

## Lincoln County Library System

Board of Trustees Meeting, March 18, 2021

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:01 p.m. by Chairman Tratnik. Present were Board of Trustees members – Anne Bluemel, Lynn Donnelley (via tele-conference), Lorelle McPhee (via tele-conference), Rosalie Tratnik; Assistant Director - Missy Harris and Director – Richard Landreth. Diane Sakai was absent.

Chairman Tratnik asked if there were any public comments. There were none.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes February 18, 2021. There were no changes. The agenda and minutes were accepted by consensus.

Anne moved to accept the end-of-month February 2021 vouchers in the amount of \$88,852.61, and March 2021 vouchers in the amount of \$34,169.51. Lorelle seconded. Motion carried.

### Action Items:

Lorelle moved to approve the Proposed FY22 Budget as presented in the amount of \$1,543,847. Lynn seconded. Motion carried.

### Discussion Items:

Action Plan Update: Wendi, Sherry and Richard are continuing to edit the procedures manual.

COVID-19: Lincoln County Library System continues to run at Stage 4 of the Closing/Opening plan.

- Curbside pickup service is still being used.
- 80+ virtual programs (storytime, etc.) were presented across the Library System.
- In early January the Lincoln County Library System was asked to include our COVID-19 impact numbers in the Lincoln County CARES Act grant that ended December 31, 2020. Lincoln County was reimbursed \$7,002.51 for the LCLS share of the grant.

### Staffing:

Cokeville Branch Library: Staffing changes were discussed.

### Facilities:

Star Valley Branch Library: Commissioner King and Richard visited with Mark Mattson of Upright Architecture in Afton. He is going to provide ideas to

consider. A community stakeholder committee has been meeting to brainstorm what to include in the expansion.

Lincoln County Library: Richard has been communicating with the Commissioners about acoustics and safety concerns. Several ideas have been discussed.

Technology:

System: Missy is working on upgrading technology in Cokeville, Kemmerer and La Barge.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Lorelle moved and Lynn seconded to adjourn the meeting. Chairman Tratnik adjourned the meeting at 1:19 p.m.

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Submitted by

\_\_\_\_\_  
date

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Rosalie Tratnik, Chairman

\_\_\_\_\_  
date

The March payroll, payroll taxes and other payables totaled \$77,599.15.