



## Underhill Rod & Gun Club

37 Buchanan Lane  
Westford Vermont 05489  
www.underhillrodandgun.com



# Bylaws

## ARTICLE I - NAME

The name of this organization shall be the Underhill Rod and Gun Club.

## ARTICLE II - OBJECT

The object of this organization shall be the encouragement of organized sport shooting, with a view toward a better knowledge, on the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, and team play which are the foundation of our organization.

## ARTICLE III - MEMBERSHIP

Any person may become a member of this organization on vote of the Executive Committee after subscribing to the following pledge and on payment of the usual initiation fee and dues as well as agreeing to and signing to the club liability waiver. Memberships expire each year on Dec. 31<sup>st</sup>.

### PLEDGE

“I certify that I am a person of good repute and that I am not a member of any organization or group having as its purpose or one of its purposes the overthrow by force and violence of the Government of the United States or any of its political subdivisions; that I have never been convicted of a crime of violence or felony; and that, if admitted to membership, I will fulfill the obligations of good sportsmanship and abide by all club safety rules.”

## ARTICLE IV - DUES

- (a) The member's annual dues to the club shall be as voted each year and expire each year on December 31<sup>st</sup>. Renewals are payable not later than March 1<sup>st</sup> of each year.
- (b) Life membership to the Underhill Rod & Gun Club may be bestowed on any member of the club by unanimous vote of the executive committee. This honor is in recognition of support to the club over and above normal club participation for a significant period of time.
- (c) No member of the club in arrears shall be eligible to vote or to enjoy any of the privileges or benefits offered by this club.

## **ARTICLE V - MEETINGS**

- (a) Regular Meetings. The regular business meeting of the club for the transaction of ordinary business shall be held each month, at such time and place as may be fixed by the Executive Committee and warned to the membership by e-mail.
- (b) Special Meeting. A special meeting of the club may be held at any time upon the call of the President or upon the call of the Executive Committee, or upon demand in writing, stating the object of the proposed meeting, and signed by not less than 20% of the members entitled to vote. Notice of the time, place and object of any special meeting shall be given all officers and members in good standing in writing by E-Mail not less than seven (7) days prior to the date fixed for the holding of the meeting. The place of such special meeting shall be fixed by the Executive Committee.
- (c) Annual Meeting Quorum. Two thirds of the members in good standing present at the annual meeting are needed to vote in the affirmative to pass any item requiring a vote.

## **ARTICLE VI - OFFICERS**

- (a) The officers of this club shall be a President, Vice-President, Secretary, Treasurer and Range Officer who acting together shall constitute the Executive Committee. . They shall be elected by a majority vote by ballot of the members in good standing present at the Annual meeting of the club. They shall hold office for one year or until their successors are elected. (The offices of secretary and treasurer may be combined).
- (b) The Executive Committee shall have general supervision and control of all the activities of the club.
- (c) Meetings of the Executive Committee shall be held regularly at such time and place as the Committee may determine. Special meetings may be held at any time on the call of the President or on demand, in writing to the Secretary, by a majority of the Committee.
- (d) Three members of the Committee shall constitute a quorum,
- (e) Resignation of any officer may be accepted by a majority vote of the remaining members of the Executive Committee.
- (f) A vacancy in the Executive Committee may be filled by a majority vote of the remaining members of the Committee. However, if more than one vacancy exists a special meeting of the club shall be called and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in paragraph (a) above.
- (g) The officers of this club shall maintain individual membership in the National Rifle Association for their tenure in office.

