_\_

### Pets

Please list the pets (dog, cat, etc.) in your family, and if they are kept inside or outside the home.

_____	Inside _____	Outside _____	Both _____
_____	Inside _____	Outside _____	Both _____
_____	Inside _____	Outside _____	Both _____
_____	Inside _____	Outside _____	Both _____

### Family Hobbies and Interests

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### Languages

What is the primary language spoken in your home? \_\_\_\_\_

Are all members of your family fluent in English? \_\_\_\_\_

Do any members of your family speak another language? Yes\_\_\_ No\_\_\_

\*If "yes," please indicate which members and which language \_\_\_\_\_

### Religious Affiliation

Our family is \_\_\_\_\_ Denomination: \_\_\_\_\_

Decline to state \_\_\_\_\_

We attend services: Weekly\_\_\_ Monthly\_\_\_ Occasionally\_\_\_ Seldom\_\_\_ Never\_\_\_

### Health Conditions

Do any members of your family have any disabilities or health conditions that a student should be made aware of? \_\_\_\_\_

### Why would your family be interested in hosting an international student?

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How did you hear about Int'l Homestay Agency program? \_\_\_\_\_

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### References

Please provide the names, addresses, and telephone numbers of two persons available to provide The Agency with a reference on your family with regards to hosting international students.

\_\_\_\_\_  
(Name) (Telephone)

\_\_\_\_\_  
(Street Address) (City) (Zip)

\_\_\_\_\_  
(Best hours to call) (Relationship to you)

=====

\_\_\_\_\_  
(Name) (Telephone)

\_\_\_\_\_  
(Street Address) (City) (Zip)

\_\_\_\_\_  
(Best hours to call) (Relationship to you)

**Placement Information**

Prefer to host Female\_\_\_ Male\_\_\_ Either\_\_\_

Are able to host: (1) student\_\_\_ (1-2) students \_\_\_ (2 or more) students only\_\_\_

**Nationality**

Prefer to host student(s) from\_\_\_\_\_

Prefer not to host student(s) from\_\_\_\_\_

No preference\_\_\_\_\_

**Accommodations-check the features below that are found in your home****Does your home have:**

Basketball Hoop? (Y/N) \_\_\_\_\_

Swimming Pool? (Y/N) \_\_\_\_\_

\*High Speed Wireless Internet? Yes\_\_\_ No\_\_\_

• If Yes, great!

• If No, when will you be equipped with wireless high speed internet? \_\_\_\_\_

\* Students require high speed wireless internet accessibility in the home

**Room #1**

Single room\_\_\_ Double room\_\_\_ Roommate\_\_\_ Desk\_\_\_ Study lamp\_\_\_

Chest of drawers\_\_\_ Closet space \_\_\_ Towels\_\_\_ Other\_\_\_\_\_

**Room #2**

Single room\_\_\_ Double room\_\_\_ Roommate\_\_\_ Desk\_\_\_ Study lamp\_\_\_

Chest of drawers\_\_\_ Closet space \_\_\_ Towels\_\_\_ Other\_\_\_\_\_

**Meals**

The family must provide food for all meals. The family will prepare dinner or make other Arrangements:

Breakfast will be prepared by: Family\_\_\_ Student\_\_\_

Lunch will be prepared by: Family\_\_\_ Student\_\_\_

**Laundry**

Laundry will be done by: Family\_\_\_ Student\_\_\_

Student may use family's: Washer\_\_\_ Dryer\_\_\_

**Transportation:** The family will provide transportation to and from school.

Is there a bus stop nearby? Yes\_\_\_ No\_\_\_

If the student has a car, is there parking space available? Yes\_\_\_ No\_\_\_

**Smoking**

Student is permitted to smoke in the house: Yes \_\_\_ No \_\_\_  
 \*If "no," may student smoke outside the house: Yes \_\_\_ No \_\_\_  
 Do any family members smoke? Yes \_\_\_ (Inside \_\_\_ Outside \_\_\_) No \_\_\_

**Alcohol**

If the student is at least 21 years of age, may he/she drink alcohol in your home?  
 Yes \_\_\_ No \_\_\_

**What tasks or chores will your student be expected to do?**

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**Does your family have any special house rules? Yes \_\_\_ No \_\_\_**

If Yes, please explain in detail: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**HOMESTAY FAMILY AGREEMENT**

**BEDROOMS:** Supply a private bedroom for the student, or a twin bedroom shared with another person of same sex. Supply each student with his or her own bed, desk and study lamp. A bathroom may be shared with other family members.

**MEALS:** Provide three meals per day.

- *Breakfast:* For breakfast, you may prepare the food or simply provide the food for the students to prepare their own meals.
- *Lunch:* For lunch, you may prepare a sack lunch or provide the food for the students to pack their own lunches. On the weekends lunch should be a family meal as much as possible.
- *Evening Food:* The evening meal should be a sit-down meal shared with the student.
- *Delivered Food:* If you order food to be delivered in place of a home-cooked meal, the student should not be asked to pay.
- *Eating Out:* If you choose to eat out instead of fixing a home-cooked meal, the student should not be asked to pay. If a special occasion calls for an expensive restaurant, and you do not feel you can pay for the meal, give the student a choice of paying for his or her meal at the restaurant, or staying home to eat the meal you have prepared for the student. Please keep in mind at these times that the student has covered the expense for three meals a day.

