

Lincoln County Library System

Board of Trustees Meeting, April 20, 2023

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:01 p.m. by Chairman Countryman. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via teleconference), Traci Countryman, Lynn Donnelley (via tele-conference), Ann Willford; Assistant Director - Missy Harris, Director – Richard Landreth and Commissioner - Teri Bowers.

Chairman Countryman asked if there were any changes to the agenda or to the minutes of January 26, January 31, March 23 and April 3, 2023. Richard requested Discussion Item E Policy. There were no other changes. The amended agenda and minutes were accepted by consensus.

Ann moved to accept the end-of-month March 2023 vouchers in the amount of \$96,628.62 and April 2023 vouchers in the amount of \$15,376.63. Gayle seconded. Motion carried.

Action Items

None

Discussion Items

FY23 Action Plan (Goals): The building manager's and Director's guide are both complete and focus has turned to a new employee guidebook.

Thayne Building Lease: The Town of Thayne agreed to amend the building lease as the Board requested and the lease has been signed and returned. The current lease rate will remain in effect until 2027.

Budget: Richard submitted the proposed FY24 budget request to the Lincoln County Commissioners on April 4, 2023. The budget hearing is scheduled for May 3, 2023 at 1 pm.

Upcoming events were noted.

Richard requested of the Board to update the Policy manual to change all references of Assistant Director to Operations Manager. The Board agreed to this change.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Countryman asked if there were any public comments. There were none.

Anne moved and Lynn seconded to adjourn the meeting. Chairman Countryman adjourned the meeting at 1:23 p.m.

Submitted by

date

Traci Countryman, Chairman

date