

Lincoln County Library System

Board of Trustees Meeting, January 20, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:02 p.m. by Chairman Tratnik. Present were Board of Trustees members – Traci Countryman (via tele-conference), Lynn Donnelley (via tele-conference), Diane Sakai, (via tele-conference) and Lorelle McPhee (via tele-conference); Assistant Director - Missy Harris and Director – Richard Landreth.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes of December 16, 2021. There were no changes. Diane moved to accept the minutes and agenda, Traci seconded. Motion carried.

Diane moved to accept the end-of-month December 2021 vouchers in the amount of \$81,555.97 and January 2022 vouchers in the amount of \$10,981.68. Lorelle seconded. Motion carried.

Action Items

The board reviewed the Patron Policies and Administrative Policies. No action taken.

Discussion Items

Action Plan Update: System staff is working on transition planning. Work on all other active goals continues.

COVID-19 Update: Richard and Missy continue to monitor the pandemic closely.

Facilities:

Cokeville: The skylights are leaking in a couple spots. Alders Sales Corporation (installers) came by on 12/6, for the second time, but it was too slick for them to do any work. They plan to return in the spring.

Star Valley: Star Valley Branch is having plumbing problems. Due to winter, no repairs are planned until spring. A meeting with the Commissioner's is scheduled for January 25, 2022.

Technology: Computers were ordered for the library system. They are expected to be delivered in late January.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Tratnik asked if there were any public comments. There were none.

Lorelle moved and Diane seconded to adjourn the meeting. Chairman Tratnik adjourned the meeting at 1:17 p.m.

Submitted by

date

Rosalie Tratnik, Chairman

date

The January payroll, payroll taxes and other end of month payables totaled \$100,960.70.