

Lincoln County Library System

Board of Trustees Meeting, October 17, 2019
1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:06p.m. by Chairman Tratnik. Present were Board of Trustees members – Anne Bluemel, Lynn Donnelley, Lorelle McPhee, Rosalie Tratnik, Diane Sakai; Assistant Director – Missy Harris; and Director – Richard Landreth.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes of September 19, 2019. There were no changes. The agenda and the minutes were accepted by consensus.

Lorelle moved to accept the end-of-month September 2019 vouchers in the amount of \$91,792.39, and October 2019 vouchers in the amount of \$19,969.63. Anne seconded. Motion carried.

Discussion Items:

4.a. Action Plan Update: Richard requested the FY20 Action Plan goals be amended. Clarification of #2 under Short Term Goals and tabling of #2 under Long Term Goals. Anne moved to accept the amended FY20 Action Plan. Lynn seconded. Motion carried.

4.b. Annual Director's Retreat: Richard attended the Annual Directors Retreat in Cheyenne September 5-7, 2019. Workshops on safety planning, crisis communication and conflict fluency were presented.

4.c. Staffing:

1. Cokeville: Shawnee Moore started as a library assistant at the Cokeville Branch Library on September 4, 2019. She replaces Angela Thompson.
2. Fully staffed: For the first time in 15 months Lincoln County Library System is fully staffed!

4.d. Annual Report: Richard reviewed the FY19 Annual Report with the board.

4.e. Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Tratnik adjourned the meeting at 1:31 p.m.

Submitted by

date

Rosalie Tratnik, Chairman

date

The October payroll, payroll taxes and other miscellaneous payables totaled \$88,884.63.