

## **Lincoln County Library System**

Board of Trustees Meeting, July 21, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:04 p.m. by Treasurer Countryman. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via tele-conference), Lynn Donnelley (via tele-conference), and Ann Willford; Assistant Director - Missy Harris and Director – Richard Landreth.

Treasurer Countryman asked if there were any changes to the agenda or to the minutes of June 16, 2022. There were no changes. The agenda and minutes were accepted by consensus.

Anne nominated Traci as Chairman and Ann seconded. Anne nominated Gayle for Vice Chairman and Traci seconded. Ann nominated Anne as Treasurer and Traci seconded. Ann moved to accept the Slate of Officers as presented. Anne seconded. Motion carried.

Gayle moved to accept the end-of-month June 2022 vouchers in the amount of \$104,101.74 and July 2022 vouchers in the amount of \$5,098.22. Anne seconded. Motion carried.

### Action Items

Anne moved to approve the FY23 Budget in the amount of \$1,736,002 as presented. Gayle seconded. Motion carried.

Ann moved to approve the FY23 Board Meeting Dates as presented. Anne seconded. Motion carried.

Gayle moved to accept the FY23 Depository Banks as presented. Ann seconded. Motion carried.

Lynn moved to approve the FY23 Contract with Wade Hirschi, CPA, PC. Anne seconded. Motion carried.

### Discussion Items

New Library Board of Trustee: Anne Bluemel and Gayle Chadwick were appointed to the Lincoln County Library Board of Trustees beginning July 1, 2022.

Action Plan Update: The disaster preparedness pocket plans are getting close to completion. Work continued on the accepted practice guidebook.

Policy review: The Materials policy was reviewed.

Oral History: The Lincoln County Library System is working with the American Heritage Center (UW) and the UW American Studies Department to capture history around the Kemmerer area. They will have a presentation for the public in September 2022.

Outreach: Richard attended the annual WYLD Conference in Casper on June 2-3 and on June 10 attended a Western Wyoming Director's meeting in Pinedale.

Staffing: Lincoln County Library System: On June 20, 2022 Sheryl Alleman retired after almost 31 years with the Lincoln County Library System.

Facilities: The skylights in Cokeville were scheduled to be repaired the week of July 18, 2022. Unfortunately, unforeseen circumstances caused this to be delayed.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Countryman asked if there were any public comments. There were none.

Ann moved and Lynn seconded to adjourn the meeting. Chairman Countryman adjourned the meeting at 1:57 p.m.

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Submitted by

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date

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Traci Countryman, Chairman

\_\_\_\_\_  
date

The July payroll, payroll taxes and other end of month payables totaled \$82,314.61.