**TRANSPORTATION:** Host families are expected to provide transportation to school and school-related functions. As students are dependent on host families for their daily living needs, we hope you will take them on your routine trips to the grocery store and other shopping facilities. If the student must use public transportation, please orient them to the bus schedule (included in their orientation folder).

**SMOKING:** Students are not to smoke inside the host home unless authorization is given by

the host family.

**ALCOHOL CONSUMPTION:** Students under 21 may not consume alcohol in the home. Students 21 or older may have a drink if invited by the family to do so.

**CLEAN ROOMS:** Students are responsible for keeping their rooms clean at all times. Students will also clean up after themselves in all other rooms of the home, especially the bathroom.

**LAUNDRY:** Please show the students how to use the family laundry facilities.

**ENGLISH:** Host families need to set aside time to speak with students, help them practice their English, and ease them into American culture and lifestyles. Please keep in mind that communication is difficult for the students. Getting to know each other and establishing a relationship takes time that must be planned for in your daily schedule.

**LONG DISTANCE TELEPHONE CALLS:** Students must make long distance telephone calls collect, an international credit card, or through special arrangements with the family. Families are responsible for collecting their own telephone bills.

**OVERNIGHT GUESTS:** Students may not have overnight guests in their rooms, except through special arrangements with their host families. Be sure all arrangements concerning number of guests, time of event, transportation, and food are specific and concrete.

**CURFEWS:** Host families should establish curfews for safety reasons for students under 18 Years of age. Other students may be treated as adults.

**OUTINGS:** Students should be invited to join family outings. If the family is expecting the student to pay all or part of the student's expenses, it should be made clear before the outing. The amount of money the student needs should be stated. The student should then be offered an option of going or staying home. Please remember that the students have reimbursed the families for three meals per day.

**RELIGIOUS ACTIVITIES:** Hosts are encouraged to invite students to accompany them to functions outside the home, including church or synagogue services or activities. Proselytizing, however, is not permitted.

**ABSENTEE HOSTS:** Host of students 18 or older may be absent for a few days, provided alternative eating arrangements are made and transportation to school is provided. Please be sure the student feels comfortable about the absence, You may list additional rules for this period and review these rules with the student. Please notify **The Agency** when you will be absent for more than **two** days.

**MEDICAL INSURANCE:** All students are required to have medical insurance. In the event a student becomes ill or has an accident, refer him or her to your own physician or take him or her to the nearest medical clinic or emergency room. Please review your students insurance when they move in. Generally, students are expected to pay for any treatment at the time of service; they will be reimbursed by their insurance at a later date.

**ROUTINE MEDICAL PROBLEMS:** In the case of colds or other routine medical needs, the students have full access the health center on campus. An appointment is necessary or the student will be on a standby basis. A student identification card is required.

**EMERGENCY CONTACTS:** Please ask your student to give you the name, address, and

telephone number of a relative who should be contacted in case of an emergency.

**FEES:** The standard homestay fees paid to the host family for room, board, and transportation are as follows: \$870 per month or \$200 per week or \$29 per day. This amount is the suggested standard, however at times it may differ according to unique circumstances.

If a student takes a vacation during or after each session, but leaves his/her belongings behind in the host family's home, then the host family should adjust the student's fee by 50% for the time that they are absent from the home. (Example: Student A finishes a 7 week homestay and elects to continue through another session. However, between sessions, there is a two-three week 'free from school' time where many students travel or vacation. If they elect to do such and are gone for one week or more, the \$200/week fee should be reduced by 50% to \$100/week to accommodate their absence, yet allow for their storage of their personal belongings).

If a student takes a vacation for less than one week, there is no adjustment to fees.

**FEE RENEWALS:** When a student elects to remain with their host family for another session, there will be a \$50 renewal fee to cover the expense of the Agency in preparing the necessary Period & Payment Agreement and updating of files for each family and student. This fee will be paid by the host family at the beginning of each new Period & Payment Agreement issuance.

**REFUND POLICY:** When a student or host family wishes to discontinue the homestay arrangement earlier than they originally planned, the host family and student must discuss the intent and notify **the Agency** of the agreement. An early check out can be arranged only at the end of the current collegiate session with two-week notification (by student or host family). When the two-week notice is given appropriately (see "Length of Stay"), the host family will refund any early payment that the student prepaid beyond the current session, if any, at the time of his/her check-out. If the family asks the student to leave, the host family refunds the remaining amount of fee when he/she leaves the home.

**The Agency** has the host family and the student's best interest in mind. In case of a special circumstance beyond the control of one of the parties (example; illness), the placement can be terminated at any given time with appropriate consideration for refund.

**LIABILITY DISCLAIMER:** Int'l Homestay Agency – Chico (**The Agency**) is not responsible for non-payments and/or any household damages incurred by the student.

I certify that my family will comply with the host family expectations stated above.

\_\_\_\_\_  
Host Family Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homestay Coordinator Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date