

## Lincoln County Library System

Board of Trustees Meeting, May 21, 2026

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:00 p.m. by Chairperson Bluemel. Present were Board of Trustees members - Anne Bluemel, Jean Kelley (via video-conference), Rosalie Tratnik and Ann Willford; Director - Missy Harris and Operations Manager - October Dunford. Commissioner Teri Bowers was present. Board of Trustees member Gayle Chadwick was absent.

Chairperson Bluemel asked if there were any changes to the agenda or to the minutes of April 16, 2026. There were no changes. The agenda and minutes were approved by consensus.

### Acceptance of Bills

It was moved to accept the end of month April 2026 vouchers in the amount of \$138,235.10 and May 2026 vouchers in the amount of \$27,948.78 (Willford/Tratnik); Motion carried.

### Action Items

None

### Discussion Items

### FY26 Strategic Plan

Highlights from the Strategic Plan goals:

- GOAL #1: Seek Partnership for collaboration.
  - Alpine, Star Valley and Thayne Branches hosted the Ponies and Poems program which was sponsored by Horse Warriors and the Wyoming Arts Council.
- GOAL #2: Provide appealing, inclusive programs of high interest to adults.
  - The Alpine Branch hosted local artist Madison Pantuso, who led a four-week linocut printmaking class for adult participants.

### FY27 Budget Hearing

The Budget Hearing with the Commissioners was held on May 4, 2026, at 11:00 a.m. Director Harris and Chairperson Bluemel attended and presented the proposed FY27 Library Budget.

### 2026 Collaborative Summer Reading Program

The Collaborative Summer Library Program (CSLP) is a member-driven nonprofit that supports libraries with summer reading programs and is governed by representatives from each participating state. Libraries use CSLP materials to create locally tailored programs while benefiting from shared national resources, reducing costs while maintaining consistency, quality, and flexibility for local creativity.

### Incident Summary

On May 4, 2026, an individual experienced a medical emergency while on library property (outdoor seating area) and passed away. Emergency services responded. Staff followed appropriate procedures.

### Staff

Joanne Seale was appointed Alpine Branch Manager, effective April 21, 2026. She has served as a Library Assistant at the Alpine Branch since 2021. We look forward to supporting her in this new role.

Mariah Green and Jeana Haarman were appointed as Library Assistants at the Alpine Branch, both effective April 22, 2026.

Kezlie Hemmert was appointed as the Thayne Branch Library Assistant effective April 15, 2026.

Missy Harris, Director, has been an employee of the Lincoln County Library System since May 29, 2001, and is celebrating 25 years of service. She served 22 years as Administrative Assistant/Assistant Director/Operations Manager and the past three years as Director.

Director Evaluation

The Director Evaluation will be conducted in Executive Session at the June Board Meeting. Board members should return evaluations to Anne Bluemel by June 12. The form is included in the board packet, and an FY27 step increase may also be considered at that time.

Upcoming events were noted.

Financial statements, Branch Managers and Youth Service Librarians reports were reviewed.

Chairperson Bluemel asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:33 p.m. (Kelley/Tratnik); Motion carried.

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Submitted by

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Date

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Anne Bluemel, Chairperson

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Date

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Ann Willford, Treasurer

\_\_\_\_\_  
Date