

Lincoln County Library System

Board of Trustees Meeting, April 16, 2020

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:04 p.m. by Chairman Tratnik. Present were Board of Trustees members – Anne Bluemel (via-teleconferce), Lynn Donnelley (via tele-conference), Lorelle McPhee (via tele-conference), Rosalie Tratnik, Diane Sakai (via tele-conference); Assistant Director – Missy Harris; and Director – Richard Landreth.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes of March 19, 2020. There were no changes. The agenda and minutes were accepted by consensus.

Diane moved to accept the end-of-month March 2020 vouchers in the amount of \$82,657.87, and April 2020 vouchers in the amount of \$23,678.62. Lorelle seconded. Motion carried.

Discussion Items:

4.a. Action Plan Update: The FY20 Action Plan was reviewed and progress was noted.

4.b. System Bylaws: Richard requested the Board forward any recommendations for changes to him.

4.c. Covid-19: Richard updated the Board on the current status of the Covid-19 guidelines and how it has affected the libraries.

4.d. Facilities: Richard updated the Board on the current status of the services offered by the libraries.

4.e. Technology:

1. Website: Still waiting for the “My Account” link to be fixed.

2. Computers: A new computer was ordered for Alpine and one laptop each was ordered for Alpine, Lincoln County and Star Valley.

4.f. Families First Coronavirus Response Act (FFCRA): The Lincoln County Library System is complying with the Family CARE Act, which was signed into law on March 24, 2020.

4.g. Upcoming events were noted.

Financial statements, branch manager’s and youth service librarian’s reports were reviewed.

Chairman Tratnik adjourned the meeting at 1:23 p.m.

Submitted by

date

Rosalie Tratnik, Chairman

date

The April payroll, payroll taxes and other payables totaled \$81,338.62.