

**CHURCH OF ETERNAL LIGHT**  
**RENTAL FEE SCHEDULE**

*Use of all church facilities are subject to the approval of Clergy and/or the Board of Directors*

**Rental fees for usage of The Church of Eternal Light are as follows:**

***Main Hall with simple use of kitchen:***

This is for occupancy of the main church building (maximum occupancy 50 people) with access to the kitchen limited to use of counters, tables, and refrigerator for storage of prepared foods and beverages.

**Member price \$100.00**

**Non-Member Price \$150.00**

***Main Hall with full use of kitchen:***

Occupancy of main church building with use of all kitchen equipment for preparation, storage and food service (including but not limited to stove/oven, coffee urn, warming plates, etc.)

**Member price \$150.00**

**Non-Member Price \$200.00**

**Total indoor occupancy approved by Fire Marshal: 45 seated**

***Use of Building and Grounds:***

This includes use of main building of the church and the surrounding outdoor grounds.

***Outdoor use with simple use of kitchen:***

**Member price: \$200.00**

**Non-Member price \$250.00**

***Outdoor use with full use of kitchen:***

**Member price: \$250.00**

**Non-Member price \$300.00**

Use of outdoor grounds is seasonal and weather permitting. Grounds are unable to be used due to inclement weather. Use of outdoors may not be permitted if outside temperature is less than 50 degrees, and/or if there is precipitation/snow/debris/mud/frozen ground/etc. An efficient amount of sunlight (daylight) must be available for outdoor events. No outdoor events will be permitted after dusk.

**Total number of seats provided by church for outdoor use: 65**

Church and its grounds are only available on permitted dates throughout the year.

Dates venue is unavailable (2026 calendar year):

- All Sundays
- January 1<sup>st</sup> thru January 24<sup>th</sup>
- May 2<sup>nd</sup>
- May 9<sup>th</sup>
- June 20<sup>th</sup>
- July 4<sup>th</sup>
- July 25<sup>th</sup>
- September 5<sup>th</sup>
- Labor Day (Sept 7<sup>th</sup>)
- October 17<sup>th</sup>
- October 29<sup>th</sup> thru November 1<sup>st</sup>
- November 7<sup>th</sup>
- November 15<sup>th</sup>
- December 12<sup>th</sup>
- December 24<sup>th</sup> and 25<sup>th</sup>
- December 31<sup>st</sup>

Renter is not to disassemble or rearrange any parts of the labyrinth or fire pit in any way. Renter is responsible for the setup and breakdown of any equipment used during the event. Please return all items to their original location.

Renter is responsible for the cleaning of all church equipment used in the areas occupied during the event (vacuum, rake, counter tops, etc.)

Renter is responsible for removal of all materials brought in for the event.

Renter is responsible for all garbage removal completely off premises' at conclusion of event.

A church staff member (clergy/board member/trustee) must be present throughout the duration of event as a security precaution.

### **SPECIAL NOTICE CONCERNING CHURCH FIRE PIT**

Use of the fire pit is not permitted without permission from Clergy or Board of Directors. If a fire is requested for an event, an additional **\$50.00** fee will be applied for a designated fire administrator to be present at event.

Use of the fire pit is subject to acceptable weather the day of the event. (This can change from point of contract due to certain climate factors.)

Renter is required to supply their own firewood for the event.

Fire is to be maintained by administrator only and shall not be unattended at any time.

Maintain all fire safety rules. Children must be watched at all times and are advised to stay away from fire pit. No horseplay near fire pit is allowed.

**Church of Eternal Light is not responsible for any injury resulting from use of the fire pit area**

A **\$50.00** security deposit is due upon date of contract signing. Deposit will be reimbursed upon inspection of church and grounds after event has concluded. Deposit will be reimbursed in form of a check mailed to renter.

A **\$50.00** rescheduling fee may be applied if after a contract has already been signed, the date of the event must be moved. Rescheduling fee must be paid by the rescheduled day of the event.

***All payments/deposits must be in the form of cash, money order or certified check.***