

Lincoln County Library System

Board of Trustees Meeting, April 17, 2025

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:01 p.m. by Chairperson Bluemel. Present were Board of Trustees members - Anne Bluemel, Gayle Chadwick (via video-conference), Jean Kelley (via video-conference), Rosalie Tratnik and Ann Willford (via video-conference); Director - Missy Harris and Operations Manager - October Dunford. Joanna Howard, Branch Manager La Barge Branch Library (via video-conference).

Chairperson Bluemel asked if there were any changes to the agenda or to the minutes of March 20, 2025. There were no changes. The agenda and minutes were approved by consensus.

Acceptance of Bills

It was moved to accept the end of month March 2025 vouchers in the amount of \$105,102.87 and the April 2025 vouchers in the amount of \$16,319.03 (Tratnik/Willford); Motion carried.

Action Items

None

Discussion Items

FY25 Strategic Plan

Highlights from the Strategic Plan goals:

- GOAL #1: Strengthen marketing and outreach services to improve public awareness of library programs and services.
 - Seek partnerships for collaboration.
 - Alpine partnered with Barb Sand of the UW Extension Office, to provide a program on starting plants from seeds and the purpose and history of a seed library.
- GOAL #3: Engage in highly collaborative, virtual communication via all libraries to increase efficiency and positive impact on services.
 - Utilize current technology to collaborate on topics for programming at all age levels.
 - Rachelle Draney, Alpine, collaborated with the Youth Services Librarians to bring a puppeteer and a hula hoop program to multiple locations this summer.

Institute of Museum and Library Services

This week, IMLS employees were placed on leave, raising concerns about the agency's future and its support for libraries. In Wyoming, IMLS funds help the State Library with resource sharing, statewide databases, and staff training.

Technology

Mobile printing via Princh launched at the Alpine and Lincoln County libraries in January and at the Thayne Branch in March. In the first 90 days, 70 print jobs were completed. Cokeville Branch will be added next, with continued promotion and a program review after one year.

La Barge Security Cameras: Director Harris recently discovered the La Barge Security Cameras are offline. Upon troubleshooting the problem, it was determined that the Cloud Key had failed. A new Cloud Key has been ordered and will be installed.

Budget Hearing

The LCLS Budget Hearing with the Commissioners is scheduled for May 5, 2025. Director Harris would greatly appreciate it if any board members are able to accompany her.

Facilities

Cokeville Branch Library is experiencing several issues. We are waiting for the repairs of the front door, replacement of the outside book drop and an inspection of the skylight for potential leaks.

Upcoming events were noted. Change in Board of Trustee meeting to May 22, 2025.

Financial statements, Branch Managers and Youth Service Librarians reports were reviewed.

Chairperson Bluemel asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:32 p.m. (Chadwick/Tratnik); Motion carried.

Submitted by

Date

Anne Bluemel, Chairperson

Date

Ann Willford, Treasurer

Date