

Lincoln County Library System

Board of Trustees Meeting, March 23, 2023

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:00 p.m. by Chairman Countryman. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via teleconference), Traci Countryman, Lynn Donnelley (via tele-conference), Ann Willford; Assistant Director - Missy Harris, Director – Richard Landreth.

Chairman Countryman asked if there were any changes to the agenda or to the minutes of February 16, 2023. Ann requested Public Comment and Discussion Item 5c be moved to the top of the Agenda. Gayle seconded. There were no other changes. The amended agenda and minutes were accepted by consensus.

Chairman Countryman asked if there were any public comments. Deb Archibald had questions regarding how library books are chosen and how to challenge a book.

Thayne Building Lease: Joe Heward and Lenny Pellitier from Thayne Town Council explained how the lease amounts are determined. The board agreed to have Richard sign a four year lease at the current rate of \$28,299.12 per year through June 30, 2027 if the Thayne Town Council agreed to those terms.

Ann moved to accept the end-of-month February 2023 vouchers in the amount of \$86,528.51 and March 2023 vouchers in the amount of \$12,381.07. Anne seconded. Motion carried.

Action Items

FY24 Proposed Pay Rates: Anne moved that we adopt the FY24 pay rates as presented, effective July 1, 2023. Ann seconded. Motion carried.

FY24 Budget Proposal: Gayle moved to approve the proposed FY24 budget in the amount of \$1,736,237. Anne seconded. Motion carried.

Strategic Plan 2023-2027 Proposal: Anne moved to adopt the Strategic Plan as presented. Gayle seconded. Motion carried.

Discussion Items

FY23 Action Plan (Goals): The building manager's and Director's guide are both complete and focus has turned to a new employee guidebook.

Strategic Planning:

1. Thanks to Brian Greene (Wyoming State Library), Terri Lesley (Campbell County Library) and Lisa Scroggins (Natrona County Library) for being the facilitators for the strategic planning process.
2. The facilitators presented the proposed goals to the steering committee.

3. Met on March 8 and finalized goals/strategies.

Weather closures: Lincoln County Library and LaBarge Branch Library were closed on February 22, 2023 because of the weather/road conditions.

Director Search: Anne gave an update on the director search and next steps were addressed.

Ann moved to adjourn the Regular Session to move into Executive Session at 2:30 pm to discuss personnel. Gayle seconded. Motion carried.

Ann moved to adjourn the Executive Session to move into Regular Session at 2:55 pm to discuss personnel. Anne seconded. Motion carried.

Anne moved to accept Richard Landreth's resignation effective May 19, 2023. Ann seconded. Motion carried.

Ann moved to appoint Missy Harris as Interim Director in the event of a vacancy. Gayle seconded. Motion carried.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Anne moved and Lynn seconded to adjourn the meeting. Chairman Countryman adjourned the meeting at 3:15 p.m.

Submitted by

date

Traci Countryman, Chairman

date