

Lincoln County Library System

Board of Trustees Meeting, January 21, 2021
1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:04 p.m. by Chairman Tratnik. Present were Board of Trustees members – Anne Bluemel, Lynn Donnelley (via tele-conference), Lorelle McPhee (via tele-conference), Diane Sakai (via tele-conference), Rosalie Tratnik; Commissioner Jerry Hansen; Assistant Director - Missy Harris and Director – Richard Landreth.

Chairman Tratnik asked if there were any public comments. There were none.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes December 17, 2020. There were no changes. The agenda and minutes were accepted by consensus.

Anne moved to accept the end-of-month December 2020 vouchers in the amount of \$102,836.75, and January 2021 vouchers in the amount of \$21,137.34. Diane seconded. Motion carried.

Action Items:

None

Discussion Items:

Action Plan Update: Wendi, Sherry and Richard are editing procedures pulled from the old manual to ensure everything is correct! See Action Plan for individual updates.

COVID-19: Lincoln County Library System continues to run at Stage 4 of the Closing/Opening plan.

- Curbside pickup service is still being used.
- 100+ virtual programs (storytime, etc.) were presented across the Library System.

Staffing:

Cokeville: Staffing changes for Cokeville were discussed.

Coloring Contest:

Edwards Law Office in Etna held a coloring contest for LCSD #2. The library system sponsored a page. 174 children participated by turning in a coloring sheet in the Afton, Alpine and Thayne libraries.

Technology:

System: Missy is working on upgrading technology in Cokeville, Kemmerer and La Barge.

Audit:

System: The yearly audit has been completed and was distributed to Board members on December 29, 2020.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Tratnik adjourned the meeting at 1:34 p.m.

Submitted by

date

Rosalie Tratnik, Chairman

date

The January payroll, payroll taxes and other payables totaled \$82,106.34.