

Lincoln County Library System

Board of Trustees Meeting, November 20, 2025

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:03 p.m. by Chairperson Bluemel. Present were Board of Trustees members - Anne Bluemel, Jean Kelley (via video-conference), Rosalie Tratnik and Ann Willford; Director - Missy Harris and Operations Manager - October Dunford. Board of Trustees member Gayle Chadwick was absent.

Chairperson Bluemel asked if there were any changes to the agenda or to the minutes of October 16, 2025. There were no changes. The agenda and minutes were approved by consensus.

Acceptance of Bills

It was moved to accept the end of month October 2025 vouchers in the amount of \$124,379.45 and November 2025 vouchers in the amount of \$32,591.71 (Willford/Tratnik); Motion carried.

Action Items

None

Discussion Items

FY26 Strategic Plan

Highlights from the Strategic Plan goals:

- GOAL #1: Participate in community events to promote library services and resources.
 - Cokeville Branch Library participated in the Halloween Carnival hosted by the Cokeville Elementary.
 - La Barge Branch Library participated in the Halloween Trunk or Treat hosted by the Fellowship Baptist Church.
- GOAL #3: Facilitate staff training in needed areas.
 - Three staff members attended Prosper Training, which focuses on suicide awareness and prevention.

Technology

Director Harris compiled statistics for our digital content for the twelve month period of September 1, 2024 through August 31, 2025.

Wyoming Snapshot Day

On October 7, 2025, the Lincoln County libraries participated in the fifteenth annual Wyoming Snapshot Day. The purpose of Wyoming Snapshot Day is to show the impact that the state's libraries have on Wyoming residents every single day. During the event, over 570 photos from 41 libraries in 22 counties were shared.

Staff

In October, three staff members attended Prosper Training, which focuses on suicide awareness and prevention. Two additional staff members are scheduled to attend the training in November. The program is designed to help staff recognize warning signs,

provide appropriate support, and promote mental health resources within the community.

Facilities

Cokeville Branch: Repairs to the front door are still pending.

La Barge Branch: On October 8, 2025, DJ's Glass repaired the broken window on the side of the building.

Lincoln County: On October 24, 2025, Sublette Electric replaced LED bulbs in the main floor of the library.

Upcoming events were noted.

Financial statements, Branch Managers and Youth Service Librarians reports were reviewed.

Chairperson Bluemel asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:31 p.m. (Kelley/Willford); Motion carried.

Submitted by

Date

Anne Bluemel, Chairperson

Date

Ann Willford, Treasurer

Date