



Policy for Management of Parking Spaces at Mahabhadrakali CGHS

1. It is well understood that adequate provision for parking of cars for all (150) flat owners has not been made at the time of planning and construction of society and as on today we do not have well demarcated place for parking 150 cars inside our society.
2. However, as the owners/residents have acquired cars over the years the society management(s) at various times have tried to create parking spaces and have tried to accommodate as many owners/residents as were deemed feasible. But as of now society is not in a position to allot one parking spaces to all 150 members of our society.
3. Till such time that society has at least 150 parking spaces for cars we have to follow a policy that meets the requirements of those in greater need for parking space and manage the shortage in an optimum manner.
4. The management is actively working to create additional spaces for parking of cars and all members are requested to aid and be accommodative towards creation of new parking spaces as that would require some adjustments for existing parking space users.
5. The management Committee has prepared a detailed policy document to regulate the management of Parking at society and to eliminate arbitrariness and to make a transparent process that is well understood by all stakeholders.
4. The following principles underly this policy for management of parking within our society:
 - a. There are no permanently allotted parking spaces in society.
 - b. All parking spaces are in the common area and society ONLY has a right over the common area and thereby over the parking spaces.
5. The following principles will govern allotment/management of parking lots in our society.
 - a. Parking space for Only One car will be made available against each flat.

b. Only one parking sticker and one RFID sticker will be allotted against each flat to the owner of the flat.

c. The parking sticker and RFID sticker can be utilized for ONE car by each flat owner and for such a car that is being utilized by the residents for personal use. Details of such car would be provided by the flat owner to the society office in ADVANCE to facilitate issuance of Parking Sticker and RFID Sticker.

d. Such flats that are unoccupied will not be provided with either the Parking Stickers or RFID stickers.

e. Car Parking Stickers and RFID stickers issued by the society should not be lent out or swapped by the allottees on their own. They are provided for the personal use of the allottee only.

f. If any owner/resident becomes ineligible for allotment of Parking sticker and RFID sticker (under this policy) then Parking sticker and RFID sticker should be surrendered to Society office voluntarily.

6. The following general rules will be applicable for the management of parking at the society.

a) All cars should be parked within the yellow boxes marked on the ground.

b) No two-wheel vehicles should be parked in the spaces earmarked for cars (yellow boxes – for cars).

c) Two wheelers should either be parked in the basement or in spaces that are painted in GREEN and marked for two wheelers only (green boxes- for two wheelers).

d) Areas marked with zebra lines in yellow are to be used as pavement for the movement of the people and should be kept FREE from any kind of parking or obstruction (yellow zebra lines – pedestrian only).

e) No parking space under any circumstances is to be used for stacking any kind of material or personal belongings and should be kept FREE and clear for the movement of vehicles and pedestrians (parking area are not to be used as garage).

f) No flowerpots are to be placed in any place marked as either Parking Space or Pedestrian Space.

g) Residents are requested to remove such material placed in Parkin area on their own else any material placed in violation of these rules will be removed by the society manager without providing any notice to the owners of such material.

h) Sweeping of parking area: the residents will keep their parking lots FREE for sweeping and cleaning on days and time slots as notified from time to time.

7. One Way movement of the Vehicles: For ensuring safety and uninterrupted movement of vehicles one way movement of vehicles is necessary:

- a) Outer Circle: Clockwise Movement
- b) Inner Circle: Anti-clockwise movement
- c) Front Area: Two-way movement of vehicles up to generator house is permitted.

Necessary road markings will be suitably placed for the purpose.

- 8. All residents must be constantly aware that Fire Safety norms require free movement of Fire Fighting Trucks within the society at all times. The parking of vehicles should not obstruct any possible movement of Fire Fighting Trucks or ambulances, should the need arise.

Process of Allotment of Parking Stickers and RFID Stickers

- 1. Any owner desirous of allotment of Parking sticker and RFID Sticker should fill in the prescribed application form* and attach Registration Certificate (RC) for the vehicle that would be used and submit the form to the Office.

(* form may be submitted physically OR mailed to society OR submitted through society website)
- 2. Designated members of the Management Committee (hereinafter referred to as MC member) would review the Form for adequacy and decide upon issuance of Parking and RFID Sticker and would also designate a specific Parking area that would be used against the allotted Parking and RFID Sticker.
- 3. The MC member through office would maintain a register to record all allotments of Parking and RFID Sticker and the designated parking spaces.
- 4. As and when a resident vacates the premises at society the Parking and RFID Sticker allotted against a specific vehicle would become invalid and must be surrendered at the Office.
- 5. As and when a new resident moves into the society the owner of the flat should make a fresh application for allotment of fresh Parking and RFID Sticker for the specific car that the new resident proposes to utilize.
- 6. If a resident decides to change the car being utilized by him then it would require cancellation of the allotted Parking and RFID Sticker and the issuance of a new Parking and RFID Sticker.
- 7. The MC member would promptly permit such a process after necessary verifications and payment of costs for new Parking and RFID Sticker.
- 8. The MC member would maintain a detailed drawing and a comprehensive list all parking spaces available at the society and have them numbered.

9. The society management would keep all necessary road markings, markings for parking spaces, two-wheeler parking spaces, markings for pedestrian movement etc. regularly painted and in good visible condition and well-lit during night hours.
10. Entry of all vehicles belonging to the residents in society will be through the automatic boom barrier only. The boom barrier will only operate with valid RFID stickers only.
11. Residents should make alternative arrangements for parking of any additional vehicle that they may use.
12. Taxis, Cabs and electric autos will be allowed temporarily (max 10 minutes between entry and exit) inside society by manual operation of boom barrier. But such vehicles should drop off or fetch guests, as the case may be and promptly leave the society premises. Parking of vehicles not carrying Parking and RFID Sticker (e.g. guest vehicles) is not permitted inside society.