

This Privacy Policy explains how IT Executive Solutions, LLC, collects, uses and discloses personal information of its customers, prospective customers, and visitors to its website at [www.itexecutivesolutions.com](http://www.itexecutivesolutions.com).

#### COLLECTION OF PERSONAL INFORMATION:

We may collect personal information directly from you when you contact us via e-mail, SMS, or direct phone call.

Personal information we collect directly from you may include your first and last name, address, email address, and phone number.

#### USE OF PERSONAL INFORMATION

We use information collected directly from you to provide you with Executive Search and Recruiting Services. We may also use this information to market our services to you, including by email and text message subject to your consent.

#### DISCLOSURE OF PERSONAL INFORMATION

IT Executive Solutions, LLC, will not sell or share your email address, telephone number, name, mailing address, or any other personal and non-public information with any telemarketer or marketing agency.

We may share your personal information if necessary to comply with applicable laws and regulations, to respond to a subpoena, search warrant or other lawful request for information we receive, or to otherwise protect our rights.

#### EMAIL AND TEXT MESSAGE COMMUNICATIONS

If you wish to unsubscribe from our email campaigns, please click on the Unsubscribe link at the bottom of any marketing email sent from us. If you wish to stop receiving text messages from us, reply STOP, OPT-OUT, or UNSUBSCRIBE to any text message sent from us.

#### YOUR PRIVACY RIGHTS

You may have the right to request access to the personal information we hold about you, to port it to a new service, or to request that your personal information be corrected or deleted. To exercise any of these rights, please contact us at [Steve@Itexecutivesolutions.com](mailto:Steve@Itexecutivesolutions.com).

#### CONTACT INFORMATION

If you have any questions about this policy or our privacy practices, please contact us at

[Steve@Itexecutivesolutions.com](mailto:Steve@Itexecutivesolutions.com)  
(516)782-0008