## **ARTICLE VII - DUTIES OF OFFICERS**

- a) President. The President shall preside at all meetings of the club and of the Executive Committee. He/She shall be a member ex-officio of all regular and special committees, and shall perform all such other duties as usually pertain to his office.
- b) Vice President. The Vice-President shall perform the duties of the President in His/Her absence or at his request.
- c) Secretary. The Secretary shall file all official correspondence. He/She shall notify the members of the Executive Committee of all meetings and shall notify all members of special and annual meetings as required in Article V. He shall keep a true record of all meetings of the Executive Committee and of the club and have the custody of the books and papers of the club except the Treasurers books of account. All applications for membership in the club shall be-registered with the Secretary. Any qualified officer or range manager may issue memberships and he/she shall be responsible for the collection of dues and shall remit the same to the Treasurer and submit all completed forms to the Secretary for filing.
- d) Treasurer. The Treasurer shall have charge of all funds of the club and place the same in such bank or banks as may be approved by the Executive Committee. Expenses greater than one thousand dollars (\$1,000.00) require prior approval of the Executive Committee. Such money shall only be withdrawn by debit card issued to members authorized by the Executive Committee, by check signed by the Treasurer or pre approved routine electronic payments. The Treasurer shall keep an accurate account of all transactions and render a report of income and expenses at monthly meetings. The Treasurer will arrange for audit of the Treasurers Books of Accounts at least annually or more frequently at the sole discretion of the executive committee.
- e) Range Officer. The Range Officer shall have charge of the ranges of the club, the printing of scorecards, the arranging of competitions, etc. He shall contract no bills without the authorization of the Executive Committee.

## **ARTICLE VIII - SUSPENSION OR EXPULSION**

- a) Any officer may be removed by a two thirds vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen days' notice in writing shall have been given to the officer of the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At such special meeting the officer shall be given a full hearing.
- b) Any member may be suspended or expelled from the club for any cause deemed sufficient by the Executive Committee by a two-thirds affirmative vote of the members of the Committee present at any regular or special meeting. No vote on suspension or expulsion may be taken unless at least fifteen days' notice in writing shall have been

given to the member of the charges preferred and of the time and place of the meeting of the Executive Committee at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.

- c) Charges against any officer or member may be preferred by any member in good standing. They shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will call a meeting of the Executive Committee to hear the charges. The Secretary will give at least fifteen days notice of the meeting to each member of the Executive Committee and to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and of the supporting affidavits and exhibits.
- d) Any member suspended or expelled by the Executive Committee may appeal to the full membership of the club, such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the club for the purpose of acting on the appeal, The Secretary shall give at least fifteen days' notice in writing to all members of the club in good standing stating the date, time, place and reason for such special meeting. At the meeting of the full club the Secretary will read the original charges, the supporting affidavits and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Executive Committee at which the charges were heard and action taken. A full hearing will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a two-thirds vote shall be required to reverse the action of the Executive Committee.

#### **ARTICLE IX - WATCH RULES**

Sport shooting competitions held by the club will be governed by the rules and regulations laid down by the appropriate governing affiliate Associations.

#### **ARTICLE X - DISBANDMENT**

Disbandment of this club may only be accomplished by first notifying all voting members of said intent by special notice and special meeting as described in Article V, section (b) and a subsequent two-thirds majority vote of the members present at this meeting.

#### **ARTICLE XI - AMENDMENTS**

Any proposed amendments to these by-laws may be introduced by any member of the club at any regular meeting or special meeting called for the purpose, They must be acted upon by the club membership at an annual meeting provided a copy of the proposed amendments has been sent to each club member with a valid E-mail address. Notification must be given at least ten days previous to the meeting. For members without an email address effort shall be made to contact them verbally. A majority vote of the members present will be necessary to pass or reject amendments.

I hereby certify that these by-laws have been adopted by this club.

\_\_\_\_\_ Date \_\_\_\_\_

Jack Chase (President)

\_\_\_\_\_ Date \_\_\_\_\_

Grey Hagwood (Vice President)

\_\_\_\_\_ Date \_\_\_\_\_

Mickey Palmer (Secretary)

\_\_\_\_\_ Date \_\_\_\_\_

Steve Plouff (Treasurer)

\_\_\_\_\_ Date \_\_\_\_\_

Bob Scudero (Range Officer)