

Lincoln County Library System

Board of Trustees Meeting, September 18, 2025

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:04 p.m. by Chairperson Bluemel. Present were Board of Trustees members - Anne Bluemel, Jean Kelley (via video-conference), and Rosalie Tratnik; Director - Missy Harris and Operations Manager - October Dunford. Board of Trustees member Gayle Chadwick and Ann Willford were absent.

Chairperson Bluemel asked if there were any changes to the agenda or to the minutes of August 21, 2025. There were no changes. The agenda and minutes were approved by consensus.

Acceptance of Bills

It was moved to accept the end of month August 2025 vouchers in the amount of \$129,783.52 and September 2025 vouchers in the amount of \$31,615.85 (Tratnik/Kelley); Motion carried.

Action Items

None

Discussion Items

FY26 Strategic Plan

Highlights from the Strategic Plan goals:

- GOAL #2: Implement a plan to evaluate programs and resources to identify gaps in services.
 - Investigate the possibility of Bring Your Own Device printing .
 - Princh BYOD was installed at the Star Valley Branch Library.

Public Feedback on Library Hours Change

Since adjusting our library hours, we've received thoughtful feedback from patrons. Some have expressed disappointment, but most have responded with understanding and compassion. One patron shared how later evening hours once allowed them to support a struggling student, highlighting the value of extended access. Overall, the community has recognized the challenges we face and responded with empathy and support.

Community

The library assisted the Lincoln County Fair Board by providing free flyer printing, reflecting our commitment to strong partnerships with county agencies and our dedication to sharing resources that benefit the wider community.

Facilities

Cokeville Branch: We are still waiting for repairs for the front door, repair of back porch railing, replacement of the outside book drop, and an inspection of the skylights for potential leaks. Director Harris has spoken to County Maintenance and has been assured this is on their list.

La Barge Branch: On August 27, 2025, it was discovered that one-pane of a double-pane window on the side of the building had broken. We are currently awaiting an assessment from DJ's Glass to determine the necessary repairs.

Procedures

In August, Director Harris updated the instructions for the monthly CD rotation to improve clarity, efficiency, and usability. This revision reflects the library's commitment to continually reviewing and refining procedures to uphold best practices.

Staff

Congratulations to Kelsey Richards, Thayne Branch Library, on the successful completion of her Master of Library and Information Sciences Degree.

Technology

Director Harris performed a full operating system reinstallation on a patron workstation following a critical system error, successfully restoring system stability, functionality, and dependable access for library users.

Upcoming events were noted.

Financial statements, Branch Managers and Youth Service Librarians reports were reviewed.

Chairperson Bluemel asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:35 p.m. (Kelley/Tratnik); Motion carried.

Submitted by

Date

Anne Bluemel, Chairperson

Date

Ann Willford, Treasurer

Date